

Fairfield Board of Education
Meeting Minutes
Thursday, February 27, 2020 at 7:30 P.M.
Stevenson School - Gymnasium
15 Knoll Road, Fairfield, NJ 07004

Attachment A

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mrs. Jandoli Seconded by: Mr. Freda
Mr. Freda Aye Dr. Sapienza Aye
Mr. Didyk Aye Mrs. Jandoli Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Didyk, President, presided and voiced the call to order at 7:34 p.m.

The public meeting was called to order at 7:34 p.m., by Mr. Didyk, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Pat Freda, Mrs. Andrea Jandoli, Dr. Michael Sapienza, Vice-President and Mr. Jeffrey Didyk, President

BOARD MEMBERS ABSENT: Mr. Brian Egan

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools and Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

None

REFERENDUM PRESENTATION- DICARA RUBINO ARCHITECTS

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IV. ENROLLMENT: February 21, 2020

Grade/School	Total Students 9/1/2019	Total Students 2/21/20	
S.E. Home Program	1	1	0
Preschool	32	41	+9
K – Stevenson	98	105	+7
1 – Stevenson	92	93	+1
2 – Stevenson	88	90	+2
3 – Stevenson	83	79	-4
4 – Churchill	113	117	+4
5 – Churchill	92	97	+5
6 – Churchill	82	81	-1
Total:	681	704	+23

V. PERSONNEL

A. Mentor Teacher Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jim Verrengia as mentor for Gabrielle Girardi, for the 2019-2020 school year, effective approximately March 9, 2020.

B. Substitute Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Christina Cammarata as a substitute aide, effective for the 2019-2020 school year, pending receipt of all required documentation.

Personnel Recommendations and Addendum:

Introduced by: Mrs. Jandoli		Seconded by: Mr. Freda	
Mr. Freda	Aye	Dr. Sapienza	Aye
Mr. Didyk	Aye	Mrs. Jandoli	Aye

Motion Carries

VI. CURRICULUM/PROGRAM

A. Semi Program Waiver

WHEREAS, N.J.A.C 6A:23A-5.3(b)1 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and

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WHEREAS, the Fairfield Board of Education desires to apply for this waiver due to the fact that it projects Fairfield will not meet the minimum number of Medicaid eligible classified students; and

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools, in the County of Essex, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3(b)1 for the 2020-2021 school year.

B. Field Trip Approvals

Attachments A 1&2

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves, for Churchill School, 2 field trips: (1) NJ Sea Life Aquarium and Legoland Discovery Center in East Rutherford, which relates to the STEAM and science programs and (2) Theater Works performance of “We the People” for upper elementary school social studies program, effective for the 2019-2020 school year.

C. Professional Development Workshop

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and approves the reimbursement of registration and/or mileage, to be made, pending completion of the workshops and submission of the travel reports. *Lodging will be noted separately if applicable.

Staff	Workshop	Date	Registration*
Prall, K.	Maximizing Effectiveness as Instructional Coach	March 19 & 20,	\$595 Title I
Eckstein-Pitta, C.	Psychopharmacology in Plain English	April 28	\$249.99 IDEA
Salvatoriello, G. D’Arco, G. Crisafi, K.	Yr. 1, NJSLS Intro	April 22	\$160 each
Puglisi, G.	Co-Teaching	March 4 & 5	\$479

D. Good News

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Churchill School

- Fourth grade students are currently working on researching animals and other non-fiction topics. They have just completed a compare and contrast essay that discusses the similarities and differences between two types of insects. Students are also learning how to identify text features as well as text structure within different non-fiction texts. They will also be starting a writing unit on feature articles where they will take a position on a topic and write like a reporter.
- Students have been focusing on division in math. Within this unit, students have learned how to divide basic facts, to develop conceptual understanding of what it means to divide, and the process of dividing with larger numbers. They have also been practicing how to solve multi-step word problems.
- In social studies, fourth grade students have been studying how the United States Federal Government works. They have learned about the different branches of the government and the roles of each branch. Now, students are beginning to learn about the State of New Jersey. They are currently learning about the different regions of New Jersey. Soon, they will begin to learn how the State government works.
- Fifth grade students were so excited and inspired by the STEAM Show last week. They are applying this motivation in math and science explorations daily in class. Fifth grade math students have proudly completed studying the concepts from the Volume 1 of the math series and are happily receiving their new materials for Volume 2.
- Sixth graders have completed their long trip down the Nile River! They learned so many secrets of the ancient Egyptians. Their favorite discovery was the process of mummification, especially the idea of removing the brain and just tossing it away! All the students wrote a secret message in hieroglyphics and then had to decipher someone else's message. They were surprised at how difficult it could be. The next stop is ancient China and the celebration of their New Year.
- On February 21, as part of their science program, the sixth grade students went on a field trip to The Planetarium at Raritan Valley Community College for the first time.

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Stevenson School

- Kindergarten celebrated the 100th day of school on February 13th. Students counted ten groups of ten Froot Loops on tens frames and then strung 100 Froot Loops to make a necklace. Students enhanced their speaking skills by presenting the 100th day projects they created at home with their families. Students wrote about what they would do if they had \$100 dollars. Students practiced counting to 100 and filled in a hundreds chart to practice writing numbers. The 100th day of school was so much fun!!
- First grade went to see “Pete the Cat” at the Mayo Performing Arts Center. The students enjoyed the music and comedy of the show. They celebrated the 100th day of school by writing 100 words and counting out 100 snacks. On Valentine's Day, students enjoyed guessing who their secret Valentine was by reading the clues their secret Valentine wrote to them.
- Second graders presented their song about Citizenship at the last birdhouse assembly. They celebrated the 100th day of school with generous snack donations of 100-calorie packs, wrote about what they would do with \$100 and decorated cupcakes with 100 sprinkles. At this point in the year, second graders are learning to be virtual students in Google classroom.
- This month third grade student went on a field trip to SOPAC to see “The Super Scientific Circus.” Mr. Fish and Trent taught students a lot of fun science terms and ideas. This field trip was extra exciting because it was closely related to the “Forces and Interactions” unit in science that they LOVED. This was a fun day had by all.
- The Student Council was excited to present at the last Board of Education meeting. Students enjoyed showing those that attended the meeting all of their fantastic work. The Board of Education members even helped to create the last links of the students’ paper chain. Next, the Student Council will complete a book drive for Stevenson Elementary School! They are collecting new and used books to donate to each of the classroom collections. They can’t wait to read the new books!

Curriculum/Program Recommendations:

Introduced by: Mr. Freda

Mr. Freda Aye

Mr. Didyk Aye

Seconded by: Mrs. Jandoli

Dr. Sapienza Aye

Mrs. Jandoli Aye

Motion Carries

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the January 29, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$297,557.04
January 30, 2020 Payroll	\$365,000.85
February 14, 2020 Payroll	\$378,497.00

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2019-2020 budget, per details of the Transfers Report for January 2020, per state law, for the 2019-2020 school year.

D. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of January 1, 2020 through January 31, 2020.

I hereby certify that for the period ending January 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios
Business Administrator/Board Secretary

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Pursuant to N.J.A.C.6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of January 31, 2020 after review of the Secretary’s monthly financial report for January 2020 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

E. Bond Counsel

WHEREAS, a Request for Proposal was completed and on February 21, 2020 the Business Administrator/Board Secretary received and opened one proposal for Bond Counsel Services from Wilentz, Goldman & Spitzer, P.A. and

WHEREAS, the Local Public Contracts Law (N.J.S.A.: 18A:18A-5 et. Seq.) requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised; and

NOW, THEREFORE, BE IT RESOLVED by the Fairfield Board of Education that the firm of Wilentz, Goldman & Spitzer, P.A. of Woodbridge, New Jersey, is hereby appointed as the Bond Counsel for legal services necessary in connection with the authorization and issuance of bonds by the Fairfield School District Board of Education for the period of March 1, 2020 – February 28, 2021 per the following schedule:

Bond Referendum Preparation – Basic Service	\$5,000
Permanent Bond Sale – Basic Service	\$7,500, plus \$1.00/thousand for the first \$15,000,000 & \$.75/thousand for excess
Temp Financing Base Fee Excludes Official Statement or Attendance at Closing	\$.50/thousand of notes for the first \$15,000,000 & \$.40/thousand for excess with a minimum fee of \$1,000 for temporary notes

F. Financial Advisor

WHEREAS, a Request for Proposal was completed and on February 21, 2020 the Business Administrator/Board Secretary received and opened one proposal for Financial Advisor Services from Phoenix Advisors, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.: 18A:18A-5 et. Seq.) requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised; and

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NOW, THEREFORE, BE IT RESOLVED by the Fairfield Board of Education that the firm of Phoenix Advisors, LLC of Bordentown, New Jersey, is hereby appointed as the Financial Advisor to provide financial advisory services necessary in connection with the authorization and the issuance of bonds by the Fairfield School District Board of Education for the period of March 1, 2020 – February 28, 2021 not to exceed an amount of \$17,500 for Bond Issuance and additional as-needed services at the following hourly rate:

Chief Executive Officer	\$195 per hour
Senior Managing Director/Managing Director/Director	\$175 per hour
Associate/Analyst	\$95 per hour

G. Approval of Temporary Classroom Units at Adlai E. Stevenson and Winston S. Churchill Schools

WHEREAS, the Fairfield Board of Education in the County of Essex, State of New Jersey (the “Board”), engaged in a demographic study which included an analysis of student enrollment trends revealing enrollment increasing from 707 to 796 over five years, and the Board does not have any other facilities through which the increases in enrollment can be accommodated; and

WHEREAS, the Board desires to proceed with a school facilities project to temporarily accommodate the increases in enrollment consisting generally of:

TEMPORARY CLASSROOM UNITS AT ADLAI E. STEVENSON
AND WINSTON S. CHURCHILL ELEMENTARY SCHOOLS

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project; and

NOW, THEREFORE, BE IT RESOLVED by the Fairfield Board of Education in the County of Essex, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex Executive County Superintendent of Schools and the New Jersey Department of Education for approval.

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Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex Executive County Superintendent of Schools and the New Jersey Department of Education for approval. The Board also authorizes the payment of the Final Education Review Fee to the New Jersey Department of Education. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including, but not limited to, the submission of the Board’s temporary facilities application, this resolution, and information to the New Jersey Department of Education and the Essex Executive County Superintendent as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

H. OMNIA Partners Participation

BE IT RESOLVED that the Fairfield Board of Education re-authorizes the district’s participation in OMNIA Partners (Formerly National IPA and U.S. Communities) Cooperative Purchasing Organization for the procurement of goods and services for the remainder of the 2020-2021 school year.

I. HIB Confirmation

BE IT RESOLVED that the Fairfield Board of Education confirms the findings in regard to HIB case CH #2 19-20 reported at the January 2020 Board of Education meeting, executive session.

Business/Finance Office Resolutions Items A-I

Introduced by: Mr. Freda Seconded by: Mrs. Jandoli

Mr. Freda Aye Dr. Sapienza Aye

Mr. Didyk Aye Mrs. Jandoli Aye

Motion Carries

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. COMMITTEE REPORTS

Mr. Freda, Fairfield Township Liason, commented on meeting with the Mayor and Town Business Administrator to inform them of the district's upcoming referendum.

Mr. Freda also reported on Curriculum and Technology Committee meeting that took place on February 7, 2020 in which technology items that are being budgeted for in the 2020-20201 Budget were discussed.

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

None

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on March 19, 2020. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. in the Library at Stevenson School.

XIII. ADJOURNMENT

There being no further business before the Board, the public and executive sessions adjourned at 8:38 p.m.

Introduced by: Mrs. Jandoli Seconded by: Mr. Freda

Mr. Freda Aye Dr. Sapienza Aye

Mr. Didyk Aye Mrs. Jandoli Aye

Motion Carries