

Fairfield Board Of Education

Meeting Minutes

Tuesday, January 26, 2016 – 7:05 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting was called to order at approximately 7:05 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

The Pledge of Allegiance was then held.

BOARD MEMBERS PRESENT: Mrs. Stacy Aschenbach, Mr. Brian Egan, Mr. Robert Lombardy and Mr. Pat Freda, President.

BOARD MEMBER ABSENT: Mrs. Andrea Jandoli

ADMINISTRATION PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools

ADMINISTRATION ABSENT : Mr. Dan Saragnese, Interim Business Administrator/
Board Secretary

PUBLIC & STAFF PRESENT: 2 Members of the Staff & Public.

1. PUBLIC COMMENT ION: AGENDA ITEMS ONLY

A. A representative from Lerch, Vinci, & Higgins presented the results and recommendations pertaining to the FY 2014-2015 audit.

I. PUPIL

A. ENROLLMENT January 26, 2016 Board Meeting

Grade/School	Total Students 6/30/15 (Spec. Ed. Incl.)	Total Students 1/22/16 (Spec. Ed. Incl.)
Preschool D & I & MD	30	28
K – Stevenson	77	102
1 – Stevenson	66	75
2 – Stevenson	86	70
3 – Stevenson	92	86
4 – Churchill	89	97
5 – Churchill	98	91
6 – Churchill	95	100
Total:	633	649
Out of District 5	#342, #366, #367, #412, #414	

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II. HIB INVESTIGATIONS, TRAININGS, AND PROGRAMS DATA: PERIOD #1
EVVRS REPORT – PERIOD #1

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, present the HIB Investigations, Trainings, and Programs (HIB-ITP) Report for Period #1 from July 1 2015 through December 31, 2015 to the public, as required by the State. There were 2 investigations determined to be HIB incidents during Period #1. The EVVRS Report shows 2 incidents of Violence and Vandalism in Period #1.

III. SCHOOL SELF-ASSESSMENT DISTRICT AND SCHOOL GRADE REPORT

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, present the 2014-2015 School Self-Assessment District and School HIB Grade Report to the public, as required by the State.

HIB and EVVRS Report Recommendations:

Introduced by: Mr. Egan	Seconded by: Mrs. Aschenbach
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

IV. PERSONNEL - CERTIFICATED

A. Movement on the Guide

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve movement on the guide for Jessica Henao from BA+15 to M.A., effective for February 1, 2016. All required documentation has been received.
2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve movement on the guide for Donna Tabatneck from BA+30 to M.A., effective for February 1, 2016. All required documentation has been received.

Personnel Recommendations:

Introduced by: Mr. Egan	Seconded by: Mr. Lombardy
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

V. PROGRAM/CURRICULUM

A. GOOD NEWS IN OUR SCHOOLS

District-Wide

Students district-wide participated in No-Name Calling Week with many activities, including lessons prepared by Ms Crescibene in health classes, and the creation of a large mixed-media art piece representing kindness and a positive school culture for all, coordinated by Ms. Cecere.

Stevenson School

- The kindergarten children are learning about winter birds. They have been listening to expository text to determine which birds stay in our cold temperatures for the long winter months. Students figured out that snow can cause problems for the birds, especially when they are trying to find food. The children enjoyed making birdfeeders to hang at home and are happy that they will be helping our fine feathered friends.
- The first grade students have been busy creating their own narrative stories using sequencing words, a narrative diamond, and adjectives. In social studies, the first graders learned about the various community helpers in Fairfield and Stevenson School.
- Second grade has been working on increasing lexile levels in Achieve 3000. They are also using a program, IXL, to help increase math skills. In reading, they have been comparing fiction and informational text using our new reading series Ready Gen. In math we have been exchanging money and counting coins. In Social Studies they have been studying the map of NJ, the continents and the world. They also have learned the importance of Martin Luther King Jr. and the changes he made for all people. Since February is Black History month, the second graders are individually working on a biography based on a famous black person. These biographies will be presented in class. Second grade teachers have recently begun to incorporate Google classroom into the curriculum.
- Third grade is learning language arts and social studies using the text, *If The World Were A Village*. Students are enjoying learning about the different nationalities, languages, religions, food, etc., that make up our world.
- Third grade teachers have incorporated Google classroom into the third grade curriculum. Teachers assign projects/homework using this new technology. Students are able to complete assignments, answer questions, and post comments either at home or at school. As they explore using this new technology they will be posting announcements, questions, and links to explore. Students will be asked to post replies and comments. The exciting part is that, at times, the students will be able to view each other's responses

Churchill School

- Students in grades 4-6 celebrated the conclusion of a month-long reading incentive program called “Reading Wonderland”, receiving prizes for their work at home. 225 students in grades participated, reading at least 20 minutes a night and writing about what they had read. About 60 students who achieved at the highest level received about 45 minutes in a “game room” on Martin Luther King, Jr. Day, as the reward.
- The students in Chorus, Band, and Orchestra participated in Buddy Day at the WEHS along with fellow music students from the other sending districts on January 12. They spent the morning rehearsing music with the Middle School students and then performed for each other in an afternoon concert. In addition, the 6th Grade Special Chorus went caroling around the community near the Stevenson School on Monday evening, December 21. This is an annual event enjoyed by the students and the families visited by these enthusiastic singers!
- Fourth grade students are practicing targeted math skills using the new IXL program, which is a differentiated online skill building program to further their academic success.
- Fifth grade students participated in "book club" circles in which they read differentiated texts and produced creative projects, writing assignments and held discussions based on the unit topics.
- Our sixth grade students are advancing in the world of learning with technology. They are using Google Classroom for daily lessons and assessments, and have recently begun to use the IXL program.
- Sixth graders have completed their FREE VERSE poetry written in library class and based on Novels-in-Verse and they have been compiled by Ms. Goodman for presentation to the Board and administration.

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VI. POLICY

A. Second Reading and adoption of Policies and Regulation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading and adoption of the listed Policies and Regulations per Strauss Esmay Alert 207.

P & R 1240	Evaluation of Superintendent	Revised/Mandated
P & R 3221	Evaluation of Teachers	Revised/Mandated
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised/Mandated
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised/Mandated
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised/Mandated
P 4431.1	Family Leave	Revised/Mandated
P 5337	Service Animals	New
P 5516	Use of Electronic Communication and Recording Devices (ECD)	Revised/Mandated
P 5756	Transgender Students (1st Reading October Mtg.)	New

All Policy Recommendations:

Introduced by: Mrs. Aschenbach Seconded by: Mr. Egan
 Mrs. Aschenbach: Aye Mr. Egan: Aye
 Mr. Lombardy: Aye Mr. Freda: Aye
 Resolutions Carried

VII. SUBSTITUTE APPROVAL

Recommended Motion: that the Fairfield Board of Education approved the following fully qualified substitutes for the 2015-2016 school year, effective upon receipt of required certificate and/or Criminal History Approval.

Lisa Stefanelli Teacher (Employee Aide)
 Dennis Coppola Teacher/Aide

Substitute Recommendations:

Introduced by: Mr. Egan Seconded by: Mr. Lombardy
 Mrs. Aschenbach: Aye Mr. Egan: Aye
 Mr. Lombardy: Aye Mr. Freda: Aye
 Resolutions Carried

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A. BE IT RESOLVED “that the following minutes be approved:”

December 15, 2015	Public and Executive Sessions
January 7, 2016	Reorganizational Meeting

B. BE IT RESOLVED “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: Dec 16-Jan 25,2016	\$ 180,199.60
B&C List: January 26	\$ 185,970.61
Payroll: December 23	\$ 322,855.72
Payroll: January 15	\$ 344,801.19

C. BE IT RESOLVED “to approve and accept the Board Secretary’s Financial Report for the months of September, October, November and December 2015.”

D. BE IT RESOLVED “to approve and accept the budgetary transfer report for the months of September, October, November and December 2015.”

E. BE IT RESOLVED “to approve and accept the Treasurer of School Monies Financial Report for the months of September, October, November and December 2105.”

F. BE IT RESOLVED “to approve the following Building Use Application:”

Fairfield HSA	May 12, 2016
Churchill Big Gym	4pm to 10pm
Spring Fundraiser	

G. BE IT RESOLVED “that the Board accept the full presentation of the FY2014-2015 CAFR and Audit Report and recommendations as submitted by the auditing firm of Lerch,Vinci, and Higgins, LLP in accordance with statutory deadlines.”

BE IT FURTHER RESOLVED “that the Board approves the audit corrective action plan (CAP) as submitted by the SBA/BS.”

After a review of the items listed for Board Action, the following motion was recommended by the SBA/BS:

Motion to table items C and E:

Introduced by: Mr. Egan	Seconded by: Mr. Lombardy
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

Business Resolution Items A, B, D, F, G:

Introduced by: Mr. Egan	Seconded by: Mr. Lombardy
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

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5. COMMITTEE REPORTS

There are no reports at this time.

6. OLD BUSINESS

The Board reviewed and discussed the Board Member Code of Ethics.

7. NEW BUSINESS

The Board President, Mr. Pat Freda, announced the committee assignments for 2016-2017.

8. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

There were none at this time.:

9. NEXT MEETING:

Tuesday February 23, 2016 at 6PM in Executive Session and Public Session at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION 8:39PM

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mrs. Aschenbach	Seconded by: Mr. Egan
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

13. ADJOURNMENT 10:35pm

There being no further business before the Board, the meeting was adjourned At 1035PM.

Introduced by: Mr. Egan	Seconded by: Mrs.Aschenbach
Mrs. Aschenbach: Aye	Mr. Egan: Aye
Mr. Lombardy: Aye	Mr. Freda: Aye

Resolutions Carried

Respectfully submitted,

Mr. Dan Saragnese
Interim Business Administrator/
Board Secretary