

**FAIRFIELD BOARD OF EDUCATION**

**Public Work Session**

Meeting Minutes

Thursday, March 16, 2023 at 6:35 PM at the Fairfield Municipal Building

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 6:35 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Ms. Angela Altaai	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT (6:48)	Ms. Andrea Bellise-Jandoli	PRESENT
Mr. Pat Freda	PRESENT (6:47)		

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

**I. RECOMMENDATION TO MOVE TO EXECUTIVE SESSION**

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: 2.

It is anticipated that the Executive Session will take approximately 45 minutes; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;

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7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Introduced by: Angela Altaai      Seconded by: Andrea Bellise-Jandoli      Time: 6:35 PM

HIB Appeals

HIB Coordinator reviewed and presented Case 1 to the Board. Parents met with the Board and read a prepared statement.

Anthony DePascale recused himself (7:20 PM) for Case 2. HIB Coordinator and Mr. Santana reviewed Case 2 with the Board. A parent addressed the Board and read a prepared statement.

Motion to return to open session (to be moved in Public Session):

Introduced by: Angela Altaai      Seconded by: Pat Freda      Time: 7:35 PM

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**ADJOURNMENT OF EXECUTIVE SESSION**

Introduced by: Angela Altaai      Seconded by: Pat Freda      Time: 7:35 PM

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Ms. Bellise-Jandoli - All Ayes  
Mr. DePascale - Absent

**FAIRFIELD BOARD OF EDUCATION**

**Public Session**

**Meeting Minutes**

Thursday, March 16, 2023

7:40 PM at the Fairfield Municipal Building

(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 7:40 PM. Also available on Channel 34)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 7:40 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Ms. Angela Altaai	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT	Ms. Andrea Bellise-Jandoli	PRESENT
Mr. Pat Freda	PRESENT		

*The Board reconvened from Executive Session and Ms. Andrea Bellise-Jandoli, Board President, presided and called the public meeting to order at approximately 7:40 PM and read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to the Passaic Herald News and The Progress.

*Now, please join us for the Pledge of Allegiance.*

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

**PRESENTATION: Stevenson School first grade students will present their writing pieces.**

**II. RECONVENED TO EXECUTIVE SESSION**

The Board reconvened in EXECUTIVE SESSION at 7:50 PM for approximately 35 minutes to discuss a privacy issue. The Board discussed and reviewed criteria to select potential applicants for the outreach committee.

Introduced by: Angela Altaai                      Seconded by: Pat Freda

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Motion to return to Open Session (8:25 PM)

Introduced by: Angela Altaai                      Seconded by: Pat Freda

**III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY***

Anthony DePascale thanked everyone for attending tonight’s Board meeting and stated that the Board will do everything they can to address all concerns. Andrea Bellise-Jandoli stated that comments should remain under 3 minutes.

Parents, as well as the FEA president, addressed their concerns regarding the tentative budget and the additional proposals for the November election and the Board replied after everyone was able to speak.

Kathleen Marano stated that the teachers were informed of the reduction in force prior to the budget approval since the tentative budget submission was due to the county office on March 17, 2023. Mrs. Marano also informed the community that there are budget issues due to previous grants ending and those items were shifted back to the budget as well as the increases in health, salaries, transportation costs and the maintenance budget. Mrs. Marano stated that the district is asking for the support of the community in the November election with the proposed additional questions as listed in Item K. Question 1 is to restore the teachers that we are losing to the reduction in force. Question 2 will restore computers/technology, lunch aides and the occupational assistant position. Question 3 is the cost of bus aides exclusively.

**IV. ENROLLMENT**

<u>Grade</u>	<u>Students 6/10/2022</u>	<u>Students 3/8/2023</u>
Preschool	40	35
MD	5	1
Kindergarten	97	98
First	85	95
Second	98	86
MD/Home	5	7
Third	98	105
Fourth	79	104
Fifth	90	83
Sixth	119	91
<b>Total</b>	<b>716</b>	<b>705</b>

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**V. PERSONNEL**

A. Certificated

1. Medical Leave of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an unpaid medical leave of absence for employee #101281. The employee will also utilize 12 sick days retroactively from March 1, 2023 through March 16, 2023 and 6 sick days from March 17, 2023 through March 24, 2023. The unpaid leave will commence on March 27, 2023 and continue through April 6, 2023. This employee will tentatively return on April 17, 2023.

B. Non-Certificated

1. Rescind Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, rescinds the employment approval for Maha Shaabneh as playground/cafeteria aide at Churchill School, effective immediately.

2. Aide Resignation/Substitute Aide Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Linda Bresner, playground/cafeteria aide, retroactively to March 2, 2023 ~~and in addition, approves Ms. Bresner as a substitute aide for the 2022-2023 school year.~~

3. Assignment Change

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a change in hours for Nicholas Palos, part-time custodian, from 5 hours per day to 4 hours per day, effective March 16, 2023.

**Personnel Recommendations:**

Introduced by: Anthony DePascale

Seconded by: Brian Egan

Discussion: Dr. Ciccotelli revised (Item B,2) removing Ms. Bresner as a substitute aide.

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

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**VI. CURRICULUM/PROGRAM**

A. ESY Program (2023)

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Summer 2023 program outline, which delineates staff positions, expenses, and hours required for the extended school year:

Summer 2023 Positions						
<b>OUTSIDE CONTRACTED SERVICES</b>	Staff needed	Days per person	# Hours per day	Total hours	Hourly rate	Not to Exceed
Physical Therapist		N/A	As needed			\$2,000.00
<b>IN-HOUSE STAFF</b>						
Speech Therapist	1	20	4.5	90	\$61.85	\$5,566.50
Occupational Therapist	1	20	4.5	90	\$61.85	\$5,566.50
Primary MD Teacher	2	20	4.5	180	\$61.85	\$11,133.00
Primary/Secondary LLD	1	20	4.5	90	\$61.85	\$5,566.50
School Nurse/ LLD Aide	1	20	4.5	90	\$61.85	\$5,566.50
Aides (MD/LLD)	6	20	4.0	480	\$15.00	\$7,200.00
Substitute Teachers, Aides, & Nurse (as needed)	*Hired teacher, aide, nurse salaries will be adjusted for any time a sub is used.				\$15.00	*Adjusted
<b>CHILD STUDY TEAM (LDTC, Psychologist, Speech Therapist and Occupational Therapist)</b>	<b>4</b>	<b>For student contact time and required meetings.</b>			<b>\$61.85 per hour</b>	<b>Not to exceed \$7,000.00</b>
<b>TOTAL NOT TO EXCEED</b>						<b>\$49,599.00</b>

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**B. Comprehensive Equity Plan Extension for 2023-2024**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the extension of the Comprehensive Equity Plan through the 2023-2024 school year and submission of the CEP Statement of Assurance. The current plan, approved in May of 2019, will remain in place.

**C. Professional Development Workshops**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made, pending completion of the workshops and submission of the travel reports. \*Lodging will be noted separately if applicable.

<u>Staff</u>	<u>Workshop</u>	<u>Date</u>	<u>Registration</u>
Prinzo, Heather	(BER) Practical Intervention for Students with Special Needs	05/17/2023 Online	\$279 IDEA
Chavkin, Jaime	(BER) Motivating the Unmotivated	05/02/2023 Online	\$279 IDEA

**Curriculum and Program Recommendations:**

Introduced by: Pat Freda

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

**VII. POLICY**

**A. HIB Confirmation**

BE IT RESOLVED that the Fairfield Board of Education confirms the Superintendent's HIB Investigation results as reported at the Executive Session on February 16, 2023 as follows: HIB investigation WSCS#06 22-23 determined that six of the students investigated did satisfy the Anti-Bullying Rights (ABR) definition of HIB and eight of the students did not.

**Policy Recommendations:**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Mr. Egan - Ayes  
Ms. Altaai, Mr. Freda, Ms. Bellise-Jandoli - Nays  
Mr. DePascale - Abstain

**VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

A. Minutes Approval

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the minutes from the February 16, 2023 Public & Executive Sessions.

***FINANCE:***

B. Bills/Claims/Payrolls

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

<b>Ratify and Affirm</b> Bills & Claims List - February 27, 2023	\$172,281.00
<b>Ratify and Affirm</b> Bills & Claims List - March 6, 2023	\$38,550.92
<b>Ratify and Affirm</b> Bills & Claims List - March 16, 2023	\$529,302.46
<b>Ratify and Affirm</b> February 28, 2023 Payroll	\$436,377.37
<b>Ratify and Affirm</b> March 15, 2023 Payroll	\$445,082.91

C. Transfer of Funds

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for February 2023, per state law, for the 2022-2023 school year.

MOTION TO APPROVE SUBMISSION TO THE COUNTY OFFICE FOR APPROVAL OF A TRANSFER IN EXCESS OF 10%

WHEREAS, the District electricity costs are projected to exceed the estimated budgeted amount for the 2022/2023 school year; and

WHEREAS, the School Business Administrator is requesting approval from the Board of Education to submit to the County office a transfer form in excess of 10% in the amount of \$45,100 net of transfers from account line 11-000-100-566-05 to account line 11-000-262-622-02 and 11-000-270-511-00 to fund the excess electricity costs and transportation for the 2022/2023 school year.

BE IT RESOLVED that the Fairfield Board of Education authorizes the submission to the County office.



**D. Secretary/Treasurer Report**

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the reports of the Board Secretary and Treasurer of School Monies for the period of February 1, 2023 through February 28, 2023.

BE IT FURTHER RESOLVED that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.

**E. Adoption of the Tentative Budget 2023-2024 School Year**

The Superintendent recommends approval to adopt the Tentative Budget for SY 2023-2024:

BE IT RESOLVED that the TENTATIVE budget for the Fairfield Board of Education, in the County of Essex, State of New Jersey be approved for the 2023-2024 school year using the 2023-2024 school year state aid figures and the School Business Administrator/Board Secretary be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

**ADOPTION OF TENTATIVE 2023-2024 SCHOOL BUDGET**

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
<b>2023-2024 Total Expenditures</b>	\$14,755,801 \$14,755,981	\$282,319	\$4	\$15,038,124 \$15,038,304
<b>Less: Anticipated Revenues</b>	\$1,877,185 \$1,877,365	\$282,319	\$4	\$2,159,508 \$2,159,688
<b>Taxes to be Raised</b>	\$12,878,616	\$0	\$0	\$12,878,616

BE IT FURTHER RESOLVED that the Fairfield Board of Education advertises said tentative budget in the Progress in accordance with the form suggested by the State Department of Education and according to the law; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education public meeting be held at the Fairfield Municipal Building on April 26, 2023 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

**F. Use of Banked Cap**

BE IT RESOLVED that the Fairfield Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$71,983 for the purpose of salary and benefit increases. The district intends to complete said purposes by June 2024.

G. Adjustment for Health Care Costs

BE IT RESOLVED that the Fairfield Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$183,270. The additional funds will be used to pay for the additional increases in health premiums.

H. Capital Reserve Withdrawal - Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$218,440 for other capital project costs associated with Winston S. Churchill School (\$120,000 for tile and mold remediation; \$98,440 for fees associated with ROD Grant roof applications). The total cost of this project is \$218,440 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

I. Maximum Travel

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$21,900 for the 2023-2024 school year.

J. Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Fairfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

WHEREAS, the Fairfield Board of Education established \$22,600 as the maximum travel amount for the current school year and has expended \$6,156 as of this date;

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$21,900 for the 2023-2024 school year.

K. Additional Spending Proposals

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE FAIRFIELD PUBLIC SCHOOL DISTRICT IN THE COUNTY OF ESSEX, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:**

1. It is hereby determined that three additional spending proposals will be submitted for voter approval at the Annual School Election scheduled for November 7, 2023. The form of the proposals will read substantially as follows with such adjustments as required in accordance with guidelines or requirements of the Department of Education:

PROPOSAL #1 FOR ADDITIONAL FUNDS

RESOLVED that there shall be raised an additional \$870,340 for General Funds in the 2023-2024 School Year. These taxes will be used exclusively to reduce regular education class size in grade K through 6; reduce special education class size; reinstate the Media program for grades K through 6; restore the instrumental band and orchestra program for grade 4 through 6; employ two part-time district registered nurses; reinstate before/after school clubs in Adlai E. Stevenson School and Winston S. Churchill School; expand district-wide security; add a full-time custodian; add a full-time speech teacher. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary to achieve New Jersey Student Learning Standards.

PROPOSAL #2 FOR ADDITIONAL FUNDS

RESOLVED that there shall be raised an additional \$194,625 for General Funds in the 2023-2024 School Year. These taxes will be used exclusively to increase classroom supplies; purchase new computers and technology at Winston S. Churchill School; purchase of Digital Software; restore field trips for grade K through 6; restore seven (7) lunch aide positions; restore the Occupational Therapist Assistant. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary to achieve New Jersey Student Learning Standards.

PROPOSAL #3 FOR ADDITIONAL FUNDS

RESOLVED that there shall be raised an additional \$540,000 for General Funds in the 2023-2024 School Year. These taxes will be used exclusively for employment and/or contracting of bus aides. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary to achieve New Jersey Student Learning Standards.

2. This Board of Education hereby approves and adopts the proposals set forth above and, subject to the approval of the legal voters of the school district as set forth therein, hereby determines to carry out the purposes described therein.
3. The Business Administrator/Board Secretary is hereby further authorized and directed to send a certified copy of the proposals to the Executive County Superintendent of Schools for approval as required by N.J.S.A. 18A:7F-5.d(9), 18A:7F-39 and N.J.A.C. 6A:23A-12.1.
4. The Board shall include a copy of the approved proposals as part of the legal notice of public hearing on the budget required pursuant to N.J.S.A. 18A:22-28, shall post it at the public hearing held on the budget pursuant to N.J.S.A. 18A:22-29 and shall request that the County Clerk have a copy printed on the sample ballot pursuant to N.J.S.A. 19:60-10 as may be necessary.
5. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the approved proposals to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to arrange for it to be voted on at the Annual School Election once approved as set forth herein.
6. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, Counsel and other appropriate representatives of the Board are hereby authorized to take all steps necessary to implement this resolution.
7. The reference to officers of the Board of Education herein includes any interim, acting or successor officer holding such position.
8. This resolution shall take effect immediately.

***CONTRACTS:***

L. ROD Grant Project

WHEREAS, the Board of Education of the Fairfield Public School District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

PARTIAL ROOF REPLACEMENT - PHASE I  
and  
PARTIAL ROOF REPLACEMENT - PHASE II  
at  
WINSTON S. CHURCHILL SCHOOL

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WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE FAIRFIELD PUBLIC SCHOOL DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1: In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2: The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Projects(s).

Section 3: The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of information to the New Jersey Department of Education as set forth in Section 5(d) of P.L., 2000, c72 in connection with receipt of a ROD Grant with respect to the proposed Project.

Section 4: This resolution shall take effect immediately.

M. Electrical Upgrade at Stevenson School

BE IT RESOLVED that the Fairfield Board of Education approves the additional work requested by PSE&G from Vanore Electric for the electrical upgrade at Adlai E. Stevenson School in the amount of \$55,775.

BE IT FURTHER RESOLVED that this change order was reviewed by the Electrical Engineer at DiCara Rubino Architects.

***ADMINISTRATIVE:***

N. Board Member Resignation

RESOLUTION ACCEPTING THE RESIGNATION OF PASQUALE (“PAT”) FREDA AS A MEMBER OF THE BOARD OF EDUCATION FOR THE FAIRFIELD TOWNSHIP PUBLIC SCHOOLS AND AUTHORIZING THE ADVERTISEMENT OF A VACANCY ON THE FAIRFIELD BOARD OF EDUCATION

**WHEREAS**, the Superintendent, Board Secretary and Board President of the Fairfield Township Public Schools received notice at the February 16, 2023 Board Meeting from Pat Freda, Fairfield Board of Education member, that he would be resigning from his position as a Board Member effective May 31, 2023.

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**NOW, THEREFORE, BE IT RESOLVED** by the Fairfield Board of Education, that the resignation of Pat Freda is hereby accepted as of May 31, 2023; and

**BE IT FURTHER RESOLVED** that the advertisement of the vacancy is hereby authorized pursuant to Fairfield Board of Education Policy #0143;

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby directed to advertise the vacancy as follows:

The Fairfield Board of Education is accepting recommendations for qualified candidates to fill a vacancy on the Board of Education.

**LEGAL REQUIREMENTS:**

To become a member of a local board of education in New Jersey you must:

- Be a citizen of the United States of America;
- Be at least 18 years of age;
- Be able to read and write;
- Be a resident of Fairfield for at least one (1) year preceding the date of appointment;
- Have no direct/indirect interest in any contract with, or claim against, the Board;
- Not hold office as mayor or member of the municipal governing body;
- Be registered to vote and not be disqualified as a voter under N.J.S.A. 19:4-1; and
- Satisfy a criminal history background check pursuant to N.J.S.A. 18A:12-1.

Interested parties are requested to submit a Letter of Interest and Resume to:

Fairfield Board of Education  
c/o Kathleen Marano, Interim Business Administrator/Board Secretary  
277 Fairfield Road, Suite 208  
Fairfield, NJ 07004

The letter of interest and resume must be received by April 6, 2023. Candidates for the vacancy will be interviewed at a Meeting of the Board to be held at 6:30 PM on April 26, 2023 at the Fairfield Municipal Building, 230 Fairfield Road, Fairfield, NJ. The Board intends to take action to fill the vacancy.

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby directed to ensure publication of this advertisement is submitted to the two designated newspapers, no later than March 20, 2023 at 10:00 AM.

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby directed to advise this Board, via email to the President, immediately after the publication has been submitted of the dates of the publication for the vacancy advertisement, and confirmation that the directives in this Resolution have been followed.

O. National School Lunch Program 2023-2024

BE IT RESOLVED that the Fairfield Board of Education does not participate in the National School Lunch Program.

BE IT FURTHER RESOLVED that the Fairfield Public School District has a lunch program in place that meets the minimum nutritional standards established by the U.S. Department of Agriculture as cited by 7CFR 210.10. All students in the school(s) may participate in the lunch program and free or reduced lunch prices are offered to qualifying children.

***BUILDINGS AND GROUNDS:***

P. Building Use Applications

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Applications:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Fairfield Recreation Department Baseball/Softball Practice and Games Churchill and Stevenson Fields	April 3, 2023 - August 5, 2023 Monday - Friday 4:30 PM - 8:30 PM Saturday and Sunday 9:00 AM - 7 PM

**Business/Finance Resolutions Items A-P**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: Pat Freda mentioned that with the failed referendum, we are seeing many of the effects going forward such as Item L the roofing projects and electrical upgrades are now part of the budget. Pat also commented on Item N, his resignation, that it has been an honor.

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

**IX. OLD BUSINESS**

None

**X. NEW BUSINESS**

Angela Altaai reported on finalizing the selection of the out-reach committee. There will be a tour later on in the spring. Once the dates are decided, a blast will be sent out.

**XI. COMMITTEE REPORTS**

Pat Freda reported on the Technology/Curriculum Committee. They discussed the technology in the schools. In order to save on costs, the tech department is finding ways to save by extending the leases from three to five years on laptops and chromebooks. There is also a need for a Churchill server room upgrade. This will be on hold for one year but will have to be added to the budget for the 2024-2025 school year.

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Pat Freda reported on the Personnel Committee. Due to the Budget shortages, staff and program cuts were difficult to make but they will be included in the November ballot questions.

Brian Egan reported on the Building and Grounds Committee. Mr. Egan thanked Anthony DePascale and Angela Altaai for their work on the outreach committee. He reported on swipe card access for the trailers, additional cameras for the schools, additional telephones needed, door hold-open alarm system so administration offices will know when doors are left open, improvements on fences for the trailers, additional two-way radios, on-going repairs in the Churchill gym and the roof replacement project that has to now be scheduled, needed repairs to the Master Clock System, and additional security measures for the trailers. Mr. Egan stated that unfortunately almost everything that is reviewed adds costs and expenses to the District.

Mr. DePascale reported on the Special Education Committee. He stated that the District is not eligible for the ROD grants. The committee discussed personnel cuts and enrollment increases in Special Education. Mr. DePascale stated that the Administration was not happy about making these cuts.

Andrea Bellise-Jandoli thanked Pat Freda for all his years of service with the District.

### **XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

A parent asked what the timeline would be for a referendum. Anthony DePascale stated that there will not be a referendum in November. He stated that once the committee is chosen, they will outline a few things for the committee along with HSA and town administrators to tour the schools to see the challenges we are facing.

Parents thanked Pat Freda for his service to the District.

### **XIII. NEXT MEETING**

BE IT RESOLVED that the next meeting will be held, in person, on April 26, 2023, Public Work Session beginning at 6:30 PM followed by Executive Session with **Public Session resuming at approximately 7:30 PM**, at the Fairfield Municipal Building.

### **XIV. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Brian Egan      Seconded by: Anthony DePascale      Time: 10:30 PM

### **ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. Freda, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes