

FAIRFIELD BOARD OF EDUCATION

Public Work Session

Meeting Agenda

Thursday, September 26, 2024 at 6:00 PM at the Fairfield Municipal Building

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 6:00 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

RECOMMENDATION TO MOVE TO EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: _____.

It is anticipated that the Executive Session will take approximately _____; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

EXECUTIVE SESSION

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;

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5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Motion by: _____ Seconded by: _____ Time: _____

Motion to return to open session (to be moved in Public Session):

Motion by: _____ Seconded by: _____ Time: _____

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION

Meeting Agenda

Thursday, September 26, 2024

7:30 PM at the Fairfield Municipal Building

(Access livestream at www.fpsk6.org at 7:30 PM. Also available on Channel 34)

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 7:30 PM.

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

BOARD PRESIDENT'S REPORT:

SUPERINTENDENT'S REPORT:

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENT ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0167

1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.
2. Each person who wishes to make a statement must state their name and address for the record.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

FAIRFIELD BOARD OF EDUCATION AGENDA
FINANCE - SEPTEMBER 26, 2024

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 7**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the Minutes from the Public & Executive Session of August 15, 2024.
2. To approve the Bills and Claims List and Payroll as follows:

Ratify and Affirm Bills & Claims List - 09/06/2024	\$214,736.05
Ratify and Affirm Bills & Claims List - 09/26/2024	\$609,813.41
Ratify and Affirm August 30, 2024 Payroll	\$88,963.02
Ratify and Affirm September 15, 2024 Payroll	\$438,336.02

3. To approve the transfer of funds for the months of July 2024 and August 2024 as certified by the Business Administrator and authorized by the Superintendent of Schools.
4. To approve the reports of the Board Secretary and Treasurer of School Monies for the period of July 1, 2024 through July 31, 2024 and August 1, 2024 through August 31, 2024. Pursuant to N.J.A.C. 6A:23A-16.10 and certify that as of July 2024 and August 2024 the Board Secretary's monthly financial reports did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

5. To approve the cancellation of prior year purchase order as follows:

Purchase Order Number	Amount	Vendor
24-0806	\$21,500	DiCara/Rubino

6. To hereby authorize the appointment of **Wally Lindsley** to be Fund Commissioner for the period of September 1, 2024 through June 30, 2025.

FAIRFIELD BOARD OF EDUCATION AGENDA
FINANCE - SEPTEMBER 26, 2024

7. To approve the out-of-district placement and tuition contract for Student ID #20311222 at The Calais School for the period of September 3, 2024 through June 30, 2025 for **180** days. The total estimated tuition charges and extraordinary services is \$77,464.80.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
GRANTS - SEPTEMBER 26, 2024

The following grant motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 3**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the submission and acceptance of the Final Expenditure Report for the 2023-2024 Elementary and Secondary Education Act (ESEA).
2. To approve the submission and acceptance of the Final Expenditure Report for the 2023-2024 Individuals with Disabilities Education Act (IDEA) Basic and Preschool.
3. To approve the submission and acceptance of the Final Expenditure Report for the 2022 American Rescue Plan Grant.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
BUILDINGS AND GROUNDS - SEPTEMBER 26, 2024**

The following buildings and grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 4**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the prior year encumbrance cancellation for Laumar Roofing, Co, Inc. as follows:

Account Line	Amount
11-000-261-420-02	\$2,500

2. To approve two change orders for Arco Construction as follows:

Change Order #1*	\$13,328
Change Order #2**	\$113,000

*Change order #1 the amount of \$13,328 was deducted from the allowance of \$60,000. The net cost has no change at this time.

**Change order #2 the amount of \$113,000 for labor and material costs to replace the remaining roof shingles at Winston S. Churchill School. The total project cost will now be \$680,900.

3. To approve the following Building Use Applications:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
Fairfield Recreation Department Youth Basketball (Practices & Games) Stevenson and Churchill - All 3 Gyms	November 18, 2024 - March 21, 2025 Monday - Friday: 5:30 PM - 9:30 PM Saturdays as needed
Fairfield Recreation Department Adult Baseball Game - Churchill Main Field	Retroactively to September 7, 2024 9:00 AM - 12:00 PM
Fairfield Recreation Department Adult Basketball - Churchill Gym	October 4, 2024 - May 16, 2025 Fridays only: 7:00 PM - 10:00 PM
SEPAG Meeting Meghan Cafone - Churchill Gym	October 17, 2024 6:30 PM - 9:00 PM
H.E.P. Parent Presentation Night Dorian Nazarian Churchill New Gym/Multipurpose Room	March 24, 2025 (Snow date: March 26, 2025) 5:00 PM - 10:00 PM

FAIRFIELD BOARD OF EDUCATION AGENDA
BUILDINGS AND GROUNDS - SEPTEMBER 26, 2024

Fairfield HSA would like to reserve the following for the 2024/2025 school year:

<u>Date</u>	<u>Event</u>	<u>Times</u>	<u>Place</u>
9/9/2024	Class Parent Meeting	3:45PM - 4:15PM	Stevenson Gym
9/10/2024	Class Parent Meeting	3:45PM - 4:15PM	Churchill Library
9/10/2024	Back to School	6:00PM - 8:00PM	Stevenson Cafeteria
9/11/2024	Back to School	6:00PM - 8:00PM	Churchill Cafeteria
9/18/2024	HSA Meeting	6:30PM - 8:00PM	Churchill Cafeteria
10/22/2024	HSA Meeting	6:30PM - 8:00PM	Churchill Library
11/11 and 11/12/24	Fall Fundraiser Del/Sort	2:00PM - 5:00PM	Churchill Gym and Stage
11/12/2024	Fall Fundraiser Pick Up	5:00PM - 10:00PM	Churchill Gym and Stage
11/13/2024	HSA Meeting	6:30PM - 8:00PM	Churchill Library
12/2/2024	Holiday Fair Set Up	3:30PM	Stevenson Gym Stage
12/3 and 12/4/24	Holiday Fair	8:00AM - 3:20PM	Stevenson Gym Stage
12/4/2024	Holiday Fair Set Up	3:30PM	Churchill Gym Stage
12/5 and 12/6/24	Holiday Fair	8:00AM - 3:20PM	Churchill Gym Stage
12/10/2024	HSA Meeting	6:30PM - 8:00PM	Churchill Library
1/8, 1/15, 1/22, 1/29/2025	Stevenson After School Clubs	3:20PM - 4:30PM	Stevenson Gym
2/5, 2/12, 2/19, 2/26/2025	Churchill After School Clubs	3:20PM - 4:30PM	Churchill Gym
2/12/2025	HSA Meeting	6:30PM - 8:00PM	Churchill Library
3/3 - 3/7/2025 3/5/2025 (night)	Stevenson Book Fair	8:00AM - 3:20PM 5:30PM - 7:30PM	Stevenson Media Center
3/10 - 3/14/25, 3/12/2025 (night)	Churchill Book Fair	8:00AM - 3:20PM 5:30PM - 7:30PM	Churchill Library
3/18/2025	HSA Meeting	6:30PM - 8:00PM	Churchill Library
4/9/2025	HSA Meeting	6:30PM - 8:00PM	Churchill Library
5/7/2025	HSA Meeting	6:30PM - 8:00PM	Churchill Library
6/4/2025	HSA Meeting	6:30PM - 8:00PM	Churchill Library
6/9/2025	2nd Moving Up 3rd	8:30AM - 11:30AM	Stevenson Cafeteria & Gym
6/9/2025	2nd Moving Up 3rd	11:00AM - 11:40AM	Churchill Cafeteria

FAIRFIELD BOARD OF EDUCATION AGENDA
BUILDINGS AND GROUNDS - SEPTEMBER 26, 2024

4. To approve the School Bus Emergency Evacuation Drills for the Fairfield Schools held in accordance with N.J.A.C. 6a:27-11.2.
- Stevenson School held its drill for routes 1-2 and SE-GR on September 18, 2024. All routes were evacuated and supervised by Dr. Michael Trabucco.
 - Churchill School held its drill for routes 8-9 on September 23, 2024. All routes were evacuated and supervised by Mr. Ray Santana, Jaime Chavkin and Danielle Malinowski.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
CURRICULUM/PROGRAM - SEPTEMBER 26, 2024

The following curriculum/program motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 4**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To rescind Curriculum/Program Item M Professional Development resolution for Cheryl Malinski and Michelle Manna, previously approved at the August 15, 2024 Board meeting.
2. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses*
Ryan Gupta	Superintendent's Leadership Forum	Glendale, CA	09/30-10/04/2024	Registration Fee: No Cost Personal Expenses: No Cost
Wally Lindsley	NJASBO "DOL and DOT Updates"	Whippany, NJ	10/17/2024	Registration Fee: \$145
Catherine Prall Kristin Crisafi James Verrengia	Link It Training	Churchill School and Virtual	09/2024 - 06/2025	Membership Fee: \$4,200, Title II Funds
Catherine Prall Kristin Crisafi Matthew DeMarco	Lexia Learning Systems LLC "Aspire Professional Learning" 2-Yr Leader License	Online	09/2024 - 06/2026	Membership Fee: \$2,097, Title II Funds
Matthew DeMarco Olivia Montwaid	Conquer Mathematics "NJSLS Year 1 - Grade 3"	Pompton Plains, NJ	10/15, 11/20, 12/13/2024, 01/17, 02/10/2025	Registration Fee: \$950 each, Title II Funds
Donna Gualtieri	BER "Next Generation Science Standards Strategies and Tools"	Online	12/13/2024	Registration Fee: \$295
Kristin Crisafi	The Institute for Educational Development "Dyslexia Early Intervention"	Online	11/26/2024	Registration Fee: \$295
Danielle Malinowski	BER "Dyslexia: Best Targeted Interventions for Greater Literacy Success (K-6)"	Online	11/18 - 11/19/2024	Registration Fee: \$695
James Verrengia	AMTNJ "Mathematics in Action: Bringing the Math Practices to Life"	Brookdale Community College, Lincroft, NJ	10/25/2024	Registration Fee: \$295

* Reimbursement of mileage, meals, and incidentals (according to NJ per diem rates) to be paid pending completion of the workshop and submission of the travel report.

FAIRFIELD BOARD OF EDUCATION AGENDA
CURRICULUM/PROGRAM - SEPTEMBER 26, 2024

3. To ratify and affirm the following Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses*
James Verrengia Catherine Prall	IXL Live	Morristown, NJ	09/17/2024	Registration Fee: \$95 each, Title II Funds
Matthew DeMarco Olivia Montwaid	Conquer Mathematics “NJSLS Year 1 - Grade 3”	Pompton Plains, NJ	09/16/2024	Registration Fee: \$190 each, Title II Funds

* Reimbursement of mileage, meals, and incidentals (according to NJ per diem rates) to be paid pending completion of the workshop and submission of the travel report.

4. To approve the Morning/Afternoon Drop Off/Pick Up Monitor positions at Adlai E. Stevenson and Winston S. Churchill Schools at the prorated hourly rate of \$61.85 for student contact time per contract, pending contract negotiations for the 2024/2025 school year.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
PERSONNEL - SEPTEMBER 26, 2024

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 9**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the appointment(s) of the following staff member(s) for the 2024/2025 school year, pending receipt of all required documentation:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Step	Salary/ Hourly Rate	Effective Date(s) on or about:
Jennifer Calello	Stevenson Paraprofessional	N/A	Kimberly Straface	N/A	*\$15.27 per hour	9/30/2024
Rose Helm	Stevenson Playground/ Cafeteria Aide	N/A	Vacant	N/A	\$15.13 per hour	9/30/2024
Dawn Barreca	Churchill Playground/ Cafeteria Aide	N/A	Vacant	N/A	\$15.13 per hour	10/01/2024

*pending contract negotiations

2. To approve the appointment(s) of the following substitute staff member(s) for the 2024/2025 school year, pending receipt of all required documentation:

Name	Position	Daily Rate	Effective Date(s) on or about:
Kevin Conroy	Substitute Teacher/Aide	\$130 per day/ \$15.13 per hour-aide	10/01/2024
Nivine Mora	Substitute Teacher/Aide	\$130 per day/ \$15.13 per hour-aide	10/01/2024
Gianna Napolitano	Substitute Teacher/Aide	\$130 per day/ \$15.13 per hour-aide	10/01/2024
Karen Priore	Substitute Playground/Cafeteria Aide	\$15.13 per hour-aide	10/01/2024

3. To approve movement on the teachers' salary guide for **Brianna Salvemini** from BA, Step 5 to BA +15, Step 5 retroactively effective September 1, 2024.
4. To approve a stipend of \$140 for **Donna Spanarelli** for a room change for the 2024/2025 school year.

FAIRFIELD BOARD OF EDUCATION AGENDA
PERSONNEL - SEPTEMBER 26, 2024

5. To approve **Jaime Chavkin** as Teacher in Charge at Winston S. Churchill School at the stipend per contract of \$3,515.78, pending contract negotiations, for the 2024/2025 school year.
6. To approve **Jaime Chavkin** as Detention Supervisor at Winston S. Churchill School at the stipend per contract of \$61.85 per hour, pending contract negotiations, for the 2024/2025 school year.
7. To approve the following staff members as club advisors for the 2024/2025 school year:

Club	School	Name	Stipend*
Stevenson News Club	AES	Catherine Prall	\$571.84
		Gabriella Day	\$571.84
Homework Club	AES	Addie Fasulo	\$1,143.68
Homework Club	AES	Laura Barra	\$1,143.68
Art Club Fall	AES	Tina Thompson	\$1,143.68
Student Council	AES	Maria Suppa	\$571.84
		Donna Lizza	\$571.84

Communication/Coding Club	WSC	James Verrengia	\$1,143.68
Drama - Musical Director	WSC	Kyle Silvestri	\$1,143.68
Drama - Technical Director	WSC	Sarah Kirk	\$1,143.68
Jazz Band	WSC	Justin Lazaro	\$1,143.68
Gardening Club	WSC	Jaime Chavkin	\$1,143.68
Safety Patrol Club	WSC	Sarah Kirk	\$571.84
		Dorian Nazarian	\$571.84
Student Council	WSC	Danielle Malinowski	\$571.84
		Donna Gualtieri	\$571.84
Yearbook Club	WSC	Dorian Nazarian	\$571.84
		Sarah Kirk	\$571.84

*pending contract negotiations

8. To approve the following staff members as Morning/Afternoon Drop Off/Pick Up Monitor(s) on an as-needed basis for the 2024/2025 school year:

Name	School	Name	School
Dina Bargiel	WSC	Laura Barra	AES
Sarah Kirk	WSC	Gabriella Day	AES
Danielle Malinowski	WSC	Addie Fasulo	AES
Kyle Silvestri	WSC	Donna Lizza	AES
Nichole Pineault (Usinowicz)	WSC	Marya Major	AES
		Vanessa Mayer	AES
		Catherine Prall	AES
		Brianna Salvemini	AES
		Maria Suppa	AES

FAIRFIELD BOARD OF EDUCATION AGENDA
PERSONNEL - SEPTEMBER 26, 2024

9. To approve the following staff members as mentor(s) for the 2024/2025 school year. Fee is paid by the novice teacher.

Mentor	Novice Teacher
Dorian Nazarian	Gianna DeMassi
James Verrengia	Emily Lay
Matthew DeMarco	Olivia Montwaid
Heather Prinzo	Christina Proietto
Nicole Carnovale	Jonalyn Tulanowski
Julia Booth	Jaclyn VanNatten

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
POLICY - SEPTEMBER 26, 2024**

The following policy motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the second reading and adoption of the following policies and regulations:

<u>Policy #</u>	<u>Title</u>	<u>Status</u>
P 0141	Board Member Number and Term	Revised
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	Abolished
P 2200	Curriculum Content (M)	Revised
P&R 3160	Physical Examination (M)	Revised
P&R 4160	Physical Examination (M)	Revised
R 5200	Attendance (M)	Revised
P 5350	Student Suicide Prevention (M)	Revised
P 8420	Emergency and Crisis Situations (M)	Revised
P&R 8467	Firearms and Weapons (M)	Revised

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
SEPTEMBER 26, 2024**

The Board President will open the floor to the public comments on non-agenda items.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0167

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.*
2. *Each person who wishes to make a statement must state their name and address for the record.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on October 24, 2024, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____