

**FAIRFIELD BOARD OF EDUCATION**

**Executive Session**

Meeting Agenda

Thursday, February 16, 2023 at 6:30 PM at the Fairfield Municipal Building

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 6:30 PM:

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Ms. Angela Altaai		Mr. Anthony DePascale	
Mr. Brian Egan		Ms. Andrea Bellise-Jandoli	
Mr. Pat Freda			

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Susan Ciccotelli	Superintendent of Schools	
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: \_\_\_\_\_.

It is anticipated that the Executive Session will take approximately \_\_\_\_\_; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

**EXECUTIVE SESSION**

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

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Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Time: \_\_\_\_\_

Motion to return to open session (to be moved in Public Session):

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Time: \_\_\_\_\_

**ADJOURNMENT OF EXECUTIVE SESSION**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Time: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_ Mr. Egan \_\_\_\_ Mr. Freda \_\_\_\_ Mr. DePascale \_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_

**FAIRFIELD BOARD OF EDUCATION**

**Meeting Agenda**

Thursday, February 16, 2023

7:30 PM at the Fairfield Municipal Building

(Access livestream at [www.fpsk6.org](http://www.fpsk6.org) at 7:30 PM. Also available on Channel 34)

**I. OPEN MEETING –PUBLIC NOTICE OF MEETING**

MS. ANDREA BELLISE-JANDOLI, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Angela Altaai		Mr. Anthony DePascale	
Mr. Brian Egan		Ms. Andrea Bellise-Jandoli	
Mr. Pat Freda			

*The Board will reconvene from Executive Session and Ms. Andrea Bellise-Jandoli, Board President, will preside and call the public meeting to order at approximately 7:30 PM and will read the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to the Passaic Herald News and The Progress.

*Now, please join us for the Pledge of Allegiance.*

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Susan Ciccotelli	Superintendent of Schools	
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	

**II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY***

Guidelines in Accordance with Policy #0164:

- 1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.*
- 2. Each person who wishes to make a statement must state their name and address for the record.*
- 3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
- 4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- 5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

**PRESENTATION: Churchill School Art Club**

**III. ENROLLMENT**

<u>Grade</u>	<u>Students 6/10/2022</u>	<u>Students 2/10/2023</u>
Preschool	40	32
MD	5	1
Kindergarten	97	98
First	85	95
Second	98	86
MD/Home	5	7
Third	98	105
Fourth	79	104
Fifth	90	83
Sixth	119	91
<b>Total</b>	<b>716</b>	<b>702</b>

**IV. PERSONNEL**

A. Non-Certificated Staff

1. Substitutes

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Daniella DeStefano, paraprofessional, as a fully-qualified teacher substitute for the 2022-2023 school year.

2. Playground/Cafeteria Aide Revision

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Porzia Oliva, playground/cafeteria aide, to be reduced from 5 days per week to 4 days per week retroactively to January 26, 2023.

**Personnel Recommendations:**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_ Mr. Egan \_\_\_\_ Mr. Freda \_\_\_\_ Mr. DePascale \_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_

**V. CURRICULUM/PROGRAM**

A. SEMI Program Waiver

WHEREAS, N.J.A.C 6A:23A-5.3(b)1 provides that a school district may request a waiver of compliance with respect to the District’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year; and

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WHEREAS, the Fairfield Board of Education desires to apply for this waiver due to the fact that it projects Fairfield will not meet the minimum number of Medicaid eligible classified students; and

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools, in the County of Essex, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3(b)1 for the 2022-2023 school year.

**B. Professional Development Workshops**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made, pending completion of the workshops and submission of the travel reports. \*Lodging and travel will be noted separately if applicable.

Staff	Workshop	Date	Registration *travel & lodging
Valenti, Jennifer Nazarian, Dorian	NJECC Annual Technology Conference	3/7 & 3/8, 2023 Montclair State University	\$215.00 per Attendee
Diaz, Adriana	Practical Early Intv. Strategies	3/20/2023 Virtual	\$279.00 IDEA Funds
Smith, Rebecca	2023 NJ Bilingual Educators Conf. (NJTESOL/NJBE, Inc.)	After 5/26/2023 Virtual	\$350.00
Salvemini, Brianna	2023 Shape NJ Annual Conv.	2/27/2023 Westin Princeton	\$249.00
Malinowski, Danielle	Helping your Writers to Succeed	3/28/2023 Virtual	\$279.00
Verrengia, James	Developing and Using Models in the NGSS Classr.	3/31/2023 PRISM	\$175.00 Title II Funds
Kirk, Sara Day, Gabriella	Restorative Practices for Educators	4/17 & 4/18, 2023 Virtual	\$450.00 Each ESSER Grant
Marano, Kathleen	NJASBO Annual Conference	Atlantic City 6/6 – 6/8, 2023	Reg. waived *\$653.00

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C. Field Trip Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the addition of the following field trip to our current list:

Churchill School - Second Grade Move-Up Day

**Curriculum/Program Recommendations:**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_ Mr. Egan \_\_\_\_ Mr. Freda \_\_\_\_ Mr. DePascale \_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_

**VI. POLICY**

A. Second Reading of Policies/Regulations

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts and approves the second reading or abolishment of the following policies and regulations, as noted:

<u>Policy/ Regulation #</u>	<u>Title</u>	<u>Revised/ Abolished</u>
P 1648.11	The Road Forward COVID-19 - Health and Safety (M)	Abolished
P 1648.13	School Employee Vaccination Requirements (M)	Abolished
P 0152	Board Officers	Revised
P 0161	Call, Adjournment, and Cancellation	Revised
P 0162	Notice of Board Meetings	Revised
P & R 2423	Bilingual and ESL Education (M)	Revised
P 4420	Benefits	Revised
P & R 5200	Attendance (M)	Revised
P 5240	Tardiness	Revised
R 7510	Use of School Facilities (M)	Revised
P 8140	Student Enrollments (M)	Revised
R 8140	Enrollment Accounting (M)	Revised
P & R 8330	Student Records (M)	Revised
P 8420	Emergency and Crisis Situations (M)	Revised
R 8420.2	Bomb Threats (M)	Revised
R 8420.7	Lockdown Procedures (M)	Revised
R 8420.10	Active Shooter (M)	Revised

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**B. Job Description Revision Approval**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revisions to the Technology/Network Administrator Assistant Job Description, effective for the 2022-2023 school year.

**C. HIB Confirmation**

BE IT RESOLVED that the Fairfield Board of Education confirms the Superintendent’s HIB Investigation results as reported at the Executive Session on January 19, 2023 as follows: HIB investigation WSCS#04 22-23 and WSCS#05 22-23 did not satisfy the Anti Bullying Rights definition of HIB.

**Policy Recommendations:**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_\_ Mr. Egan \_\_\_\_\_ Mr. Freda \_\_\_\_\_ Mr. DePascale \_\_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_\_

**VII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

**A. Minutes Approval**

BE IT RESOLVED that the Fairfield Board of Education approves/accepts the minutes from the January 19, 2023 Public & Executive Sessions.

***FINANCE:***

**B. Bills/Claims/Payrolls**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

<b>Ratify and Affirm</b> Bills & Claims List - 1/26/2023	\$74,543.00
<b>Ratify and Affirm</b> Bills & Claims List - 2/6/2023	\$64,300.13
<b>Ratify and Affirm</b> Bills & Claims List - 2/16/2023	\$195,006.18
<b>Ratify and Affirm</b> January 30, 2023 Payroll	\$433,413.68
<b>Ratify and Affirm</b> February 15, 2023 Payroll	\$444,911.29

C. Transfer of Funds

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2022-2023 budget, per details of the Transfers Report for January 2023, per state law, for the 2022-2023 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the reports of the Board Secretary and Treasurer of School Monies for the period of January 1, 2023 through January 31, 2023.

BE IT FURTHER RESOLVED that the financial reports for the month be accepted and shall become a part of the official minutes of this meeting.

E. Account Closure

BE IT RESOLVED that the Fairfield Board of Education authorizes the Business Administrator to close the District's Debt Service Account ending in 4461.

BE IT FURTHER RESOLVED that the District no longer has debt.

**CONTRACTS:**

F. Office Rental Modification Agreement

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the School Business Administrator, approves the lease agreement between the Fairfield Board of Education and Hollywood Associates, L.L.C., as per the lease agreement, and authorizes the Superintendent of Schools, the Business Administrator, the Board President, and the Board Attorney to take whatever steps necessary to effectuate the purposes of this resolution.

G. Copier Lease

BE IT RESOLVED that the Fairfield Board of Education solicited Request for Proposals for the following companies for new copiers:

<b>Company</b>	<b>Total Monthly Cost</b>
Atlantic Tomorrow's Office	\$2,436.00
UBS (United Business Systems)	\$2,925.50
Matthijssen Business Systems	\$3,663.00

NOW, THEREFORE, BE IT RESOLVED that the Board approves Atlantic Tomorrow's Office as the lowest responsive and responsible cost for a five-year copier lease.



**H. Churchill School Mold Remediation and Cleanup**

The following contractors were solicited for Request for Proposals (RFP) from Karl & Associates Environmental Group:

Guardian Contracting Inc., Toms River, NJ	\$21,500.00
North Star, East Hanover, NJ	Non Responsive
Two Brothers, Totowa, NJ	Non Responsive
First On Site, Monroe Township, NJ	Non Responsive
GL Group, Bloomingdale, NJ	Non Responsive

RFPs were due no later than February 2, 2023 at 12:00 PM.
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BE IT RESOLVED that the Fairfield Board of Education approves Guardian Contracting Inc. for the mold remediation and cleanup in the Old Gymnasium/Cafeteria Ceiling at Winston S. Churchill School in the amount of \$21,500.

BE IT FURTHER RESOLVED that a portion of the cost will be funded through the ARP ESSER funds in the amount of \$10,000 (account # 20-287-200-400-00).

**I. Churchill School Repair/Installation**

BE IT RESOLVED that the Fairfield Board of Education approves Murray Paving and Concrete LLC for the insulation and closing of the Winston S. Churchill School Old Gymnasium/Cafeteria Ceiling in the amount of \$80,045.46.

BE IT FURTHER RESOLVED that this contract has been approved through BID #ESCNJ 20/21-03.

**J. Transportation Agreement with Sussex County Regional Cooperative**

BE IT RESOLVED that the Fairfield Board of Education approves the participation of a Joint Transportation Agreement with the Sussex County Regional Cooperative for Special Education, Field Trip, Public and Private School Transportation for the 2023-2024 school year.

***ADMINISTRATIVE:***

**K. Gifts to the District**

BE IT RESOLVED that the Fairfield Board of Education accepts with appreciation a donation of an 8-Compartment Mobile Backpack Storage Cabinet and a 5-Compartment Mobile Storage Cabinet for use at Stevenson School through DonorsChoose.

BE IT FURTHER RESOLVED that the donor is anonymous.

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L. Minimum Wage Increase - Substitute Rates

BE IT RESOLVED that the Fairfield Board of Education approves the minimum wage increase for substitute rates of pay below, retroactive from January 1, 2023 for the 2022-2023 school year:

Secretary	\$14.13 per hour
All Aides (Instructional/Playground)	\$14.13 per hour
Custodian	\$14.13 per hour
Custodian in Long-Term Assignment	Consecutive Day 1-20: \$14.13 per hour Day 21 to end of assignment: \$17.00 per hour (returns to \$14.13 per hour at end of assignment)
Custodial Summer Help for <b>2023</b>	\$14.13 per hour

***BUILDINGS AND GROUNDS:***

M. Building Use Application:

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Application:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Chess Wizards, Inc. Churchill Classroom	April 3, 17, 24, 2023 May 1, 8, 15, 22, 2023 June 5, 12, 19, 2023 Mondays Only 3:20 PM to 4:40 PM

**Business/Finance Resolutions Items A-M**

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_ Mr. Egan \_\_\_\_ Mr. Freda \_\_\_\_ Mr. DePascale \_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY**

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5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

**XII. NEXT MEETING**

BE IT RESOLVED that the next meeting will be held, in person, on March 16, 2023, Executive Session at 6:30 PM **Public Session at 7:30 PM**, at the Fairfield Municipal Building.

**XIII. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Time: \_\_\_\_\_

**ROLL CALL**

Ms. Altaai \_\_\_\_ Mr. Egan \_\_\_\_ Mr. Freda \_\_\_\_ Mr. DePascale \_\_\_\_ Ms. Bellise-Jandoli \_\_\_\_