

FAIRFIELD TOWNSHIP SCHOOL DISTRICT
Office of the Superintendent

Ms. Susan Ciccotelli
Superintendent
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Adlai E. Stevenson School
15 Knoll Road
Fairfield, NJ 07004

September 13, 2013

Dear Parents:

As you may be aware, since November 1, 2010, every school in New Jersey is required to hold at least one fire drill and one school security drill each month within the school hours, including summer months during which the school is open for instructional purposes. School security drills are an exercise, other than a fire drill, to practice procedures that respond to an emergency situation, and drills are similar in duration to a fire drill.

As of September 2011, schools are required to conduct a school security drill within the first fifteen (15) days of the beginning of the school year. All building occupants are required to participate in drills; however, two (2) of the mandatory drills **do not** have to include students.

While having drills when students are involved, it is more than likely emergency responders (mainly the police) will attend the drill to participate and observe. Their input will provide the district with the best ways to keep our buildings the safest they can be. Please do not be alarmed if you see emergency responders at the buildings. Please be assured that in the event of a true emergency, you will be notified with instructions.

Thank you in advance for your cooperation.

Sincerely,

Ms. Susan Ciccotelli
Superintendent