

Fairfield Board of Education  
Meeting Agenda  
Tuesday, August 8, 2019 at 7:30 P.M.  
Stevenson School - Library  
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

**Introduced by:**                      **Seconded by:**                      **Roll Call**

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Freda, President, will preside and voice the call to order at 7:30 p.m.

*The public meeting will be called to order at approximately 7:30 p.m., by Mr. Freda, Board President, by reading the following announcement to those present:*

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

*Now, please join us for the Pledge of Allegiance.*

**ROLL CALL:**

Mr. Brian Egan; Mrs. Andrea Jandoli; Dr. Mike Sapienza;  
Mr. Jeffrey Didyk, Vice President; Mr. Pat Freda, President;  
Ms. Susan Ciccotelli, Superintendent of Schools; and  
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

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IV. PERSONNEL

A. Certificated Staff

1. Assignment of Anti-Bullying Coordinator

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Meghan Cafone as the district Anti-Bullying Coordinator for the 2019-2020 school year at a stipend of \$767.01.

2. Employment

a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Adam Colon as a tenure-track physical education/health teacher at B.A., Step 1, on the current teachers' salary guide, effective for the 2019-2020 school year.

b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Cindi Eckstein-Pitta as a tenure-track LDTC, at M.A., Step 16, on the current teachers' salary guide, effective for the 2019-2020 school year.

3. Resignation

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation of Charles Anderson, sixth grade teacher, effective July 18, 2019, with regret, best wishes, and gratitude for his service to the students of Fairfield.

4. Reassignment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the reassignment of Lisa MacIntosh to grade 6 for the 2019-2020 school year.

5. Teacher in Charge

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Jaime Chavkin as Teacher in Charge at Churchill School, on an as needed basis, at the stipend per contract, effective for the 2019-2020 school year.

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6. Movement on Guide

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Donna Lizza to move on the guide from B.A. +15 to B.A. +30 (Step 8), effective September 1, 2019.

7. Substitute Nurse: Extended Year Program

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves Donna Tabatneck as a substitute nurse for the extended school year program retroactively to July 8, 2019 at the hourly rate per current contract.

B. Non- Certificated Staff

Playground/Cafeteria Aide: Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Deanna Kendall as a playground/cafeteria aide at Stevenson School, effective September 1, 2019.

C. Substitutes

1. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following employees to also serve as substitutes in other areas, as needed, effective for the 2019-2020 school year:

Employee/Sub	Substitute as	Employee Sub	Substitute as:
Agostini, Maria	Tchr., Ins. Aide	Foti, Mary Jo	Inst. Aide/Sec
Bertoldi, Marisa	Teacher	Gambino, Marilou	Teacher
Blum, Sharyn	Teacher	Jones, Theresa	Teacher
Capalbo, Lisa	Inst. Aide, Sec.	Karch, AnnaMaria	Secretary
		Kendall, Deanna	Inst. Aide, Sec.
Carroll, Lisa	Teacher	LaManna, Dawn	Inst. Aide, Sec.
Carsillo, Deanna	Teacher	Lipari, Carla	Instructional Aide
Cielo, Karen	Inst. Aide, Sec.	Ortizzo, Kristin	Teacher
Contaldi, Kathy	Teacher	Raniero, Katie	Inst. Aide, Sec.
Convertino, Daniela	Teacher	Schubach, Rita	Inst. Aide, Sec.
Curving, Patti	Inst. Aide, Sec.	Wong, Kathy	Teacher

2. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Katie D'Argenio and Katerina Grimes as Teacher/Aide substitutes, effective for the 2019-2020 school year, pending receipt of all required documentation.

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3. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints the following fully qualified teacher, aide, secretarial, and custodial substitutes, for the 2019-2020 school year. All documentation is on file.

<b>Substitutes</b>	<b>Position (s)</b>	<b>Substitutes</b>	<b>Position (s)</b>
Altomare, Kathleen	Teacher, Aide	Klein, Michael	Teacher
Bertoldi, Leo	Teacher, Aide	Kowalski, Chris	Teacher
Bonapace, Ingrid	Teacher, Aide	LaQuaglia, Jeffrey	Teacher
Brunetti, Susan	Aide, Secretary	Lepinsky, Rosalie	Teacher, Sec.
Byk, Maureen	Teacher	Lotrecchiano, Melissa	Teacher, Aide
Calabrese, David	Teacher, Aide	Marino, Joanne	Teacher, Aide
Cannataro, Briana	Teacher, Aide, Sec.	Matos, Elizabeth	Teacher, Aide
Collini, Yolanda	Aide	Mauriello, Michell	Teacher, Aide. Sec.
Dias, Judith	Teacher, Aide	Navarra, Angela	Teacher, Aide
DiFulco, Bianca	Teacher, Aide	Petrozza-Butler, Carmela	Aide, Secretary
Garufi, Linda	Aide	Potenza, Gloria	Teacher
Giampapa, Michael	Teacher	Roselle, Paula	Teacher, Aide
Hunter, Francis	Teacher, Aide	Rutigliano, Ashley	Teacher, Secretary
Jeffay, Elisa	Teacher, Aide	Scott, Rachel	Teacher, Aide
Jensen, Kathryn	Teacher, Aide	Tahawi, Buthaina	Teacher
Karch, Gabriella	Aide, Secretary	Tirtilli, Craig	Teacher
Karch, Salvatore	Teacher, Aide	Torrioni, Sandee	Teacher, Sec.
Kelsey, Barbara	Aide, Secretary	Vaxmonsky, William Jr.	Custodian

**Personnel Recommendations:**

**Introduced by:    Seconded by:    Roll Call**

V.      CURRICULUM/PROGRAM

A. District Mentoring Plan and Statement of Assurance Submission

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Mentoring Plan and also approves submission of the Statement of Assurance to the County Office. Plan was sent to full Board prior to meeting to review.

B. District Professional Development Plan

**Attachment A**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 District Professional Development Plan and approves submission of the Statement of Assurance to the County.

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C. Club Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following clubs and advisor positions, which budgeted for the 2019-2020 school year, at the stipend per contract, for a minimum of 15 sessions per year. Split positions will divide stipend evenly.

Club	Advisors Required
Art	2 @ Churchill & 2 @ Stevenson
Coding/Computer Technology	1 @ Churchill
Communications/Media	1 @ Churchill & 2 @ Stevenson
Drama (Director)	1 @ Churchill
Drama (Music Director)	1 @ Churchill
Garden	1 @ Churchill
Homework K-3	4 @ Stevenson
Homework 4-6	2 @ Churchill
Jazz Café	1 @ Churchill
Student Council	1 per school
Writing	1 @ Churchill
Yearbook	1 @ Churchill

D. Curriculum Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following curriculum. The Curriculum was sent to the full Board prior to the meeting for review.

S.T.E.A.M. (New)	World Language (Revised)
ESL (Revised)	Guidance (Revised)

**Curriculum/Program Recommendations:**

**Introduced by:    Seconded by:    Roll Call**

VI. OPERATIONS

A. Organizational Chart

**Attachment B**

BE IT RESOLVED that the Fairfield Board of Education approves the revised Organizational Chart for Fairfield Schools, effective for the 2019-2020 school year.

**Operations Recommendations:**

**Introduced by:    Seconded by:    Roll Call**

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**VII. BUSINESS/FINANCE OFFICE RESOLUTIONS**

**A. Minutes Approval**

**Attachment C**

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the June 13, 2019 Public & Executive Sessions.

**B. Bills/Claims/Payrolls**

**Attachment D**

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List, and Payroll:

2019-2020 Bills and Claims List	\$ 596,721.94
2018-2019 Bills and Claims List	\$ 648,983.10
June 14, 2019 Payroll	\$ 377,297.09
June 21, 2019 Payroll	\$ 416,757.54
June 28, 2019 Payroll	\$ 17,713.17
July 15, 2019 Payroll	\$ 66,702.89
July 30, 2019 Payroll	\$ 94,304.00

**C. Transfer of Funds**

**Attachment E**

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2018-2019 budget, per details of the Transfers Report for June 2019, per state law, for the 2018-2019 school year.

**D. Secretary/Treasurer Report**

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period of June 1, 2019 through June 30, 2019.

I hereby certify that for the period of June 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Lyanna Rios  
Business Administrator/Board Secretary

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Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of June 30, 2019 after review of the Secretary’s monthly financial report for June 2019 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

**E. Building Use Applications**

BE IT RESOLVED that the Fairfield Board of Education approves the following Building Use Application:

Organization Group/Location/Purpose	Date and Time Slot
Fairfield Police Department Churchill Field, Both Gyms and two (2) Classrooms/Junior Police Academy	July 15 – July 19, 2019 8 am – 2 pm

**F. Child Study Team Services Agreement**

BE IT RESOLVED that the Fairfield Board of Education approves the Public School Child Study Team Services Agreement between the Essex Regional Educational Services Commission and the Fairfield Board of Education for Child Study Team Services for the 2019-2020 school year for the following rates:

Services/Meetings	Rate
Social, Educational & Psychological Assessments	\$385 per Student
Psychological Evaluations with Projective Testing	\$450 per Student
Speech Evaluations	\$385 per Student
Bilingual Evaluations	\$500 per Student
LDTC, Social Worker or School Psychologist Meetings	\$110.40 per Meeting

**G. Home Instruction Services Agreement**

BE IT RESOLVED that the Fairfield Board of Education approves the Home Instruction Services Agreement between the Essex Regional Educational Services Commission and the Fairfield Board of Education for Public School Home Instruction Services for the 2019-2020 school year at an hourly rate of \$52.00 per hour on an as needed basis.

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**H. Speech/Language Services Agreement**

BE IT RESOLVED that the Fairfield Board of Education approves the Speech and Language Services Agreement between the Essex Regional Educational Services Commission and the Fairfield Board of Education for Speech and Language Services for the 2019-2020 school year at an hourly rate of \$90.00 per hour on an as needed basis.

**I. Related Service Providers**

BE IT RESOLVED that the Fairfield Board of Education approves the following Related Services providers for the 2019-2020 school year for services and rates listed below:

<b>Provider</b>	<b>Service</b>	<b>Rate</b>
Speech & Hearing Assoc.	Speech Language Therapy	\$160.00 per hour \$127.50 for 45 min. \$85.00 for 30 min.
Wellness & Rehabilitation Services	Physical Therapy – consulting, treatment & meetings	\$90.00 per hour
Cerebral Palsy of North Jersey	Aqua Therapy	\$125.00 per hour

**J. Educational Services Commission of Morris County Related Services Agreement**

BE IT RESOLVED that the Fairfield Board of Education approves the Services Agreement operated with the Educational Services Commission of Morris County for the 2019-2020 school year for Occupational, Speech and Physical Therapy Services on an as needed basis at an hourly rate of \$105 and a per diem rate of \$621 based on 6.5 hours/day.

**K. ESEA Consolidated Grant Funds Refusal**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the refusal of ESEA Title III FY 2020 funds in the amount of \$3,665 allocated under the ESEA Consolidated Grant.

**L. IDEA Grant Acceptance**

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the FY 2020 IDEA Consolidated Grant application to the NJ Department of Education as follows: Basic \$134,641 and Preschool \$9,741.



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M. Special Education Tuition Contract

BE IT RESOLVED that the Fairfield Board of Education approves a 2019-20 Special Education Tuition Contract with Cedar Grove Board of Education to receive the following student for the 2019-2020 school year:

- One (1) Special Education (MD Program) SID #2027863 at a tuition rate of \$48,018 including additional costs for ABA Therapy and Coordination, Speech-Language Therapy, Occupational Therapy and a Personal Aide

N. HIB Denial

#ST01 18-19: Was considered not to be a HIB incident since it was not motivated by an actual or perceived characteristic regarding the victim's appearance or actual characteristic.

**Business/Finance Office Resolutions Items A-N**

**Introduced by:**

**Seconded by:**

**Roll Call**

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on August 27, 2019 at 7:30 P.M. in the Stevenson School Library.

**XIII. ADJOURNMENT**

There being no further business before the Board, the meeting is hereby adjourned.

**Introduced by:**

**Seconded by:**

**Roll Call**