

Fairfield Board of Education
Meeting Minutes
Tuesday, January 16, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION 7:00 – 7:30PM

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. R. Lombardy Seconded by: Mr. P. Freda Voice Vote: Aye

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Egan, Board President.

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session. Mr. Egan, President, voiced the call to order at 7:35 p.m. by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Everyone stood for the Pledge of Allegiance.

BOARD MEMBERS PRESENT:	Mr. Jeffrey Didyk, Mr. Pat Freda, Mr. R. Lombardy, Vice President, Mr. Brian Egan, President
BOARD MEMBERS ABSENT:	Ms. Andrea Jandoli
ADMINISTRATORS PRESENT:	Ms. Susan Ciccotelli, Superintendent of School Ms. Yvonne Hellwig, Business Administrator
PUBLIC AND STAFF PRESENT:	Several teachers and parents

PUBLIC COMMENT ON: AGENDA ITEMS ONLY

There were no public comments

STUDENT PRESENTATION

Kindergarten students spoke about some of the things they are doing with the new science curriculum books. They ended their presentation by inviting the Board Members to join them in a fun building project.

FAIRFIELD BOARD OF EDUCATION: PAGE 2 MINUTES JANUARY 16, 2018

IV. ENROLLMENT: January 12, 2018

Grade/School	Total Students 6/30/17	Total Students 1/12/18
Preschool	41	56
K – Stevenson	73	84
1 – Stevenson	112	77
2 – Stevenson	82	111
3 – Stevenson	75	88
4 – Churchill	89	76
5 – Churchill	105	94
6 – Churchill	96	106
Total:	673	692
Out of District : #367		

V. HIB INVESTIGATIONS July 1, 2017 Through December 31, 2017 Reporting Period

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the HIB Investigations Report as presented and welcome public comments. One investigation was completed and considered not to meet HIB criteria.

HIB Report Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mr. J. Didyk

Mr. J. Didyk Aye Mr. P. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

VI. PERSONNEL - CERTIFICATED

A. Maternity Leave Extension

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the extension Maternity Leave for Mrs. Santalla, from March 1, 2018 to May 1, 2018.

FAIRFIELD BOARD OF EDUCATION: PAGE 3 MINUTES JANUARY 16, 2018

VII. PERSONNEL – NON-CERTIFICATED

A. Employment

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Christine Summerville as a special education instructional aide at \$15 per hour, effective retroactively to January 3, 2018. All required paperwork is on file. In addition, approve to increase Ms. Summerville's hourly rate to \$17.00 per hour upon receipt of her Certificate of Eligibility from the State Dept. of Education.
2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Anna Karch, as a playground/cafeteria aide, at \$10.50 per hour, effective upon receipt of Criminal History Review completion.

B. Dismissal

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the dismissal of Employee # 101197, effective Friday, December 15, 2017, as per administrative decision.

VIII. PERSONNEL - ADMINISTRATION

A. School Safety Specialist Designee

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Dr. Michael Trabucco to serve as the district's School Safety Specialist, as required by the NJ Department of Education, for the 2017-2018 School Year.

IX. SUBSTITUTE APPROVAL

Recommended Motion: that the Fairfield Board of Education approve the following fully qualified Teacher/Aide Substitutes for the 2017-2018 school year, effective upon receipt of required documentation, including Criminal History Approval.

- Leo Bertoldi
- Christopher Pezzuit
- Tyler Madison
- Heather Prinzo

FAIRFIELD BOARD OF EDUCATION: PAGE 4 MINUTES JANUARY 16, 2018

Personnel/Substitutes Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy

Mr. J. Didyk Aye Mr. P. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

X. PROGRAM AND CURRICULUM

A. Field Trip List Update

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the addition of a Field Trip to the American Labor Museum and Paterson Museum to our current Field Trip List, effective for the 2017-2018 school year.

B. Workshop Approval

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement of registration and/or mileage, expenses, which are to be reimbursed, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date	Place	Registration
Pero, K	ACLS Renewal	1/25/18		\$190

C. Good News

Churchill School

- The fourth grade is enjoying learning about famous New Jersey residents using research strategies in both writing and social studies. Using the new research, they are writing an informative piece about a famous person of their choice. Students look forward to presenting the projects in the upcoming weeks and sharing the research with classmates. In mathematics, they are beginning a new investigation of decimals. Learning about tenths and hundredths has been a blast. They are excited to see what comes next in their studies.
- Fifth Grade Science students are not only doing enriching extensions to experiments completed in class, they are sharing videos and slide shows of the experiments with their classmates on Google Classroom (without prompting).

FAIRFIELD BOARD OF EDUCATION: PAGE 5 MINUTES JANUARY 16, 2018

- On Thursday, December 7, the sixth graders ventured to West Essex to watch their winter concert performance. It was a great opportunity for many of the sixth-grade students to not only walk the halls/familiarize themselves with their "soon-to-be school," but it was also a chance for the sixth graders to interact with band/chorus members and teachers/instructors. The sixth-grade teachers were extremely pleased with the way the students represented themselves and the Winston Churchill School community.
- Mrs. Cofnuk is pleased to announce that Churchill School has been awarded a six hundred dollar grant from the Atlantic Healthy Schools Challenge. The grant will be used for "Gym Movement" supplies along with educating the students about healthy snacks. Mrs. Cofnuk's health classes will research healthy snacks that they can make and then enjoy the fruits of their labor. The Gym Movement" focus will be on purchasing a music speaker so they can move more to their favorite tunes. They are excited to be part of this challenge for the third year.
- The students of the sixth grade special chorus went caroling on Wednesday evening, December 20. The students sang holiday songs to the families that live around Stevenson School followed by a hot chocolate party back at the school! The fifth and sixth grade band, orchestra and chorus performed an afternoon winter concert, on December 21, for the students of Churchill and an evening holiday concert for the parents.
- The Churchill artists are wrapping up their school-wide unit on the art movement called Pop Art. Fourth grade studied Jasper Johns, fifth grade studied Roy Lichtenstein, and sixth grade studied Andy Warhol. A school-wide "POP ART" art gallery will soon replace the existing Georgia O'Keeffe gallery and will feature artwork done in a similar style, all focusing on primary and secondary colors. They are sure you will enjoy our gallery's vibrant and fun vibe!
- Mrs. DeSordi reports that the fourth graders finished engineering & constructing their personal flotation devices. Throughout the process, students documented their findings in google docs. Students wrote personal narratives using MLA format about their creation of personal flotation devices. Fifth grade students have engineered and constructed their bridges and are keeping copious notes about their construction phases. They are also in the process of writing about their creations using MLA format.
- Sixth graders are working hard on Future City. Students are using SimCity to create a virtual city. The project management team is documenting and organizing their work, the journalists are writing their essay about Future City. The engineers are working with the construction unit to make Future City real by building it! Fifth Grade Math Enrichment is working hard to complete their carnival games from recycled materials. Students are using ALL recycled materials to have the school be part of our "Recycled Carnival," scheduled to take place sometime in the new year.

FAIRFIELD BOARD OF EDUCATION: PAGE 6 MINUTES JANUARY 16, 2018

Stevenson School

- In the month of December, Kindergarten students were very busy learning about many different holidays celebrated around the world. They did various projects and activities to highlight each holiday we learned about. One special project they did was build and decorate gingerbread houses with the help of the class mothers.
- The first graders created beautiful homemade calendars for the holidays. The students worked hard on writing the months, dates, and marking all the holidays. The first graders also read multiple versions of the Gingerbread Man and wrote about story elements. They were fascinated to learn so many different versions of the classic tale.
- In Science, second grade will be working on Ecosystem Diversity. They will be observing live pill bugs and dragon flies and how they grow and change throughout their life cycle. They will also be planting several kinds of seeds.
- Third grade students have finished the first unit of their new science curriculum. Students learned all about forces and motion (physics) and were able to learn about mass through cross-curricular lessons in science and math. Students have been practicing reading and writing about non-fiction articles. Students have been reading articles about different cultures and nations. They comprehend and make connections to books, articles, and videos watched in class. They have been delving into studying map skills. Students are enjoying this unit as it covers many topics and standards throughout the curriculum.
- In Computers- the 2nd graders typed holiday cards to the Veterans and the letters were hand delivered to a local veteran's home. The 3rd graders typed holiday letters in google docs to the servicemen and women and mailed them overseas. The 5th and 6th graders typed holiday cards to a local boy who is suffering from a seizure disorder, and his holiday wish was to get Christmas cards.
- The Stevenson artists have recently completed their units of study on the following artists: Paul Klee (K), Pablo Picasso (1), Paul Cezanne (2), and Robert Indiana (2). Students have been using a vast variety of mediums to complete pieces of artwork inspired by their assigned artist. These new pieces include oil pastel cats, cubism portraits, mixed-media still life drawings, and Pop Art word art and are accompanied with some writing pieces, too! They will be featured in the main hallway at Stevenson School very soon. Come on by!

Policy Program and Curriculum Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk

Mr. J. Didyk Aye Mr. P. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

FAIRFIELD BOARD OF EDUCATION: PAGE 7 MINUTES JANUARY 16, 2018

XI. POLICY

A. First Reading Approval

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following policies and regulations which are new or have been updated in accordance with requirements of the NJ Department of Education. These policies have been reviewed by the Policy Committee.

P 0169/02	Board Member Use of Social Networks	New
P 3437 & 4437	Military Leave	Revised
P5516.01	Student Tracking Devices	New
R7101	Educational Adequacy of Capital Projects	Revised
P7425	Lead Testing of Water in Schools	New
P&R 7440	School District Security (M)	Revised
P&\$ 7441	Elec. Surveillance in School Buildings & on School Grounds (M)	Revised
P & R 8630	Bus Driver/ Aide Resp. /Emg.Procedures(M)	Revised
P 9242	Use of Electronic Signatures (M)	New

Policy Recommendations:

Introduced by: Mr. J. Didyk Seconded by: Mr. P. Freda

Mr. J. Didyk Aye Mr. P. Freda Aye
 Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

XII. FINANCE

A. **BE IT RESOLVED** that the minutes from the Public and Executive Sessions, held on December 5, 2017 and the minutes from the Reorganization and Executive sessions held on January 9, 2018 be approved.

B. **BE IT RESOLVED** to approve the following attached Bills and Claims Lists and Payrolls:

Bills and Claims	Amount
Bills and Claims	\$461,392.44
November 15, 2017	\$385,938.31
November 30, 2017	\$370,658.23

FAIRFIELD BOARD OF EDUCATION: PAGE 8 MINUTES JANUARY 16, 2018

- C. **BE IT RESOLVED** to approve and accept the Board Secretary’s Financial Report for the months of July, August, September, and October 2017.
- D. **BE IT RESOLVED** to approve the budgetary transfers for the month of December 2017.
- E. **BE IT RESOLVED** to approve and accept the Treasurer’s Report for the months of July, August, September, and October 2017.
- F. **BE IT RESOLVED** to approve and accept the following Committee Assignments.

<u>Committee</u>	<u>Chair Person</u>	<u>Member</u>
Buildings and Grounds	Robert Lombardy	Brian Egan
Curriculum/Technology	Pat Freda	Robert Lombardy
Finance	Pat Freda	Andrea Jandoli
Negotiations	Pat Freda	Jeff Didyk
Personnel	Robert Lombardy	Andrea Jandoli
Policy	Jeff Didyk	Robert Lombardy
Special Education	Robert Lombardy	Jeff Didyk
Liaison: HSA/Public Relations	Jeff Didyk	Andrea Jandoli
Liaison: Fairfield Township	Pat Freda	Brian Egan
NJ School Boards Delegate	Andrea Jandoli	N/A
Essex School Boards/Legislative	Robert Lombardy	N/A
Municipal Alliance Delegate	Pat Freda	N/A

- G. **(THIS ITEM WAS TABLED)**
BE IT RESOLVED that the Board of Education accept the full presentation of the 2016-2017 CAFR and Audit Report and recommendations as submitted by the accounting firm of Nisivoccia, LLP, in accordance with statutory deadline.

Routine and Recurring Monthly Business Items A-F only

Introduced by: Mr. J. Didyk Seconded by: Mr. P. Freda

Mr. J. Didyk Aye Mr. P. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

FAIRFIELD BOARD OF EDUCATION: PAGE 9 MINUTES JANUARY 16, 2018

XIII. OLD BUSINESS

There was no old business

IX. NEW BUSINESS

There was no new business

X. COMMITTEE REPORTS

There were no Committee Reports

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

A resident asked about student devises.

One resident question what changes will be made to student transportation.

XII. NEXT MEETING

Tuesday, February 13, 2018 at 7:30 PM in the Library at Stevenson School.

XIII. EXECUTIVE SESSION - Action will be taken.

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (closed to the public) to discuss negotiations and personnel issues, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. R. Lombardy Seconded by: Mr. P. Freda

Mr. J. Didyk Aye Mr. P. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

XIV. ADJOURNMENT - 8:05PM

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk **Voice Roll Call**