

Fairfield Board of Education  
Meeting Minutes  
Tuesday, September 22, 2020  
Virtual Meeting, 7:30 P.M.

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

**Introduced by: Mr. Freda**

**Seconded by: Mr. Egan**

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye Mr. Didyk: Aye  
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Didyk, Board President, presided and voiced the call to order at 7:31 p.m. by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

*Now, please join us for the Pledge of Allegiance.*

**BOARD MEMBERS PRESENT:** Mr. Brian Egan; Mr. Pat Freda; Dr. Michael Sapienza, Vice-President; Mr. Jeffrey Didyk, President

**BOARD MEMBERS ABSENT:** Mrs. Andrea Jandoli

**ADMINISTRATORS PRESENT:** Dr. Susan Ciccotelli, Superintendent of Schools and Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. ENROLLMENT: March 13, 2020 (No changes made.)

Grade/School	Total Students 3/31/2020	Total Students 9/8/2020
Preschool (incl. 1 Home Pro.)	42	44
K – Stevenson	105	77
1 – Stevenson	92	100
2 – Stevenson	90	96
3 – Stevenson	78	86
<i>Stevenson Total</i>	<i>407</i>	<i>403</i>
4 – Churchill	117	82
5 – Churchill	96	121
6 – Churchill	81	96
<i>Churchill Total</i>	<i>294</i>	<i>299</i>
<b>District Total</b>	<b>701</b>	<b>702</b>

V. PERSONNEL

A. Non-Certificated Staff

1. Leaves of Absence

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Leave of Absence for Employee #~~100553~~ #100253 from September 8, 2020 through December 1, 2020, utilizing the FMLA provisions. All documentation and confirmation has been received.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Leave of Absence, under the expanded NJFLA Act provisions, for Employee #101262. This employee will utilize the EPSLA 2 weeks of emergency paid sick leave from August 31, 2020 through September 14, 2020, at 2/3 regular pay, and 10 additional weeks of unpaid leave from September 15, 2020 through November 23, 2020. This employee applied for NJFLI provisions through the State. All documentation has been received.
- c. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Unpaid Leave of Absence, under the expanded NJFLA Act provisions, for Employees #101253 and #101099 from September 8, 2020 through December 1, 2020. All documentation has been received.

## FAIRFIELD BOARD OF EDUCATION MINUTES: SEPTEMBER 22, 2020-Page 3

- d. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Unpaid Leave of Absence, under the ~~EPSLA~~ FMLA provisions, for Employee #100027 from September 8, 2020 through December 1, 2020. All documentation and confirmation has been received.
- e. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Leave of Absence for Employee #100070, utilizing the EPSLA provisions, for 2 weeks of emergency paid sick leave from September 8, 2020 through September 22, 2020, at full pay, and 10 additional weeks of unpaid leave from September 23, 2020 through December 1, 2020. All documentation and confirmation has been received.
- f. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a 12-week Leave of Absence for Employee #100011, utilizing the EPSLA provisions, for 2 weeks of emergency paid sick leave from August 31, 2020 through September 14, 2020, at full pay, and 10 additional weeks of unpaid leave from September 15, 2020 through November 23, 2020. All documentation and confirmation has been received.

### 2. Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jenelee Colon as a part-time custodian, not to exceed 5 hours per day, pending receipt of all required documentation, including criminal history review. Schedule to be determined.

### 3. Assignment Change

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves an assignment change from part-time to full-time custodian for Gladys Colon, retroactive to September 8, 2020.

### 4. Substitute Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Tori Carsillo, paraprofessional, as a teacher substitute for the 2020-2021 school year. All documentation is on file.

### Personnel Recommendations:

**Introduced by: Mr. Egan**

**Seconded by: Dr. Sapienza**

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye Mr. Didyk: Aye

Motion Carries

VI. CURRICULUM/PROGRAM

A. District Professional Development Plan

**Attachment A**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2020-2021 District Professional Development Plan and also approves submission of the Statement of Assurance to the County Office. Plan was sent to the full Board prior to the meeting for review.

**Curriculum/Program Recommendations:**

**Introduced by: Mr. Egan**

**Seconded by: Mr. Freda**

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye Mr. Didyk: Aye  
Motion Carries

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

**Attachment B**

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the August 25, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

**Attachment C**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$209,027.68
August 28, 2020 Payroll	\$77,672.25
September 4, 2020 Payroll	\$382,213.10

C. Transfer of Funds

**Attachment D**

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget, per details of the Transfers Report for August 2020, per state law, for the 2020-2021 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of July 1, 2020 through July 30, 2020.

**FAIRFIELD BOARD OF EDUCATION MINUTES: SEPTEMBER 22, 2020-Page 5**

I hereby certify that for the period ending July 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios  
Business Administrator/Board Secretary

Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of July 31, 2020 after review of the Secretary’s monthly financial report for July 2020 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

E. ESEA Grant Final Expenditure Report 2019-2020

BE IT RESOLVED that the Fairfield Board of Education approves the submission, amendment and acceptance of the Final Expenditure Report for the 2019-2020 Elementary and Secondary Education Act (ESEA) with the following carryover funds for 2020-2021:

Title I-A	\$4
Title II-A	\$40
Title IV-A	\$101

F. ESEA Grant Amendment 1 2020-2021

BE IT RESOLVED that the Fairfield Board of Education approves the submission and acceptance of an Amendment for the Elementary and Secondary Education Act (ESEA) for 2020-2021 to include the following carryover funds from 2019-2020:

	2020-2021 Grant Award	2019-2020 Carryover Funds	Total Award
Title I-A	\$50,571	\$4	\$50,575
Title II-A	\$12,264	\$40	\$12,304
Title IV-A	\$10,000	\$101	\$10,101

G. IDEA Grant Final Expenditure Report 2019-2020

BE IT RESOLVED that the Fairfield Board of Education approves the October 1, 2020 submission, amendment and acceptance of the Final Expenditure Report for the 2019-2020 Individuals with Disabilities Education Act (IDEA) Basic and Preschool Allocation with carryover funds pending final payment.

H. IDEA Grant Amendment 1 2020-2021

BE IT RESOLVED that the Fairfield Board of Education approves the submission and acceptance of an Amendment for the Individuals with Disabilities Education Act (IDEA) for 2020-2021 to include carryover funds from 2019-2020.

I. Related Service Providers

WHEREAS, a Request for Proposal was completed and on September 10, 2020 the Business Administrator/Board Secretary received and opened proposals for the following related services:

1. Physical Therapy (In District)
2. Physical Therapy and Occupational Therapy (Home)
3. Speech, Language and Feeding Therapy (Home)

WHEREAS, the Local Public Contracts Law (N.J.S.A.: 18A:18A-5 et. Seq.) requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised; and

NOW, THEREFORE, BE IT RESOLVED by the Fairfield Board of Education that the providers listed below are hereby appointed to provide the services listed at the rates indicated below for the period of September 23, 2020 through June 30, 2021:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Wellness and Rehabilitation Services	Physical Therapy- Consulting, Treatment and Meetings (In District)	\$90/hour
Next Step Pediatric Therapy	Physical and Occupational Therapy (Home Setting)	\$90/hour
Solomon Therapeutics and Resource Specialists (STARS)	Speech, Language and Feeding Therapy (Home Setting)	1 hour: \$155 45 min: \$140 30 min: \$100

J. ERESC

**Attachment E**

WHEREAS, ERESC and the Fairfield Board of Education are parties to a transportation contract (“the Contract”) for the provision of student transportation services to the Board for the 2019-2020 school year or a portion of the 2019-2020 school year; and

WHEREAS, on or about March 16, 2020, all New Jersey schools were closed because of the coronavirus; and

WHEREAS, P.L. 2020, c. 27 (“the Law”), signed into law on April 14, 2020, requires payment of benefits, compensation, and emoluments pursuant to the terms of a contract with a contract service provider in effect on the date of the closure and that payments be used to meet the payroll and fixed costs obligations including but not limited to employee salaries and benefits of the contract service provider; and

WHEREAS, the Law requires that a school district shall make reasonable efforts to renegotiate a contract in good faith with negotiations to not include indirect costs such as fuel and tolls; and

NOW, THEREFORE, BE IT RESOLVED with an intention to be bound ERES and Board agree as follows:

1. Contract Discount

ERESC and Board agree to amend the Contract to reflect a discount of 15% for transportation services provided by Baraka Transit LLC (start date March 18, 2020) and a discount of 47% for transportation services provided by Student Transportation of America (start date March 16, 2020) for the period of March 16, 2020 through June 30, 2020 and as set forth in Attachment E.

2. Statement of Assurance

ERESC, prior to any payments to a transportation contractor, agrees to have the Transportation Contractor execute a Statement of Assurance certifying the following:

- a. Payments received pursuant to N.J.S.A. 18A:7F-9e (3) will be used to meet payroll and fixed costs obligations.
- b. Transportation Contractor shall remain available for good-faith negotiations for the provision of additional services as required by the contracting school district.
- c. Transportation Contractor did not have insurance coverage for business interruption covering work stoppages for the period of March 18, 2020 through June 30, 2020.

3. Terms and Conditions of the Contract

All other terms and conditions of the Contract not changed or amended herein shall remain unchanged.

4. Approval of Executive County Superintendent

This Addendum to the Contract is conditioned upon approval by the Executive County Superintendent of Schools.

**Business/Finance Office Resolutions Items A-J**

**Introduced by: Mr. Freda**

**Seconded by: Mr. Egan**

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye Mr. Didyk: Aye

Motion Carries

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. COMMITTEE REPORTS

None

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

None

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on October 27, 2020. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. Meetings will be held virtually until further notice.

XIII. ADJOURNMENT

There being no further business before the Board, the executive and public session adjourned at 7:39 p.m.

**Introduced by: Mr. Egan**

**Seconded by: Mr. Freda**

Mr. Egan: Aye, Dr. Sapienza: Aye, Mr. Freda: Aye Mr. Didyk: Aye

Motion Carries