

# JOB DESCRIPTION

LEARNING DISABILITIES TEACHER/CONSULTANT

BOARD OF EDUCATION  
FAIRFIELD, NJ

CERTIFICATED STAFF

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## LEARNING DISABILITIES TEACHER - CONSULTANT

### Qualifications:

1. Valid New Jersey Educational Services Certificate and Learning Disabilities Teacher-Consultant Endorsement
2. Minimum experience, as determined by Board of Education
3. Knowledge of laws and regulations governing special education; and demonstrated ability to design appropriate instructional strategies and plan educational programs
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

Reports to: Supervisor of Special Services

### Job Goal:

To effectively assess pupils' learning characteristics and design an appropriate instructional plan in order to enable each pupil to maximize his/her learning potential.

### Performance Responsibilities:

1. Participates in the evaluation, classification, and placement of all pupils with special needs.
2. Assesses academic proficiency and learning characteristics of each pupil referred to the child study team for evaluation and interprets the findings in written reports and informal conferences.
3. Assists in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services. Participates in the ongoing assessment of academic achievement and educational placement of classified pupils.
4. Consults with classroom teachers, administrators, and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual pupils.
5. Keeps up to date in the field of learning disabilities with current regulations governing the education of pupils with disabilities.
6. Participates in the development and delivery of in-service programs and parent seminars related to learning disabilities and effective teaching methods.
7. Works to keep the community informed of the special education program and the role of the learning disability teacher - consultant.

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8. Serves as a case manager, as assigned, and maintains appropriate case records.
9. Maintains professional competence through in-service education and other professional growth activities.
10. Performs all duties required as a member of the child study team by administrative code, State, and Federal laws and the Board Policy.
11. Performs other related duties as assigned by the Superintendent of Schools, or the Supervisor of Special Services.

Terms of Employment: Work year and salary to be determined by the Board.

Evaluation:

Performance of this job will be evaluated annually in accordance with State law and provisions of the Board's Policy on evaluation of certified staff.

N.J.S.A.: 10:5, 18A:6-7.1, -10, 16-1, -2, 26-1, -2, 18A:27, 28-3, -5, -8, 18A:46, -5.1

N.J.A.C.: 6:3-3.1, -4.1, -4A.4, -5.1 -6, -9, 6:8, 6A:7, 8, 9, 6A:9-3.3, -5, -9, -9-13.10, -15, 6A:14, 16

Adopted: March 13, 1979  
Revised: March 31, 1981  
Revised: October 21, 2008  
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