

Fairfield Board of Education
Meeting Minutes
Thursday, December 13, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy
Mr. J. Didyk Aye Mr. P. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board reconvened from Executive Session and Mr. Egan, President, will preside and voice the call to order at 7:35 p.m.

The public meeting was called to order at approximately 7:35 p.m., by Mr. Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk, Mr. Pat Freda,
Mr. Robert Lombardy, Vice President and
Mr. Brian Egan, President

BOARD MEMBER ABSENT: Mrs. Andrea Jandoli

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of
School and Ms. Lyanna Rios, Business Administrator/
Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

There were no public comments.

PRESENTATION BY SIXTH GRADE STUDENTS ABOUT THEIR CLIMATE CHANGE RESEARCH PROJECT.

A short recess was taken at 7:40 pm. The meeting reconvened at 7:45 pm.

IV. ENROLLMENT

Grade/School	Total Students 6/12/18	Total Students 12/7/18	
Preschool	57	29	-28
K – Stevenson	87	93	+6
1 – Stevenson	77	85	+8
2 – Stevenson	108	82	-26
3 – Stevenson	89	111	+22
SLD Class Churchill	N/A	4	+4
4 – Churchill	78	93	+15
5 – Churchill	94	79	-15
6 – Churchill	104	93	-11
Total:	694	669	-25

V. PERSONNEL

A. Instructional

1. Medical Leave of Absence

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves an unpaid Medical Leave of Absence for employee #100993, from November 12, 2018 through December 9, 2018. The staff member returned on December 10. This motion was included for the November meeting, which was cancelled.

2. Maternity Leave of Absence

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for Tracey Farrell. Mrs. Farrell’s due date is 3/3/19. She will utilize 13 sick days before her due date, beginning 2/11/19 to 3/1/2019. She will use 23 sick days after her due date from 3/4/19 to 4/3/19. Mrs. Farrell will then use provisions of the NJ Temporary Disability Act (6 weeks) and Family Medical Leave Act (12 weeks) from approximately 4/4/19 through the end of June 2019. Mrs. Farrell plans to return in September 2019 for the 2019-2020 school year.

B. Non-Instructional

1. Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves the letter of resignation from Leo Bertoldi, Paraprofessional, whose last day was November 30, 2018.

2. Change of Assignment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a change in assignment for Anna Marie Karch from playground aide to paraprofessional classroom aide at \$13.00 per hour, effective December 17, 2018.

C. Superintendent's Evaluation Approval

Recommended Motion: that the Fairfield Board of Education, retroactively approves the 2017-2018 evaluation for Susan Ciccotelli, Superintendent of Schools. Completed and signed by Brian Egan, President, on June 15, 2018.

D. Substitute Employment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following fully-qualified substitutes, pending receipt of required documentation:

Keanah Rodriguez	Teacher/aide
Kelly Hennigan	Teacher/aide
Briana Cannataro	Teacher/aide/secretary
Leo Bertoldi	Teacher/aide

All Personnel Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mr. P. Freda
Mr. J. Didyk Aye Mr. Freda Aye Mr. B. Egan Aye
Mr. R. Lombardy Abstained from C. Superintendent's Evaluation Approval
Motion Carries

VI. POLICIES/REGULATIONS/JOB DESCRIPTIONS

A. First Reading **Superintendent: Attachment A**

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following policies and regulations, in order to meet State mandates.

P&R 2220	Curriculum Content (M)	New
R 2510	Adoption of Textbooks	New
P 3130	Assignment and Transfer: Teaching Staff	New
P 4130	Assignment and Transfer: Support Staff	New
R 9180	School Volunteers	New

B. Job Description Approvals **Superintendent :Attachment B**

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following revised Job Descriptions effective immediately.

- Applied Behavior Analysis Aide (ABA) Revised
- Classroom Aide (Including Kindergarten) Revised

C. Annual Approval of all Policies and Regulations

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, reapproves all current policies and regulations for the 2018-2019 school year. Individual policies and regulations will be approved as changes are mandated by the Department of Education.

Policies/Regulations/Job Description Recommendations:

Introduced by: Mr. J. Didyk Seconded by: Mr. P. Freda
Mr. J. Didyk Aye Mr. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries

VII. CURRICULUM/PROGRAM

A. Workshop Approval

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves attendance at the following workshops and also approves the reimbursement of registration and/or mileage, expenses, which are to be reimbursed, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date	Place	Registration /Lodging
Singh, J	NASP 2019 Annual Cnv.	12/27/19-3/1/19	Boston	\$374.00
Casenta, R	Co-Teaching Strategies	12/11/18 Pending return on 12/10	Newark	\$259.00
Iarossi, A	Speech Language Therapy: Facilitating Change for Children with Severe Phonological Disorder	12/10/18	Fairfield	\$259.00*
Ludwig, M	Techspo 2019	1/31-2/1/19	Atlantic City	\$662.00

*Funds for this workshop will be taken from the IDEA Grant.

B. Field Trip Approval

Superintendent Attachment C

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Lakota Wolf Preservation in Columbia, NJ to be added to the accepted Field Trip Listing for 2018-2019.

C. Good News (October and November Events)

Stevenson School: October

- In the month of October, Kindergarten students were busy learning about Fall. They read many different stories and made various fall projects. A highlight of this unit was learning about the life cycle of a pumpkin. Students even took a field trip to Fairfield Farms to go pumpkin picking. The culminating activity was carving a class pumpkin into a jack-o-lantern.
- Did you know that bats have fur? Well the first graders do! They read the classic story of Stellaluna by Janell Cannon. After hearing the story, the students

discussed the theme of friendship, compared bats and birds and then went on to learn more facts about bats. The students then took their knowledge of bats and created an expository writing piece all about bats.

- Second graders have been using elaborative detail in their writing! They learned to apply specific detail generating questions and a variety of sensory details to write an elaborative segment. They created and described their very own scarecrows and presented them to the class. Around Halloween, students enjoyed creating jack-o-lantern descriptions using elaborative detail and then they read them with a flashlight. Finally, second graders are currently working on a similar project using turkeys, but with a twist! This time they have challenged themselves to use word referents for their turkey! In math, they used a turkey friend to make equivalent names for numbers. The turkey feathers served as name collection boxes.
- Third grade students are just finishing up their second novel of the year, Because of Winn Dixie. To close out the author study of Kate DiCamillo, students are planning a potluck party and watching the film, “Because of Winn Dixie”, as a grade level in the gym. Students are working very hard learning to type essays and using chromebooks in class. If you take a walk down the red hallway, you will see some beautifully printed work!
- Student Council collected about 700 items for the Blessing Bag Brigade. Common life necessities such as shampoo, toothpaste, deodorant, and socks were collected over the course of a week. Once collected, the organization brought the items to local special needs schools for the children to assemble the "blessing bags". Once bagged, the blessing bags were handed out at local soup kitchens, homeless shelters, or even the streets of NJ. The third graders had an opportunity to meet Kevin, the Blessing Bag Brigade founder. He spoke to the students about how and why he got started, and then took the students' questions.
- Third Grade HEP/S.T.E.A.M. students have reverse engineered car seats to understand how the product was designed and built. Sergeant Niemiec gave a presentation to students regarding the importance and safety of car seat installation.

Stevenson School: November

- Kindergarten was very busy in the month of November preparing for their annual Thanksgiving play and feast. They learned all about the Pilgrims, Native Americans and the first Thanksgiving. The students made various projects throughout the month which were used as decorations for the Thanksgiving play and their costumes. This year, the students even had several parents in the audience that had performed many years ago when they were in Kindergarten. This is a wonderful holiday tradition everyone looks forward to.

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- First grade expressed what they are most thankful for in a writing piece. They are working on a surprise for the students' families as a holiday gift.
- Second graders are incorporating computers into the classroom. They share a computer cart which is rotated to each class. Students have been using RAZ Kids and IXL to practice reading and math skills. They have also been writing hooks and extended endings. They are currently working on a "Show, Don't Tell" project where students have to guess the emotion that they are feeling using body language and facial expressions in their descriptions. They are all excited to present them to the class and challenge their peers to guess! During Ready Gen, students are practicing "Response to Text" questions where they must restate, use evidence, and add a conclusion. They are excited to see what December will bring!
- Third grade students just finished reading the story, "Molly's Pilgrim." This kicks off the unit about traditions. Students are finishing their writing about their family traditions during the holiday season. This is an opening activity to learn and write informational text about different cultures around the world.
- Third grade students have also been working with Mrs. Farrell, Mrs. Valenti, and Ms. Fitzpatrick on a science project to end the unit on Weather and Climate Patterns.
- The HEP second and third graders have created their own dance party by developing programs that responded to timed events, user input, and created dance animation with code (block based lettering). Students learned how to combine coding and dance in a creative way using blocking based coding.
- Stevenson Student Council planned a team building event. Each "birdhouse" will create a Winter Bulletin Board display. Be sure to check the halls for their amazing displays at the end of the month.

Churchill School: October

- The fourth grade has enjoyed reading their first novel. They learned a lot about the adventures that occurred with the characters in the text, "The Cricket in Times Square." Students look forward to their next reading unit. In math, they have been working with factors and multiples and are also excited to identify square numbers using arrays. Finally, students are continuing to investigate energy in science. They built a circuit that was able to successfully deliver electricity to a light bulb. They can't wait for what will come next!

- After reading and annotating mentor texts such as, "Eleven" by Sandra Cisneros, and "The Blue Spruce" by Mario Cuomo, sixth grade students spent weeks crafting their first major writing piece. This piece focused on a significant moment and how it changed the author, which is called a memoir. Students were required to "dig deep" to find that one special moment and the end result was a collection of moving pieces that reveal the innermost thoughts and feelings of our budding writers.
- Churchill School's Student Council has been working closely with the Fairfield Police Department's Community Policing Unit this year. The Student Council sponsored an anti-bullying assembly in October and invited Officer Frank Tracey to make a presentation. They also just successfully completed "OPERATION SHOEBOX," a holiday collection for less fortunate children.

Churchill School: November

- The fourth grade wrapped up their science unit on energy. Students enjoyed comparing series and parallel circuits. Did you know that the energy source for a circuit is a battery? In math, they investigated the difference between triangles by analyzing their angles and sides. Students can classify both triangles and quadrilaterals by their properties. Next, students learned about prime and composite numbers.
- The fifth grade has been working diligently on the "Escape Room-Carnival" which will take place on February 15, 2019. They have been creating riddles and problems to solve and have begun constructing the actual walls in which their escape rooms will be contained. These tasks will be completed by the entire Churchill student body. In ELA, the fifth graders recently began studying the new unit which focuses on the challenges they face growing up. Students will analyze the characters in their novels and discuss the common themes of challenges they face throughout the marking period.
- On Thursday, December 13, the sixth graders will be venturing to West Essex to watch their winter concert performance. It will be a great opportunity for many of the sixth-grade students to not only walk the halls and familiarize themselves with their "soon-to-be school," but it will also give all students a chance to interact with band/chorus members and teachers/instructors. The sixth-grade teachers anticipate that all students will represent themselves and the Winston Churchill School community appropriately.

District

- Both schools' Art Clubs have been working on beautifying the schools' hallways by hand-painting murals on the walls. All images are based on themes that promote a positive learning environment. The students have been working cooperatively to draw, outline, and paint these images. They look forward to revealing the newest murals in the near future!
- Student council students participated in the National Jeans for Troops Day on Wednesday, November 7. Both staff and students donated \$1.00 each to wear jeans. The district collected \$1,056, which was donated to the GI Go Fund. The students met at the end of the month to plan for December. They have asked to make a monetary donation to the Wounded Warriors fund. This will be in the form of a "guess how many jar."

All Curriculum/Program Recommendations:

Introduced by: Mr. P. Freda Seconded by: Mr. R. Lombardy

Mr. J. Didyk Aye Mr. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

VIII. GOVERNANCE

A. District Organizational Chart

Superintendent: Attachment D

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the revised Fairfield Public Schools' District Organization Chart, effective for the 2018-2019 School Year.

Governance Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mr. P. Freda

Mr. J. Didyk Aye Mr. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

IX. NEW JERSEY SINGLE ACCOUNTABILITY CONTINUUM (QSAC)

WHEREAS, the Fairfield Board of Education in the County of Essex is undergoing evaluation under NJ QSAC for the 2018-2019 school year and

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WHEREAS, N.J.A.C. 6A: 30-3.1(f) requires participating school districts to hold a public meeting to approve the submission of the district’s DPR responses and the Statement of Assurance in respect to this process, and

WHEREAS, the Fairfield Board of Education in the County of Essex has reviewed the district’s DPR responses and Statement of Assurance and hereby approves these documents.

NOW, THEREFORE Be it Resolved that the Fairfield Board of Education does hereby authorize the Superintendent of Schools to submit the DPR, Declaration Page, Agenda Excerpt, and Statement of Assurances for approval, to the Commissioner of Education in compliance with provisions of N.J.A.C. 6A:30-3.2(f).

Ms. Ciccotelli thanked the following staff members who assisted in the gathering of the required evidence for QSAC. Their time and efforts are beyond appreciative:

Mike Trabucco	William Harvey	Jenn DeSordi
Daphne Alonso	Lyanna Rios	Marya Major
Nick Esposito	Laura Barra	Kathie Festa
Andrea Goldsmith	Maria Suppa	Chrissy Dearani
Ray Santana	Colleen Breznak	Tracey Farrell
Julia Booth	Meghan Cafone	Matthew DeMarco
Jennifer Sisco	Jennifer Sarna	John Porcino
Tatiana Matyola	Jennifer Gualtieri	Dory Nazarian
Katie Prall	Chuck Anderson	Carissa Franzi
Donna Gualtieri	Erica Santalla	Lisa MacIntosh
Megan Zincone	Lindsey Dillon	Jim Verrengia
Nicole Carnovale	Angela Britton	Megan Dewland
Kristen Pero	Laurie Salter	Pete Horvath
Michael Ludwig	Donna Tabatneck	Vanessa Mayer
Carol Marchetta	Pat Iandolo	Joleen Dickson
Donna Lizza		

QSAC Recommendation:

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk

Mr. J. Didyk Aye Mr. Freda Aye

Mr. R. Lombardy Aye Mr. B. Egan Aye

Motion Carries

X. BUSINESS OFFICE RESOLUTIONS

A. Finance

1. Minutes Approval

Finance: Attachment E

BE IT RESOLVED that “the following minutes be approved” from the October 16, 2018 Public & Executive Sessions.

2. Bills/Claims/Payrolls

Finance: Attachment F

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”:

Bills and Claims List	\$1,566,678.33
October 30, 2018 Payroll	\$351,914.10
November 15, 2018 Payroll	\$355,846.07
November 30, 2018 Payroll	\$ 346,045.42

3. Transfer of Funds

Finance: Attachment G

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2018-2019 budget per detail of transfers report for July-November 2018 for the 2018-2019 school year, per state law.

4. Secretary/Treasurer Report

BE IT RESOLVED that the Fairfield Board of Education acknowledges and accepts the report of the Board Secretary and Treasurer of School Monies for the period ending July 1 - 31, 2018.

I hereby certify that as of the end of September 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).

Lyanna Rios
Business Administrator/Board Secretary

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Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Fairfield Board of Education hereby certifies that as of July 31, 2018 after review of the Secretary’s monthly financial report for July 2018 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A- 16.10(a) and those sufficient funds are available to meet the district’s financial obligations.

5. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Mike Giampapa Sports Camp: Stevenson Gym for After School Program	Thursdays 2/21/18-4/11/18 3:30 PM – 4:30 PM
Kidding Around Yoga with Kelly: Stevenson Gym	Thursdays 12/13, 1/3-2/14/19 3:30 PM – 4:30 PM
Kidding Around Yoga with Kelly: Churchill Small Gym	Mondays 12/3/18-12/17/18, 1/7, 1/14, and 1/28/19 3:30 PM – 4:30 PM
Fairfield Recreation: Churchill Gym Small & Big -- Basketball	Saturdays 1/5-3/16/2019 9:00 AM – 1:00 PM
Fairfield Recreation: Churchill Small and Big Gym -- Cheer	November 7, 12, 26 and December 3, 2018 5pm-7pm
Fairfield Recreation: Churchill Small&Big Gym and Stevenson Gym-- Basketball	Mon-Fridays 11/19/18-3/15/19 5pm-9pm
Fairfield Recreation: Stevenson Gym Mens Basketball	Fridays 11/30/18 – 5/3/19 7pm-9pm

Organization or Group/Location/Purpose	Date and Time Slot
Fairfield Recreation: Stevenson Gym Basketball	Fridays 1/11/19-2/15/19 3:30pm-4:30pm
Fairfield Recreation: Stevenson Gym Basketball	Mondays 1/7/19-2/11/19 3:30pm-4:30pm
Fairfield Recreation: Stevenson Gym Basketball	Tuesdays 1/8/19-2/12/19 3:30pm-4:30pm

6. Gifts to the District

BE IT RESOLVED that the Fairfield Board of Education accepts the following gifts and that the Business Administrator send a letter of appreciation:

Winston S. Churchill School

SMS Security Systems, LLC-Scott Stellfox has donated a Middle Atlantic DWR Series Sectional Wall Mount Rack – 26 Inch Depth – 12 RU Media Panel

7. ESEA Grant Final Expenditure Report 2017-2018

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the Elementary and Secondary Education Act (ESEA) Final Expenditure Report for the 2017-2018 school year as follows:

Title I-A Carryover:	\$137
Title II-A Carryover:	\$19
Title IV Part A Carryover:	\$3,081

8. ESEA Grant FY19 Application

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the FY19 ESEA Consolidated Grant Application to the NJ Department of Education as follows:

Title I-A:	\$46,780
Title II-A:	\$11,981
Title IV Part A:	\$10,000

9. ESEA and IDEA Grant Application Approval

BE IT RESOLVED that the Fairfield Board of Education accepts the approval by the New Jersey Department of Education of the FY19 ESEA and IDEA Grant Applications.

10. ESEA Grant Application Amendment 2018-2019

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the ESEA Application amendment for the 2018-2019 school year to include 2017-2018 carryover as follows:

Title I-A Carryover:	\$137
Title II-A Carryover:	\$19
Title IV Part A Carryover:	\$3,081

11. IDEA Grant Final Report 2017-2018

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the Elementary and Secondary Education Act (ESEA) Final Expenditure Report for the 2017-2018 school year as follows:

IDEA Basic Carryover	\$4,537
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12. IDEA Grant FY19 Application

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the FY19 IDEA Consolidated Grant Application to the NJ Department of Education as follows:

Basic	\$134,334
Preschool	\$9,678

13. IDEA Basic Grant Application 2018-2019

BE IT RESOLVED that the Fairfield Board of Education approves the allocation of Kristin Ortizzo's salary to the IDEA – Basic FY 2018-19 grant in the amount as follows:

Kristin Ortizzo	\$18,840
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14. IDEA Consolidated Application Amendment 2018-2019

BE IT RESOLVED that the Fairfield Board of Education approves the submission of the IDEA Application amendment for the 2018-2019 school year to include 2017-2018 carryover as follows:

IDEA Basic Carryover \$4,537

15. Adoption of the Standard Operating Procedures and Internal Controls Manual

BE IT RESOLVED that the Fairfield Board of Education approves the Standard Operating Procedures and Internal Controls Manual (available in Board office).

16. Comprehensive Maintenance Plan

Finance: Attachment H

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Fairfield Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Fairfield Public Schools in compliance with the Department of Education requirements; as attached.

17. Annual Maintenance Budget – Form M-1

Finance: Attachment I

BE IT RESOLVED in compliance with N.J.A.C. 6A:26A, the Fairfield Board of Education hereby approves the Annual Maintenance Budget Amount Worksheet, Form M-1 as attached.

18. Bergen Municipal Employee Benefit Fund Renewal

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Bergen Municipal Employee Benefits Fund, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of the Fairfield Board of Education, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance and/or Dental and/or Prescription as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.

- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Business Resolution Items Finance A: 1-18:

Introduced by: Mr. J. Didyk Seconded by: Mr. P. Freda

**Mr. J. Didyk Aye Mr. Freda Aye
Mr. R. Lombardy Aye Mr. B. Egan Aye
Motion Carries**

XI. COMMITTEE REPORTS

Mr. Lombardy reported on the December 6, 2018 Building & Grounds Committee meeting. In this meeting the committee discussed growth in enrollment, completion of Feasibility Report by EI Associates and Proposals received for Architect of Record.

Mr. Freda reported on the December 7, 2018 Finance Committee meeting. In this meeting the district auditors presented a draft of the 2017-2018 audit, the budget preparation calendar was discussed and reviewed.

Mr. Egan asked when the the final audit will be voted on.

Ms. Rios explained that the Education Fund GASB Statement No. 75 Audit Report needed from the New Jersey Division of Pensions and Benefits has delayed the completion of the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR).

Mr. Freda reported on the December 13, 2018 Negotiations Committee meeting. In this meeting the negotiations committee met with attorney in preparation for upcoming negotiations meetings.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

There were no public comments.

XV. NEXT MEETING:

BE IT RESOLVED that the reorganization meeting will be held on January 3, 2019. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. in the Library at Stevenson School.

Mr. Didyk along with the rest of the board members thanked Mr. Lombardy for his service and wished him the best in his future endeavors.

XVI. ADJOURNMENT

There being no further business before the Board, the meeting adjourned at 8:01 pm.

Introduced by: Mrs. J. Didyk Seconded by: Mr. R. Lombardy

Mr. J. Didyk Aye Mr. Freda Aye

Mr. R. Lombardy Aye

Motion Carries