

**FAIRFIELD BOARD OF EDUCATION**

**Executive Session**

Meeting Minutes

Thursday, January 19, 2023 at 6:00 PM at the Fairfield Municipal Building

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 6:00 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Ms. Angela Altaai	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT	Ms. Andrea Bellise-Jandoli	PRESENT
Mr. Pat Freda	ABSENT		

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

The Board Attorney, Isabel Machado, presented Ethics for School Officials.

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: 3.

It is anticipated that the Executive Session will take approximately 20 minutes; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

The Superintendent discussed with the Board two HIB investigation cases which were determined did not satisfy the Anti-Bullying Rights (ABR) definition of HIB.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;

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6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Introduced by: Anthony DePascale      Seconded by: Brian Egan      Time: 7:20 PM

Motion to return to open session (to be moved in Public Session):

Introduced by: Brian Egan      Seconded by: Anthony DePascale      Time: 7:25 PM

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**ADJOURNMENT OF EXECUTIVE SESSION**

Introduced by: Angela Altaai      Seconded by: Anthony DePascale      Time: 7:25 PM

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**FAIRFIELD BOARD OF EDUCATION**

**Meeting Minutes**

Thursday, January 19, 2023

7:32 PM at the Fairfield Municipal Building

(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 7:32 PM. Also available on Channel 34)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 7:32 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Ms. Angela Altaai	PRESENT	Mr. Anthony DePascale	PRESENT
Mr. Brian Egan	PRESENT	Ms. Andrea Bellise-Jandoli	PRESENT
Mr. Pat Freda	ABSENT		

*The Board reconvened from Executive Session and Ms. Andrea Bellise-Jandoli, Board President, presided and called the public meeting to order at approximately 7:32 PM and read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to the Passaic Herald News and The Progress.

*Now, please join us for the Pledge of Allegiance.*

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

**II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY***

None

**PRESENTATION:** Five students explained the story Snowmen at Night and read their own version.

**III. ENROLLMENT**

<u>Grade</u>	<u>Students 6/10/2022</u>	<u>Students 1/16/2023</u>
Preschool	40	33
MD	5	1
Kindergarten	97	98
First	85	95
Second	98	86
Third	98	105
MD/Home	5	7
Fourth	79	103
Fifth	90	82
Sixth	119	89
<b>Total</b>	<b>716</b>	<b>699</b>

**IV. SSDS INVESTIGATIONS/HIB REPORT PERIOD #1**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the Student Safety Data System (SSDS) Investigations Report and the HIB Trainings and Programs Report, for Period #1, September 1, 2022 through December 31, 2022.

**SSDS/HIB Report Recommendations**

Introduced by: Angela Altaai

Seconded by: Brian Egan

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**V. PERSONNEL**

A. Certificated Staff

1. Movement on Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves movement on the guide for Taylor McDermott from B.A. to M.A., effective February 1, 2023. Documentation of earned Master’s Degree has been received.

2. Postponement of Movement on Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, rescinds movement on the guide for Giana D'Arco for February 1, 2023, reported on the December 15, 2022 agenda. Movement on the guide will be approved once documentation is received.

B. Non-Certificated Staff

1. Change of Assignment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Edward Carrero to be reduced from a full-time to part-time custodian for 4 hours per day at \$30.76 per hour, effective retroactively to December 16, 2022.

2. Employment

a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Porzia Oliva and Maha Shaabneh as playground/cafeteria aides at Churchill School, at \$15.00 per hour, effective pending receipt of required documentation, including criminal history review.

b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Nicholas Palos as a part-time custodian at \$17.00 per hour for 5 hours per day, effective approximately February 1, 2023, pending receipt of required documentation, including criminal history review.

3. Rescind Employment Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, rescinds the employment approval for Jamar Jackson as a part-time custodian for the 2022-2023 school year.

**Personnel Recommendations**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**VI. PROGRAM AND CURRICULUM**

A. 2023-2024 School Calendar

**Attachment A**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2023-2024 School Year Calendar for the Fairfield Public Schools.

**Program and Curriculum Recommendations**

Introduced by: Brian Egan

Seconded by: Angela Altaai

Discussion: None

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**VII. POLICY**

A. First Reading of Policies

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading or abolishment of the following policies and regulations, as noted:

<u>Policy/ Regulation #</u>	<u>Title</u>	<u>Revised/ Abolished</u>
P 1648.11	The Road Forward COVID-19 - Health and Safety (M)	Abolished
P 1648.13	School Employee Vaccination Requirements (M)	Abolished
P 0152	Board Officers	Revised
P 0161	Call, Adjournment, and Cancellation	Revised
P 0162	Notice of Board Meetings	Revised
P & R 2423	Bilingual and ESL Education (M)	Revised
P 4420	Benefits	Revised
P & R 5200	Attendance (M)	Revised
P 5240	Tardiness	Revised
R 7510	Use of School Facilities (M)	Revised
P 8140	Student Enrollments (M)	Revised
R 8140	Enrollment Accounting (M)	Revised
P & R 8330	Student Records (M)	Revised
P 8420	Emergency and Crisis Situations (M)	Revised
R 8420.2	Bomb Threats (M)	Revised
R 8420.7	Lockdown Procedures (M)	Revised
R 8420.10	Active Shooter (M)	Revised

B. HIB Investigation Confirmation

BE IT RESOLVED that the Fairfield Board of Education confirms the Superintendent's HIB Investigation results as reported at the Executive Session on December 15, 2023 as follows: Investigation (CH #2 21-22) at Churchill School was determined to be HIB due to insulting and demeaning comments. ~~HIB WSCS #03 22-23 was determined to be HIB due to the offender intimidating minors. WSCS #03 22-23 was founded on the school level to be considered a HIB incident. However, the Superintendent rejected this determination and has considered it to not be a HIB incident.~~ Another HIB Investigation (AESS #01 22-23) at Stevenson School, was found not to be HIB because it was not motivated by a perceived characteristic.

**Policy Recommendations:**

Introduced by: Brian Egan

Seconded by: Anthony DePascale

Discussion: Revised (Item B) HIB Investigation Confirmation

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**VIII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

A. Minutes Approval

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the minutes from the December 15, 2022 Public & Executive Sessions and the January 5, 2023 reorganization meeting as amended.

***FINANCE:***

B. Bills/Claims/Payrolls

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

<b>Ratify and Affirm</b> Bills & Claims List - 1/6/2023	\$37,183.48
<b>Ratify and Affirm</b> Bills & Claims List - 1/19/2023	\$209,094.01
<b>Ratify and Affirm</b> December 23, 2022 Payroll	\$426,393.37
<b>Ratify and Affirm</b> January 13, 2023 Payroll	\$502,064.26

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C. Transfer of Funds

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for December 2022, per state law, for the 2022-2023 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the reports of the Board Secretary and Treasurer of School Monies for the period of December 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting and the December reports were submitted to the County Office.

***ADMINISTRATIVE:***

E. Committee Appointments

BE IT RESOLVED that the Fairfield Board of Education confirms the following BOE Committees, Chairpersons and Members for the 2023 organizational year:

<b>Committee</b>	<b>Chairperson</b>	<b>Member</b>
Buildings & Grounds	Brian Egan	Anthony DePascale
Curriculum/Technology	Anthony DePascale	Pat Freda
Finance	Brian Egan	Andrea Bellise-Jandoli
Negotiations	Andrea Bellise-Jandoli	Angela Altaai
Personnel	Brian Egan	Pat Freda
Policy	Pat Freda	Angela Altaai
Special Education	Anthony DePascale	Angela Altaai
Liaison: HSA/Public Relations	Anthony DePascale	Angela Altaai
Liaison: Fairfield Township	Anthony DePascale	Andrea Bellise-Jandoli
NJ School Boards Delegate	Brian Egan	N/A
Essex School Boards/Legislative	Angela Altaai	N/A
Municipal Alliance Delegate	<del>Pat Freda</del> <b>Anthony DePascale</b>	N/A

***CONTRACTS:***

F. 2023-2024 Preschool Tuition

BE IT RESOLVED that the Fairfield Board of Education approves the Preschool Tuition Rate for the 2023-2024 school year in the amount of \$4,000.



**G. Relocation Project - JCT Solutions**

~~BE IT RESOLVED that the Fairfield Board of Education approves JCT Solutions for the relocation of the data and server closets at Churchill School in the amount of \$151,497.75 to improve network reliability, and lengthen the life of the equipment (UCCP 8-2022 IT Infrastructure, Fiber Optic Network Advanced Applications and Services).~~

~~BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to send a letter to JCT Solutions acknowledging approval and authorization to proceed.~~

~~THEREFORE, BE IT FURTHER RESOLVED that this project will commence approximately July 2023 and will be funded through Capital Reserve.~~

**Business/Finance Resolutions Items A-F**

Introduced by: Angela Altaai

Seconded by: Brian Egan

Discussion: Anthony DePascale asked to serve as the Municipal Alliance Delegate (Item E) Committee Appointments. Item (G) Relocation Project was withdrawn from the agenda.

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

**IX. OLD BUSINESS**

Brian Egan commented that the total enrollment appears to be creeping upward of 700 in the schools. Dr. Ciccotelli confirmed the enrollment at 702. Mr. Egan reminded the Board and the community that there are five dates to hold a school election (referendum), January 24, March 14, September 26, November 7 and December 12. Mr. Egan mentioned that at a School Board workshop he had been given general guidelines to prepare for the referendum. A timeline should be followed to collect information to plan on getting geared up for possibly a September 26, 2023 election.

**X. NEW BUSINESS**

None

**XI. COMMITTEE REPORTS**

None

**XII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

None

**XIII. NEXT MEETING**

BE IT RESOLVED that the next meeting will be held, in person, on February 16, 2023, Executive Session at 6:30 PM **Public Session at 7:30 PM**, at the Fairfield Municipal Building.

**XIV. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Anthony DePascale

Seconded by: Brian Egan

Time: 7:50 PM

**ROLL CALL**

Ms. Altaai, Mr. Egan, Mr. DePascale, Ms. Bellise-Jandoli - All Ayes

Mr. Freda - Absent

2023-2024 FAIRFIELD PUBLIC SCHOOLS

Attachment A

DATE	DAY (S)	EVENT	STAFF INST. AIDES	STUDENTS	P/G CAFETERIA AIDES
<b>2023</b>					
<b>August</b>			<b>1</b>	<b>0</b>	<b>0</b>
30	Wednesday	New Teacher Orientation			
31	Thursday	First Day Meeting for Staff			
<b>September</b>					
1	Friday	Prep Day Staff: Early Dismissal	<b>19</b>	<b>18</b>	<b>18</b>
4	Monday	Labor Day– No School			
5	Tuesday	First Day for Students			
12	Tuesday	Back to School Night: Churchill			
13	Wednesday	Back to School Night: Stevenson			
25	Monday	Yom Kippur – No School			
<b>October</b>			<b>22</b>	<b>21</b>	<b>21</b>
9	Monday	No School Students Professional Development Staff Full Day			
<b>November</b>			<b>18</b>	<b>18</b>	<b>14</b>
9-10	Thu. & Fri.	NJEA Conference – No School			
16,20,21	Thu, M & Tue	12:55 p.m. Dismissal for Conferences			
22	Wednesday	12:55 p.m. Dismissal: Students & Staff			
23-24	Thu. & Fri.	Thanksgiving Break: No School			
<b>December</b>			<b>16</b>	<b>16</b>	<b>15</b>
22	Friday	12:55 p.m. Dismissal Day: Students & Staff			
25-29	Mon. – Fri.	Winter Break: No School			
<b>January</b>			<b>21</b>	<b>21</b>	<b>21</b>
<b>2024</b>					
1	Monday	No School: Students and Staff			
15	Monday	MLK Day – No School Students & Staff			
<b>February</b>			<b>19</b>	<b>19</b>	<b>18</b>
16	Friday	12:55 p.m. Dismissal: Students and Staff			
19	Monday	President’s Break – No School			
20	Tuesday	No School Staff and Students			
<b>March</b>			<b>20</b>	<b>20</b>	<b>19</b>
20	Wednesday	12:55 p.m. Dismissal: Students Professional Development Day Staff p.m.			
29	Friday	Good Friday: No School			
<b>April</b>			<b>17</b>	<b>17</b>	<b>17</b>
1-5	Mon – Fri.	Spring Break: No School			
<b>May</b>			<b>22</b>	<b>22</b>	<b>21</b>
24	Friday	12:55 p.m. Dismissal Students and Staff			
27	Monday	Memorial Day: No School			
<b>June</b>			<b>13</b>	<b>13</b>	<b>10</b>
17	Monday	12:55 p.m. Dismissal: Students			
18	Tuesday	12:55 p.m. Dismissal: Students			
19	Wednesday	Last Day: 12:55 p.m. Dismissal: Students Teacher upon completion of sign out			
<b>Total Days</b>	<i>If more or less than 5 snow/emergency days are used, the calendar will be subject to change at the discretion of the Superintendent/Board of Education.</i>		<b>188</b>	<b>185</b>	<b>174</b>
			<b>-5</b>	<b>-5</b>	<b>-5</b>
			<b>183</b>	<b>180</b>	<b>169</b>

APPROVED JANUARY 19, 2023 BY BOARD OF EDUCATION