

Fairfield Board of Education
Meeting Agenda
Thursday, January 20, 2022
7:30 P.M. in the Churchill School Small Gymnasium
(No virtual option)

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: **Seconded by:** **Roll Call**

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Pat Freda, Board President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Pat Freda, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Passaic Herald (The Herald News) and The Progress.

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Jeffrey Didyk; Mr. Brian Egan; Ms. Andrea Bellise Jandoli
Mr. Pat Freda, President; Mr. Anthony DePascale, Vice-President;
Dr. Susan Ciccotelli, Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

PRESENTATION BY STEVENSON SCHOOL ART STUDENTS

IV. ENROLLMENT

Grade	Total Students 6/10/2021	Total Students 1/17/2022
Preschool	41	40
MD/Home	7	5
Kindergarten	76	96
First	96	84
Second	94	97
Third	84	99
MD	0	3
Fourth	85	79
Fifth	119	88
Sixth	95	117
Total	697	708

V. SSDS INVESTIGATIONS/HIB REPORT PERIOD #1

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the Student Safety Data System (SSDS) Investigations Report and the HIB Trainings and Programs Report, for Period #1, September 1, 2021 through December 31, 2021.

SSDS/HIB Report Recommendations:

Introduced by: **Seconded by:** **Roll Call**

VI. PERSONNEL

A. Certificated Staff

1. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, employs Gabriella Day as a full-time, tenure-track Guidance Counselor at Stevenson School at a prorated salary based on M.A., Step 2 on the current teachers' salary guide, effective retroactively to January 1, 2022.

2. Movement on Guide

a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves movement on the guide for Amy Guerriero from M.A. to M.A. +15, effective February 1, 2022.

b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves movement on the guide for Lisa Salant from B.A. to B.A. +15, effective February 1, 2022.

3. Resignation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Alexa Combs, dated January 4, 2022. In addition, approves Ms. Combs' last day as approximately March 4, 2022 in accordance with the 60-day requirement, as stated in the current agreement.

4. Maternity Leaves of Absence

a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for Megan Gallery whose due date is April 11, 2022. Mrs. Gallery requests to use 3 weeks of unpaid FMLA provisions with benefits from March 21, 2022 through April 11, 2022. She also requests to use 9 weeks of unpaid FMLA/NJFLA provisions from April 12, 2022 through June 21, 2022. Mrs. Gallery will use 2 personal days for June 22 and June 23, 2022. Mrs. Gallery plans to return in September of 2022.

b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for Lisa Salant whose due date is April 28, 2022. Mrs. Salant requests to use 3 sick days from April 25, 2022 through April 27, 2022 and 22 sick days after her due date from April 28, 2022 through May 27, 2022. She has requested to use the 12-week State of New Jersey Family Leave (FMLA/NJFLA). Mrs. Salant plans to return in September of 2022.

5. Unpaid Leave of Absence Extension

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the use of the remaining 2 weeks of FMLA provisions retroactively from January 10, 2022 through January 21, 2022. In addition, approves an extension of an unpaid leave of absence, with benefits, for Employee #101205 from January 24, 2022 through April 1, 2022 in accordance with the current agreement between the FEA and the Fairfield Board of Education, Article VII, Paragraph B.

6. Maternity Leave of Absence Extension

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an unpaid Maternity Leave of Absence extension, without benefits, for Jennifer D'Elia from April 4, 2022 through the end of the 2021-2022 school year. Mrs. D'Elia plans to return in September of 2022.

7. Unpaid Leave of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an unpaid leave of absence for employee #100059 from January 31, 2022 through February 11, 2022.

8. Sidebar Approval

Attachment A

WHEREAS, the Fairfield Education Association has ratified the attached Sidebar Agreement to the July 1, 2019 to June 30, 2024 Collective Bargaining Agreement between the Fairfield Board of Education and the Fairfield Education Association.

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education ratifies the attached Sidebar Agreement to the July 1, 2019 to June 30, 2024 Collective Bargaining Agreement between the Fairfield Board of Education and the Fairfield Education Association; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education authorizes and directs the Board President to execute the attached Sidebar Agreement.

9. Job Description and Staff Approval

Attachments B-E

BE IT RESOLVED that the Fairfield Board of Education approves the following Job Descriptions retroactively for the 2021-2022 school year. In addition, approves the following staff effective through the 2021-2022 school year and through the 2023-2024 school year, paid through Grant funds:

Position	Staff	Not to Exceed:
Nurse Team Leader "B"	Donna Tabatneck	77 hours per \$65.10 per hour
Contact Tracing Asst. "C"	Elizabeth Fendler Barbara Rominski	15.5 hours per \$65.10 per hour
SEL Coordinator "D"	Dr. Jennifer Singh Gabriella Day Sarah Kirk	15 hours per \$65.10 per hour
Safety Coordinator, Asst. "E"	Patricia Iandolo	\$1,500 yearly

B. Non-Certificated Staff - Unpaid Leave of Absence Extension

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an extension of an unpaid leave of absence for employee #100027 retroactively from January 4, 2022 through February 22, 2022.

C. Substitute Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Diana McElroy as a fully-qualified substitute teacher, effective January 21, 2022, pending receipt of all required documentation, including Criminal History Review.

Personnel Recommendations:

Introduced by:

Seconded by:

Roll Call

VII. PROGRAM AND CURRICULUM

A. 2022-2023 School Calendar

Attachment F

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2022-2023 School Year Calendar for the Fairfield Public Schools.

B. Before School Support Program, Job Description and Staff Approvals

Attachment G

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Before School Support Program and Job Description (Learning Loss Teacher Beyond School Day). The program will run from January through May of 2022, which will provide support in ELA and Math for students in grades 1-6. In addition, approves the following staff, not to exceed 80 hours per person. Payment as per contracted Federal Grant rate at \$65.10 per hour. Salaries will be paid through the ESSR CARES ACT III funds.

Lisa MacIntosh	Laura Barra
Danielle Malinowski	Caroline Vince-Cruz
Gabriella Girardi	Taylor McDermott
Genna Salvatoriello	Michael Loeser (Substitute)

C. Professional Development Speakers

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following in-school professional development presentations for February 22, 2022, paid through the ARP-ESSER Grant funds:

- Staff and Wellness Retreat, presented by Bergen County Special Services for \$800
- Creating Positive Personal Climate and Culture by Gerry Brooks for \$9,500

D. Professional Development Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made pending completion of the workshop and submission of travel reports. *Lodging will be noted separately, if applicable.

Gallery, Megan	Speech/Language Therapy Change in Children w/Severe Phonological Disorders Bureau of Education & Research	Virtual Workshop	\$279 IDEA Funds
Gallery Megan	Speech/Language Pathologists Helping Students with Reading & Language Deficits Bureau of Education & Research	Virtual Workshop	\$595 IDEA Funds

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Loeser, Michael	Practical Strategies for Improving Behavior of Attention Bureau of Education & Research	Virtual Workshop	\$279 Title II Funds
Malinowski, Danielle	What's New in Children's Books Bureau of Education & Research	Virtual Workshop	\$279 Title II Funds
Singh, Jennifer	Neuropsychology Assessment Kids Inc.	Virtual Workshop	\$420 IDEA Funds

E. Curriculum Update Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the updated Science Curriculum for Grades K-6, effective for the 2021-2022 school year.

F. Good News

Stevenson School

- Kindergarten students had a very busy December! In math, students focused on teen numbers. Students wrote, counted, and built teen numbers using ten frames. They also learned all about winter holidays, including holidays celebrated around the world. They had the opportunity to share stories about their own family holidays and traditions. Students read books and created various art projects that focused on winter holidays. The month ended with class moms coming to school to assist students with creating their own gingerbread houses. Kindergarten students had fun learning all about holidays and traditions.
- 5...4...3...2...1 Happy New Year! First grade students wrote their New Year's Resolutions for 2022. A resolution is a promise to yourself, and the first graders made great promises. They want to learn how to tie their shoes, ride bikes, swim, and rollerskate. They promised to be nicer to their brothers and sisters and help around the house. 2022 is going to be a great year for our first graders!
- In December, second graders read two stories by Patricia Polacco; The Keeping Quilt and Christmas Tapestry. Both are beautiful stories with many similarities. After reading both texts, students compared and contrasted the stories, discussed themes, genre, and the rich vocabulary. These lessons were used to introduce writing their own narratives. For Social Studies, students learned about various winter holidays around the world, and wrote about how they celebrate at home. All in all, it was a busy month!
- Third grade has started their fiction unit in reading and writing. Students are excited to begin the reading process for a fictional story. Students are also learning figurative language and will be adding it to their writing in the weeks to come. Students have also been focusing on the weather unit in science and are working on a weather forecast project, with each class doing something a bit different!

- The Student Council has been up to some great things! In November and December, they did collections that gave back to our community. They have been brainstorming ways to better our school in the next few months. One big idea suggested was working to fund a sensory hallway for all students to enjoy! Students have been thinking of ideas to raise money that could get everyone involved! They are looking forward to continuing their brainstorming.

Churchill School

- Fourth grade students recently began reading their next novel, *Holes*, by Louis Sachar. They are engaged and anxious to read how flash backs tie to current events. Students have also begun to study nonfiction texts. They are being introduced to this genre by learning about the different text structures and features of this type of reading material.
- Writing is paired with reading. After reading parts from the novel, students are responding to a writing prompt about what they had just read. Their responses are RACE (Restate, Answer, Cite, Explain) responses, which they have been working on since September. Students follow the RACE format to construct their response.
- In Math, students are working on solving division problems. They have become familiar with terms and concepts of dividing numbers. Students have learned methods to divide which include traditional division and place value sections.
- Students are continuing to explore planet Earth in Science. After learning about the layers of the Earth, students are now looking into what is happening within the Earth such as the rock cycle, weathering, and erosion. Students are participating in experiments that represent these processes.
- In Reading, fifth grade students are beginning to read the novel *Maniac Magee*, by Jerry Spinelli. During this unit, students will explore many important themes such as: friendship, family, bravery and equality. *Maniac Magee* is set during the civil rights movement. The unit was launched by reading articles about Rosa Parks and Ruby Bridges in order to prepare students with background knowledge about an important part of American History. Students will continue to learn about character traits, setting, conflict and plot throughout the unit.
- In Writing, students have culminated the Narrative Writing unit by creating covers for their writing pieces. The students have worked extremely hard on these writing pieces and their work will be displayed in the fifth grade hallway. Students are beginning their next writing unit, essay writing. During this unit, students will develop an understanding of the essay genre and will learn how to write thesis statements.
- In the first half of Math Unit 3, the fifth graders learned how to multiply a whole number by a unit fraction, multiply a whole number by a non-unit fraction, multiply two fractions, and multiply a fraction by a mixed number. Within this unit, students had to practice converting fractions, as well as adding and subtracting them. This enabled the students to examine how the various fractional operations are alike and how they are different.

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- In Science, the fifth grade has wrapped up the unit on Structures and Properties of Matter by being able to identify the specific signs that chemical changes have occurred. Through activities and discussions, they were introduced to the concept that some combinations of matter produce changes that alter the smallest particles of the matter, transforming it into an entirely different substance. Students are now applying matter and energy in ecosystems. The unit, Energy for Life, began with an understanding of biotic (living) and abiotic (nonliving) things and had the students start thinking about the interdependence among them. Through hands-on activities, students will discover how the nonliving factors necessary for life, such as energy, nutrients, and water are constantly cycling through the environment.
- In Social Studies, the fifth grade students are completing their Unit on The Age of Exploration. Through this unit of study, students were introduced to early European explorers, their accomplishments, their motivations, and results of their explorations. Students will take this knowledge and apply it to the next unit - Settling the Colonies in North America. The next unit of study will encompass settling and establishing colonies in North America. Students will analyze the development of European colonies such as Roanoke, Jamestown, and Plymouth. Through reading and discussion, students will understand why some colonies failed while others succeeded.
- The sixth grade students are very excited to learn about the weather in Science class. Now they understand where all this cold weather comes from and why.
- Social Studies has them traveling down the mighty Nile. Students are trying to decide which river is the longest in the world...is it the Nile or the Amazon? Many scientists are still not sure. Of course, the most interesting thing about Egypt is still King Tut and the mummification process.
- In Math class, it's all about fractions, fractions and more fractions. When will we need fractions? The students are applying fractions to real life experiences and realizing their importance.
- Reading and writing remains a main focus. They are learning the importance of using facts and research to support their argument and opinion. The Bridge to Terabithia is the current novel under study. They are enjoying this book and cannot wait to see the movie as a comparison. It's always interesting to see which they prefer. Of course, the popcorn is always a winner.
- Sixth grade students recently completed the Fish in a Tree novel unit. Since a movie has not been released since Lynda Mullaly Hunt published her book, the children decided to produce their own movies. They presented "Coming Soon to a Theater Near You" movie slide to show their peers, which included a cast of characters, musical tributes, and most important scenes. Winston Churchill School definitely has a few Oscar winners in the making. Congratulations to all.
- The Winston Churchill School Student Council found themselves in the "Hallmark" spirit and made Valentines Day cards for the residents of a local assisted living facility. They decided to brighten the days of others and at what better time than the sweetest day of the year! Cards will be delivered in February.

Program and Curriculum Recommendations:

Introduced by:

Seconded by:

Roll Call

VIII. POLICY

Policy/Regulation First Reading

Attachment H

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the first reading of the following policies and regulation, as noted:

Policies/Regulation	Title	Revised/New
P 4415	Substitute Wages	Revised
P & R 8611	Subscription Busing	New

Policy Recommendations:

Introduced by: **Seconded by:** **Roll Call**

IX. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment I

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the December 21, 2021 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment J

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$428,819.87
January 14, 2022 Payroll	\$459,368.89

C. Transfer of Funds

Attachment K

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2021-2022 budget, per details of the Transfers Report for December 2021, per state law, for the 2021-2022 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of December 1, 2021 through December 31, 2021.

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I hereby certify that for the period ending December 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of December 31, 2021 after review of the Secretary’s monthly financial report for December 2021 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

E. Committee Appointments

BE IT RESOLVED that the Fairfield Board of Education confirms the existing BOE Committees, Chairpersons and Members for the 2022 organizational year.

Committee	Chairperson	Member
Buildings & Grounds	Brian Egan	Jeffrey Didyk
Curriculum/Technology	Anthony DePascale	Pat Freda
Finance	Brian Egan	Anthony DePascale
Negotiations	Pat Freda	Jeffrey Didyk
Personnel	Jeffrey Didyk	Andrea Jandoli
Policy	Anthony DePascale	Andrea Jandoli
Special Education	Andrea Jandoli	Anthony DePascale
Liaison: HSA/Public Relations	Anthony DePascale	Andrea Jandoli
Liaison: Fairfield Township	Brian Egan	Pat Freda
NJ School Boards Delegate	Brian Egan	N/A
Essex School Boards/Legislative	Andrea Jandoli	N/A
Municipal Alliance Delegate	Anthony DePascale	N/A

F. 2022-2023 Preschool Tuition

BE IT RESOLVED that the Fairfield Board of Education approves the Preschool Tuition Rate for the 2022-2023 school year in the amount of \$4,000.

Business/Finance Office Resolutions Items A-F

Introduced by: Seconded by: Roll Call

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMITTEE REPORTS

XIII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

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2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

XIV. NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on February 15, 2022, Executive Session at 7:00 p.m. Public Session at 7:30 p.m., tentatively in the Small Gymnasium at Churchill School.

XV. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Roll Call