

JOB DESCRIPTION

BOARD OF EDUCATION
FAIRFIELD, NJ

SCHOOL PSYCHOLOGIST
CERTIFICATED STAFF

SCHOOL PSYCHOLOGIST

Qualifications:

1. Valid New Jersey Educational Services Certificate and School Psychologist Endorsement.
2. Minimum experience, as determined by Board of Education.
3. Knowledge of laws and regulations governing special education; and demonstrated ability to effectively provide testing, psychological evaluation and counseling services.
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

Reports to: Supervisor of Special Services

Job Goal:

To enable pupils to derive the fullest benefits from school by promoting their sense of self and by evaluating and working to ameliorate psychological or mental health problems that may interfere with their adjustment to school and the education program offered to them.

Performance Responsibilities:

1. Participates in the evaluation, classification, and placement of all pupils with special needs.
2. Administers, scores, and evaluates standard psychological tests for the purpose of assessing the intellectual, educational, emotional, social, and behavioral characteristics of those students referred.
3. Interprets the results of psychological testing and assists in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services and participates in the ongoing evaluation of the academic progress and educational placement of classified pupils.
4. Serves as a case manager, as assigned, and maintains appropriate case records.
5. Provides psychological counseling to students, parents, and staff and, as needed, makes referrals to appropriate community resources.
6. Assist in the development and delivery of in-service programs and parent seminars.
7. Keeps the staff and community informed of the schools' psychological services.
8. Maintains professional competence through continuing education and other professional growth activities.

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9. Observes pupils in classrooms and other school settings.
10. Serves as consultant to parents, school personnel, and community groups on child development and mental health topics.
11. Cooperates with personnel of community health and social welfare agencies.
12. Performs all duties required as a member of the child study team by administrative code, State, and Federal laws and the Board Policy.
13. Performs other related duties as assigned by the Superintendent of Schools, or the Supervisor of Special Services.

Terms of Employment: Work year and salary to be determined by the Board.

Evaluation:

Performance of this job will be evaluated annually in accordance with State law and provisions of the Board's Policy on evaluation of certified staff.

N.J.S.A.: 10:5-1 et seq., 18A:6-7.1, -10, 16-1, -2, 26-1,-1.1, -2, 18A:27, 28-3, -5, -8, 18A:40A, 18A:46, -5.1, -11

N.J.A.C.: 6:3-3.1, -4.1, -4A.4, -5.1 -6, -9, 6A:7, 9, 6A:9-3.3, -5, -9, -9-13.9, -15, 6A:14, 16

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