

Fairfield Board of Education
Meeting Minutes
Tuesday, August 27, 2019 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

Attachment B

I. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Freda, President, presided and voice the call to order at 7:38 p.m.

The public meeting was called to order at approximately 7:38 p.m., by Mr. Freda, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Brian Egan , Mr. Michael Sapienza, Mr. Jeffrey Didyk, and Mr. Pat Freda, President

BOARD MEMBERS ABSENT: Ms. Andrea Jandoli

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of School and Ms. Lyanna Rios, Business Administrator/Board Secretary

II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*
None

III. ENROLLMENT: August 23, 2019

Grade/School	Total Students		
	6/7/19	8/23/19	
Preschool	33	32	-1
S.E. Home Program	1	1	0
K – Stevenson	93	98	+5
1 – Stevenson	85	92	+7
2 – Stevenson	82	88	+6
3 – Stevenson	114	83	-31
4 – Churchill	92	113	+21

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 2

Grade/School	Total Students	
	6/7/19	8/23/19
5 – Churchill	79	92 +13
6 – Churchill	96	82 -14
Total:	675	681 +6

IV. PERSONNEL

A. Non- Certificated Staff

a. Employment: Paraprofessional

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Nancy Amoresano as a paraprofessional at \$15.00 per hour, effective for the 2019-2020 school year, pending receipt of all required documentation.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves JoLynn Matos as a paraprofessional at \$15.00 per hour, effective for the 2019-2020 school year, pending receipt of all required documentation.

b. Resignation: Paraprofessional

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Theresa Jones, effective for the 2019-2020 school year.

B. Substitutes

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Donna Romano as a fully qualified Aide substitute, effective for the 2019-2020 school year, pending receipt of all required documentation.

Personnel Recommendations:

Introduced by: Mr. Egan

Mr. Egan Aye
Mr. Didyk Aye

Seconded by: Dr. Sapienza

Mr. Sapienza Aye
Mr. Freda Aye

Motion Carries

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 3

V. CURRICULUM/PROGRAM

A. Anti-Bullying Bill of Rights Self-Assessment Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Fairfield School HIB Self-Assessment for Determining Grades ratings for the Stevenson and Churchill Schools for the period of July 1, 2018 through June 30, 2019, and open the meeting to public comment on this recommendation.

B. Annual Field Trip Approvals

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the current list of approved Field Trips for the 2019-2020 school year.

Curriculum/Program Recommendations:

Introduced by: Dr. Sapienza
Mr. Egan Aye
Mr. Didyk Aye

Seconded by: Mr. Egan
Mr. Sapienza Aye
Mr. Freda Aye

Motion Carries

VI. OPERATIONS

School Safety and Security Plan Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Safety and Security Plan for the 2019-2020 school year.

Operations Recommendations:

Introduced by: Mr. Didyk
Mr. Egan Aye
Mr. Didyk Aye

Seconded by: Dr. Sapienza
Mr. Sapienza Aye
Mr. Freda Aye

Motion Carries

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the attached minutes from the August 8, 2019 Public & Executive Sessions.

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 4

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll.

Bills and Claims List	\$91,069.53
August 15, 2019 Payroll	\$90,745.12

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2019-2020 budget, per details of the Transfers Report for July 2019, per state law, for the 2019-2020 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of July 1, 2019 through July 31, 2019.

I hereby certify that for the period of July 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of July 31, 2019 after review of the Secretary's monthly financial report for July 2019 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district's financial obligations.

E. Building Use Applications

BE IT RESOLVED that the Fairfield Board of Education approves the following building use applications contingent upon any school activities:

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 5

Organization Group/Location/Purpose	Date and Time Slot
Kidding Around with Yoga Adlai E. Stevenson Library	Thurs. Sept 26 – Oct. 24, 2019 Nov. 14 & Dec. 5 - Dec. 12, 2019 3:30 pm - 4:30 pm
Mike Giampapa Sports Camp After School Program Adlai E. Stevenson Gym	Thurs. Sept. 19 - Oct. 24, 2019 & Feb. 13 - Apr. 2, 2020 3:30 pm - 4:30 pm
Fairfield Recreation- Men’s Basketball Winston S. Churchill Large Gym and Adlai E. Stevenson Gym	Fri. Churchill - Sept. 20 - Nov. 15, 2019 & Stevenson Nov. 22, 2019 - May 1, 2020; 7:00 pm - 9:00 pm
Fairfield Recreation - Girls Basketball Adlai E. Stevenson Gym	Fri. Jan. 10 - Feb. 14, 2020 3:30 pm - 4:30 pm
Fairfield Recreation Kindergarten Basketball Adlai E. Stevenson Gym	Thurs. Jan. 2 - Feb. 6, 2020 3:30 pm - 4:30 pm
Fairfield Recreation - Boys Basketball Adlai E. Stevenson Gym	Mon. Jan 6 - Feb 24, 2020 3:30 pm - 4:30 pm

F. Gift to the District

BE IT RESOLVED that the Fairfield Board of Education appreciatively accepts the gift of 2 Portable Cooling Units from the Essex Fells Board of Education.

G. Tax Sheltered Annuity

WHEREAS, the District, heretofore has maintained the Fairfield Public School District 403(b), ROTH 403(b), and 457 (“the Plan”) for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Fairfield Board of Education has determined that it would be in the best interest of the district to amend the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date; and

BE IT FURTHER RESOLVED that the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 6

H. Sale of Surplus Property

WHEREAS, the Fairfield Board of Education is the owner of certain surplus property which is no longer needed for public use; and

THEREFORE, BE IT RESOLVED that the Fairfield Board of Education is desirous of selling said surplus property listed below in an “as is” condition without express or implied warranties:

Computers				
Quantity	Make	Model	Description	Specs
78	Dell	Latitude 2110	NetBooks	CPU: Intel Atom z470 1.83Ghz RAM: 2GB DDR2 667Mhz HDD: 160GB 5400rpm OS: Windows 7 Professional
Phones				
Quantity	Make	Model	Description	
3	Cisco	7962	IP Phone	
20	Cisco	7942	IP Phone	
60	Cisco	7911	IP Phone	

The sale of surplus property shall be conducted through GovDeals pursuant to State Contract T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Fairfield Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of surplus property to be sold is attached.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning the use of said property.
5. The Fairfield Board of Education reserves the right to accept or reject any bid submitted.

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 7

I. ESEA Grant

BE IT RESOLVED, the Fairfield Board of Education accepts the approval by the New Jersey Department of Education of the ESEA FY 2020 Grant Application.

J. IDEA Consolidated Grant

BE IT RESOLVED, the Fairfield Board of Education accepts the approval by the New Jersey Department of Education of the IDEA FY 2020 Consolidated Grant Application.

Business/Finance Office Resolutions Items A-J

Introduced by: Mr. Didyk

Mr. Egan Aye

Mr. Didyk Aye

Seconded by: Dr. Sapienza

Mr. Sapienza Aye

Mr. Freda Aye

Motion Carries

VIII. OLD BUSINESS - None

IX. NEW BUSINESS- None

X. COMMITTEE REPORTS - None

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Brett Friedensohn from The Progress inquired about the amount of funds awarded to the district for I. ESEA Grants and J. IDEA Consolidated Grant and what the funds will be used for. He also inquired about computers that were in the library.

Ms. Rios explained that she will contact Mr. Friedensohn with the information requested. Superintendent Ciccotelli explained that the computers in the library were being prepared for the first day of school.

XIII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on September 24, 2019 at 7:30 P.M. in the Stevenson School Library.

FAIRFIELD BOARD OF EDUCATION AGENDA August 27, 2019-Page 8

XIV. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Dr. Sapienza Seconded by: Mr. Egan

Mr. Egan Aye

Mr. Sapienza Aye

Mr. Didyk Aye

Mr. Freda Aye

Motion Carries

XIV. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 8:45 pm.

Introduced by: Mr. Egan Seconded by: Dr. Sapienza

Mr. Egan Aye

Mr. Sapienza Aye

Mr. Didyk Aye

Mr. Freda Aye

Motion Carries