

Fairfield Board of Education
Meeting Minutes
Thursday, December 10, 2020
Virtual Meeting, 7:30 P.M.

Attachment B

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Egan

Seconded by: Mr. Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye

Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Didyk, Board President, presided and voiced the call to order at 7:52 p.m. by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Herald Newspaper.

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Brian Egan; Mr. Pat Freda; Dr. Michael Sapienza, Vice-President; Mr. Jeffrey Didyk, President

BOARD MEMBERS ABSENT: Ms. Andrea Jandoli

ADMINISTRATORS PRESENT: Dr. Susan Ciccotelli, Superintendent of Schools and Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. ENROLLMENT: December 8, 2020

Grade/School	Total Students 9/8/2020	Total Students 12/8/2020
Preschool	38	35
MD – 1 st Grade (incl. 1 Home Prog.)	6	7
K – Stevenson	77	75
1 – Stevenson	100	94
2 – Stevenson	96	94
3 – Stevenson	86	84
<i>Stevenson Total</i>	<i>403</i>	<i>389</i>
4 – Churchill	82	83
5 – Churchill	121	120
6 – Churchill	96	96
<i>Churchill Total</i>	<i>299</i>	<i>299</i>
District Total	702	688

V. PERSONNEL

A. Certificated Staff

1. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Club Advisors at Churchill School for the 2020-2021 school year, for a minimum of 15 sessions per club, at the stipend per contract:

- Student Council Advisor, Lisa MacIntosh
- Yearbook Advisor, Tracey Farrell

2. Maternity Leave of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Maternity Leave of Absence for Mrs. Tatiana Maynard. Mrs. Maynard's due date is approximately March 29, 2021. She will utilize 10 sick days before and 17 sick days after her due date ending on April 29, 2021. She will use 6 weeks of NJ Temporary Disability Leave Act provisions (a partial-pay leave provided by the State) running concurrently with 8 weeks of FMLA from April 30, 2021 through the end of the 2020-2021 school year.

B. Non-Certificated Staff

1. EPSLA Paid Leaves of Absence

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves employee #100553 to utilize the EPSLA provisions of 10 days of emergency paid sick leave, retroactively, from December 2, 2020 through December 15, 2020, at full pay.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves employees #101282, #101174, #100090 and #100072 to utilize the EPSLA provisions of 10 days of emergency paid sick leave, retroactively, from December 7, 2020 through December 18, 2020, at full pay.

2. Substitute Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following substitutes for the 2020-2021 school year, pending receipt of all required documentation:

Daria Esposito	Teacher/Aide/Secretary
Kaila Rosamilia	Teacher/Aide
Carlos Salazar	Custodian

All Personnel Recommendations and Addendum:

Introduced by: Mr. Egan

Seconded by: Mr. Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

VI. CURRICULUM/PROGRAM

Attachment A

A. Safety and Security Manual and Statement of Assurance Submission

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the updated Safety and Security Manual for the 2020-2021 school year and approves the submission of the Safety and Security Statement of Assurance, retroactively, to November 30, 2020.

All Curriculum/Program Recommendations:

Introduced by: Mr. Freda

Seconded by: Mr. Egan

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye
Motion Carries

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the November 24, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$561,601.86
November 30, 2020 Payroll	\$373,204.34

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget, per details of the Transfers Report for November 2020, per state law, for the 2020-2021 school year.

D. Gift to the District

BE IT RESOLVED that the Fairfield Board of Education, appreciatively, accepts the gift of Gemeinhardt student flute to Churchill School from Fairfield resident, Ms. Darlene Gesell.

E. Acceptance of CAFR

WHEREAS, the Fairfield Board of Education is in compliance with N.J.S.A. 18A:23-1 and has had an annual audit of the district's accounts and financial transactions; and

BE IT RESOLVED that the Fairfield Board of Education approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance with no recommendations in the CAFR and the AMR for the fiscal year ending June 30, 2020, as submitted by Nisivoccia, LLP, the district's auditors, having been presented at this public meeting; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education acknowledges that the 2019-2020 Synopsis of Audit is available to the public and approves the submission to the Executive County Superintendent of Schools.

F. Shared Services Agreement with Belleville Board of Education

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the “Act”) permits local school districts to enter into an agreement with each other to provide or receive any service which the parties to an agreement are empowered to render within their own jurisdiction; and

WHEREAS, the Fairfield Board of Education (FBOE) is in need of certain maintenance and custodial services at FBOE’s facilities located at 15 Knoll Road, Fairfield, New Jersey 07004 and 233 Fairfield Road, Fairfield, New Jersey 07004 (“Services”); and

WHEREAS, the Belleville Board of Education (BBOE) is willing to provide the Services to FBOE at FBOE’s facilities located at 15 Knoll Road, Fairfield, New Jersey 07004 and 233 Fairfield Road, Fairfield, New Jersey 07004 (“Facilities”); and

WHEREAS, in furtherance of the principles of the Act, the FBOE and the BBOE (collectively the “Parties”) desire to enter into a Shared Services Agreement memorializing the terms and conditions of said agreement between FBOE and BBOE relating to the Services (“Agreement”); and

NOW, THEREFORE, for and in consideration of the signing of this Agreement by the Parties, and in further consideration of the terms and covenants of the Agreement, and the mutual benefits derived by the parties hereto, the Parties do hereby agree as follows:

SCOPE OF SERVICES

- A. BBOE will provide the following Services at FBOE’s facilities. The Services will be provided by employees of BBOE's Maintenance/Grounds Department for the period of December 14, 2020 through December 18, 2020.
- B. The Scope of Services provided under this Agreement will be as follows:

Description of Service	Hourly Rate
Custodian #1 with Black Seal License Hours: 7:00 a.m. - 3:30 p.m.	\$25/hour
Custodian #2 without Black Seal License Hours: 11:00 a.m. - 4:00 p.m.	\$25/hour

G. Location Agreement

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools and Business Administrator, the Board approves the Location Agreement with Universal Television, LLC for filming Churchill School on December 1, 2020.

Business/Finance Office Resolutions Items A-G and Addendum

Introduced by: Mr. Egan

Seconded by: Mr. Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Abstain (G.)
Motion Carries

Mr. Brian Egan thanked the Business Administrator, Lyanna Rios, for the shared services agreement. Mr. Pat Freda asked what the amount of the donation was from the Location Agreement with Universal Television. Ms. Rios indicated that the amount was \$8,000.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. COMMITTEE REPORTS

None

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Jeff Didyk acknowledged Board Member Andrea Jandoli for her 9 years of service with the Fairfield Board of Education. Brian Egan and Pat Freda also thanked Ms. Jandoli.

Dr. Michael Sapienza mentioned the number of positive COVID cases in Fairfield which are 3 times higher than neighboring towns.

Robert Ivers, 16 John Street- expressed his frustration at the lack of communication ahead of the Use of Facilities. He stated that an email should have gone out to parents beforehand. He also commented on the Use of Facility policy.

Michelle Hartman, 3 Ralph Drive- asked if filming was done inside the school, she also expressed her concerns about the safety if filming was done inside the school.

Nicole Sudol, 28 Alan Drive- commented on the communication between the district and the parents.

Mrs. Ciofalo, 19 Glen Avenue- commented on the Superintendent's letter to parents. She asked that the Superintendent apologize.

Mr. DiNardo, 41 Alan Drive- commented on the communication between the district and the parents.

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Tara Medina, 242 Big Piece Road- commented on the letter the FEA sent to parents in support of the Superintendent. She stated that the parents do not take a stance against teachers. She also commented on communication between the district and the parents.

Michael Antonakos, 17 South Hampton Drive- referenced a letter dated December 8th that was sent to parents and commented that the letter was condescending.

Dorianne Kryzsiak, 11 Two Bridges Road- commented on the email sent by the Superintendent and stated that it was inappropriate.

Mr. Ivers, 16 John Street- suggested that the \$8,000 given to the district for Use of Facilities be used for technology in the classrooms, specifically for teachers.

Michael Olszak, 23 Campbell Road- asked that parents be given notice ahead of time in the event schools are closed.

Mr. Brian Egan commented on communication between the district and parents. He also commented on the recreational use of facilities. He indicated that given the current situation with COVID, the recreational use of facilities at this time is not possible. Mr. Egan also stated that he wants students in school, however, at this time it is just not possible.

Mr. Egan stated that The District has a Plan; however, this is subject to changes by the Health Department and other government agencies. Mr. Egan also stated that individuals choose to be public servants and, therefore, they should be respected for this. He further stated that the community elects their board members and the board members entrust the administration.

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on January 7, 2021. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. to be held virtually until further notice.

(Public Notice has been provided in The Progress on 12/31/2020 and The Herald on 12/21/2020 regarding the next meeting date which has been changed to January 6, 2021)

XIII. EXECUTIVE SESSION (Adjournment from Public Session to Executive Session at 9:19 p.m.)

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. Egan

Seconded by: Mr. Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye

Motion Carries

XIV. ADJOURNMENT

There being no further business before the Board, the executive session adjourned at 10:19 p.m.

Introduced by: Mr. Egan

Seconded by: Mr. Freda

Mr. Egan: Aye Mr. Freda: Aye Dr. Sapienza: Aye Mr. Didyk: Aye

Motion Carries