

Fairfield Board of Education
Meeting Agenda
Tuesday, August 7, 2018 at 7:30 P.M.
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

I. OPEN MEETING –PUBLIC NOTICE OF MEETING

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Jeffrey Didyk; Mr. Pat Freda; Mrs. Andrea Jandoli
Mr. Robert Lombardy, Vice President; Mr. Brian Egan, President;
Dr. Michael Trabucco, Acting-Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

II. PUBLIC COMMENT ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- a. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.*
- b. Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.*
- c. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
- d. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- e. Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

III. PERSONNEL

A. CERTIFICATED STAFF

1. Assignment: Anti-Bullying Coordinator

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Meghan Cafone as the district Anti-Bullying Coordinator for the 2018-2019 school year at a stipend of \$744.67.

2. Resignation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Casey Hoopes, hired as an elementary teacher in June, effective immediately.

3. Change of Assignment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Giana D'Arco as a full-time tenure track elementary teacher at B.A. Step 1 on the teacher's salary guide. Ms. D'Arco was approved as a maternity leave of absence on last month's agenda.

4. Employment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves Michelle Manna as a one-year Elementary Maternity Leave of Absence replacement teacher, non-tenure track, at B.A. Step 1 on the teacher's salary guide, effective for the 2018-2019 school year only.

5. ESY Program

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively approves Monica Ratner as Speech Therapist for the Summer 2018 ESY Program, for a total of 22 days, at the hourly rate of \$61.85, retroactive to June 28, 2018.

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B. NON-CERTIFICATED

1. Paraprofessionals

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, re-approves Danielle Taormina as a Paraprofessional aide for the 2018-2019 school year at \$17.75 per hour, not to exceed 29 hours per week.

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignations from the following paraprofessionals with regrets, best wishes and appreciation for their service to the students of Fairfield:

- Michelle Trigazis effective as of 8/15/2018
- Monica Rizzi effective as of 6/30/2018
- Christine Summerville effective as of 7/30/2018

2. Playground/Cafeteria Aide: Assignment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, hires MaryJo Foti as a playground/cafeteria aide for the 2018-2019 school year at Stevenson School at \$10.50 per hour, for 2 hours per day for 172 days.

3. Summer Helpers

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, retroactively appoints Brian Contaldi, as a Summer Custodial Helper, effective July 2, 2018 through August 30, 2018 at the rate of \$8.60 per hour.

4. Correction to Hourly Rate

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves a correction to the hourly rate for Summer Helpers from the June 12, 2018 agenda, page 4, from \$8.44 per hour to \$8.60 per hour for W. Vaxmonsky, Jr., John Porcino, Jr., and John Carroll.

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C. SUBSTITUTES

1. Employee Substitute Re-appointments for 2018-2019

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following employees to also serve as substitutes in other areas, when needed:

Employee/Sub	Substitute as:	Employee/Sub:	Substitute as:
Bertoldi, Leo	Teacher	Foti, Mary Jo	Instructional Aide
Bertoldi, Marissa	Teacher	Gambino, Marilou	Teacher
Blum, Sharyn	Teacher	Karch, AnnaMaria	Inst. Aide, Sec.
Carroll, Lisa	Teacher	LaManna, Dawn	Inst. Aide, Sec.
Cielo, Karen	Inst. Aide, Sec.	Lipari, Carla	Instructional Aide
Contaldi, Kathy	Teacher	Ortizzo, Kristin	Teacher
Convertino, Daniela	Teacher	Raniero, Katie	Instructional Aide
Curving, Patti	Inst. Aide, Sec.	Schubach, Rita	Inst. Aide, Sec.
		Wong, Kathy	Teacher

2. Substitute Re-appointments for 2018-2019.

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, reappoints the following fully qualified teacher, aide, secretarial, and custodial substitutes, for the 2018-2019 school year. All documentation is on file.

Substitutes	Position (s)	Substitutes	Position (s)
Beatty, Brooke	Teacher, Aide	Lepinsky, Rosalie	Teacher, Aide, Sec.
Bonapace, Ingrid	Teacher, Aide	Lotrecchiano, Melissa	Teacher, Aide
Byk, Maureen	Teacher, Aide	Madison, Tyler	Teacher, Aide
Calabrese, David	Teacher, Aide	Marino, Joanne	Teacher, Aide
Capalbo, Lisa	Aide, Sec.	Mauriello, Michell	Teacher, Aide. Sec.
Centrowitz, Michelle	Teacher, Sec., Aide	Petrozza-Butler, Carmel	Aide, Secretary
Clancy, Anna	Teacher, Aide	Potenza, Gloria	Teacher
Dias, Judith	Teacher, Aide	Roselle, Paula	Teacher
Garufi, Linda	Aide	Seredvick, Lorraine	Teacher
Goldsmith, Halli	Teacher, Aide	Stagnitto, Marisol	Teacher, Aide
Jeffay, Elisa	Teacher, Aide	Tahawi, Buthaina	Teacher
Kelsey, Barbara	Aide, Secretary	Tamburri, Shannon	Teacher, Aide
Kendall, Deanna	Aide, Secretary	Tirtilli, Craig	Teacher
Kowalski, Chris	Teacher	Torrioni, Sandee	Teacher, Aide, Sec.
LaQuaglia, Jeffrey	Teacher	Vaxmonsky, William Jr.	Custodian

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3. New Substitute-appointment for 2018-2019.

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, appoints Michael Klein as a teacher/aide substitute, for the 2018-2019 school year, pending receipt of all required documentation including criminal history review.

All Personnel Recommendations:

Introduced by: Seconded by: Roll Call

IV. POLICY

A. SECOND READING AND APPROVAL OF POLICIES/REGULATIONS

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following Policy/Regulation revisions.

P&R 1550	Equal Employment/Anti-Discrimination Practices (M)	Revised
P&R 5350	Student Suicide Prevention (M)	Revised
P 5533	Student Smoking (M)	Revised
P 5535	Passive Breath Alcohol Sensor Device	Revised
P&R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)	Revised
P 8462	Reporting Potentially Missing or Abused Children (M)	Revised

All Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. CURRICULUM/PROGRAM

A. DISTRICT MENTORING PLAN AND STATEMENT OF ASSURANCE SUBMISSION

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Mentoring Plan for 2018-2019 and, in addition, approve the submission of the 2018-2019 Mentoring Plan Statement of Assurance to the Department of Education.

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B. DISTRICT PROFESSIONAL DEVELOPMENT PLAN AND STATEMENT OF ASSURANCE SUBMISSION

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the District Professional Development Plan and, in addition, approves submission of the 2018-2019 Professional Development Plan Statement of Assurance to the Department of Education.

C. DISTRICT SAFETY AND SECURITY MANUAL

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the District Safety and Security Manual update, effective for the 2018-2019 school year.

D. CLUB APPROVALS 2018-2019

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following clubs and club advisor positions for the 2018-2019 school year at the stipend per contract, for a minimum of 15 sessions per year. Split positions will divide stipend evenly.

Art Club	1 @ Churchill, 2 @ Stevenson
Garden Club	1 @ Churchill
Communication/Media Club	1 per school
Writing Club	1 @ Churchill
Yearbook Club	1 @ Churchill
Jazz Café	1 @ Churchill
Coding/Computer Tech Club	1 @ Churchill
Drama Club Director	1 @ Churchill
Music Director for Drama Club	1 @ Churchill
Homework Club K-3	5 @ Stevenson
Homework Club 4-6	3 @ Churchill
Student Council	1 per school

E. ESEA CONSOLIDATED GRANT: FUNDS REFUSAL

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the refusal of ESEA Title III FY 2019 funds in the amount of \$4,222, allocated under the ESEA Consolidated Grant.

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F. ESEA CONSOLIDATED GRANT: ACCEPTANCE OF FUNDS AND SUBMISSION

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the FY 2019 ESEA Consolidated Grant funds for Title II @ \$11,981, Title IV in the amount of \$10,000, as well as Title I funds in the amount of \$46,780 and, in addition, approve the submission of the Fiscal Year 2019 ESEA Consolidated Grant application due to the State by June 30, 2018, pending change by State.

G. IDEA GRANT ACCEPTANCE

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the FY 2019 IDEA Consolidated Grant application to the NJ Department of Education as follows: Basic \$134,334 and Preschool \$9,678.

All Curriculum and Program Recommendations:

Introduced by: Seconded by: Roll Call

VI. FINANCE

A. Minutes Approval

A

BE IT RESOLVED that the minutes from the June 25, 2018 and July 30, 2018 Public Session be approved.

B. Bills/Claims/Payrolls

B

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”.

2017-2018 Bills & Claims List	\$2,459,991.22
2018-2019 Bills & Claims List	\$104,834.10
June 15, 2018 Payroll	\$352,928.22
June 22, 2018 Payroll	\$350,754.24
June 28, 2018 Payroll	\$97,548.79
July 13, 2018 Payroll	\$68,5526.08

C. Alliance for Competitive Energy Service (ACES)-Electricity

C

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves to purchase electric generation services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID # E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fairfield Board of Education, in the County of Essex, is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

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WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

D. Alliance for Competitive Energy Service (ACES)-Gas

D

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves to purchase natural gas services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID # E8801-ACESCPS

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WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fairfield Board of Education, in the County of Essex, is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

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NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

E. Hunterdon County ESC Cooperative Purchasing

E

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the district's participation in the Hunterdon County Educational Services Commission Cooperative Pricing Council for the 2018-2019 school year, effective July 1, 2018.

F. Essex Regional Educational Services Commission Joint Transp. Agreement 2018-19

F

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves a joint agreement with the Essex Regional Educational Services Commission to provide regular, field trips and other unique transportation requests, as needed, for the 2018-2019 school year in accordance with State Law and Code and in accordance with the rules and regulations governing pupil transportation as set down by the State Board of Education; and

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BE IT FURTHER RESOLVED that the Fairfield Board of Education, in the County of Essex, will pay an administrative fee of 2% of the actual cost of regular and field trip transportation provided by Essex Regional Educational Services Commission.

G. Sussex County Regional Transp. Joint Transportation Agreement 2018-19 **G**

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the contract for participation in a joint transportation agreement with the Sussex County Regional Transportation Cooperative for the 2018-2019 school year for Special Education Transportation.

H. Designation of Public Agency Compliance Officer

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer, and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both The Public Agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors, and construction contractors; and

WHEREAS, the Fairfield Board of Education, in the County of Essex, has determined that the Fairfield Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, hereby designates the Board Secretary as the Public Agency Compliance Officer for N.J.A.C. 17:27-3.2

I. Tax Payment Schedule 2018-2019

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the schedule of tax payments from the municipality for the 2018-2019 school year in accordance with N.J.S.A. 18A:13-23 and Policy 6141, per schedule attached and on file with the Board Secretary.

J. Transfer Between Meetings

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings for the 2018-2019 school year. Such transfers will be submitted to the board at the next regular board meeting.

K. Educational Services Commission of New Jersey

K

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereafter referred to as the "Lead Agency": has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey;

WHEREAS, the governing body of the Fairfield Board of Education, in the County of Essex, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the district's participation in the Educational Services Commission of New Jersey Cooperative Pricing System and authorizes the Board Secretary to enter into a Cooperative Pricing Agreement with the Lead Agency for the 2018-2019 school year.

L. Shared Agreement with Educational Services Commission of Morris County

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the Shared Service Agreement with the Educational Services Commission of Morris County for the purchase of school supplies and materials through Educational Data Services, Inc. for the 2018-2019 school year, effective July 1, 2018.

M. Policy Service Provider Agreement

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, enters into an agreement with Strauss Esmay Associates, LLC to provide policy update services to the district for the period July 1, 2018 to June 30, 2019.

N. Qualified Purchasing Agent

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. permits local contracting units to increase their bid threshold up to \$40,000.00; and

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WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold of a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5, et seq., established the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Lyanna Rios possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5, et seq.; and

WHEREAS, the Fairfield Board of Education, in the County of Essex, wishes to increase the bid threshold and to appoint Lyanna Rios as Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Fairfield Board of Education, in the County of Essex, increases its bid threshold to \$40,000.00.

BE IT FURTHER RESOLVED by the Governing Body of the Fairfield Board of Education, in the County of Essex, hereby appoints Lyanna Rios as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution,

O. Bergen Municipal Employee Benefits Fund (BMED) O

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, hereby appoints Lyanna Rios to be Fund Commissioner to the Bergen Municipal Employee Benefits Fund to represent Fairfield Board of Education effective July 1, 2018.

P. New Jersey Schools Insurance Group (NJSIG) Membership Renewal P

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Fairfield Board of Education, in the County of Essex, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

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WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, that:

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective July 1, 2018, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

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7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Q. Treasurer of School Monies

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, appoints Michael Halik as the Treasurer of School Monies for the district for the period July 1, 2018 to June 30, 2019.

R. Educational Data Services, Inc. 2018-19 Bid Awards

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for Math Supplies from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Nasco Education, LLC	7	\$127.45
EAI Education/Eric Armin Inc.	13	<u>\$543.07</u>
		\$670.52

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BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Special Needs** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Nasco Education LLC	5	\$97.69
School Health Corporation	8	\$108.26
Super Duper Publications	6	\$181.78
School Specialty/Abilitations	37	<u>\$588.07</u>
		\$975.80

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Teaching Aides** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Cascade School Supplies	89	\$2,347.68
Kurtz Bros, Inc.	18	\$237.05
Nasco Education LLC	3	\$169.63
Lakeshore Learning Materials	15	\$721.20
Really Good Stuff, LLC	33	\$1,742.22
School Specialty/Childcraft	72	\$1,004.31
EAI Education/Eric Armin, Inc	14	\$183.06
Discount School Supply/ Early Childhood, LLC	2	\$18.44
Charles J. Becker & Bro./ Becker School Supplies	5	<u>\$311.96</u>
		\$6,735.55

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Health and Trainer Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Henry Schein, Inc.	12	\$363.68
School Health Corporation	11	\$255.88
Medco Supply Co.	16	<u>\$356.53</u>
		\$976.09

BE IT RESOLVED that the Fairfield Board of Education, the the County of Essex, approves the bids that were advertised and received for **Audio Visual Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
School Specialty, Inc./EDU Essentials	8	<u>\$48.96</u>
		\$48.96

FAIRFIELD BOARD OF EDUCATION AGENDA: August 7, 2018: PAGE 18

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Library Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Cascade School Supplies, Inc.	16	\$112.98
Demco, Inc.	1	<u>\$36.64</u>
		\$149.62

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **General Classroom Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Cascade School Supplies, Inc.	889	<u>\$11,988.11</u>
		\$11,988.11

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Fine Art Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Cascade School Supplies, Inc	14	\$91.58
Blick Art Materials LLC	1	\$12.57
School Specialty/Sax Arts Education	5	\$13.46
National Art & School Supplies, Inc.	3	\$15.16
W. B. Maxon Co., Inc.	7	<u>\$23.27</u>
		\$156.04

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Office/Computer Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Staples Contract & Commercial, Inc.	70	<u>\$354.92</u>
		\$354.92

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves the bids that were advertised and received for **Physical Education Supplies** from the following:

<u>Company Name</u>	<u>Items Awarded</u>	<u>\$ Amount Awarded</u>
Passon's Sports & US Games/ BSN Sports	3	\$234.83
School Specialty, Inc./Sportime	3	\$91.93
Nasco Education LLC	1	<u>\$11.82</u>
		\$338.58

S. Health Benefit Producer Agreement

S

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves a professional services contract with IMAC Insurance Agency to be the broker of record for Health Benefits for the District; medical, prescription and dental, for the 2018-2019 school year, contingent upon contractual review by the board attorney.

T. Outside Vendor Contract 2018-2019

T

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves an agreement with Cerebral Palsy of North Jerseys Community Therapy Services (CPNJ) for student therapy, one session 60-minute session/week at a rate of \$125 per session for the period of July 1, 2018 - June 30, 2019.

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approves an agreement with New Jersey Commission for the Blind and Visually Impaired for educational services at a cost of \$4,500 for the period of September 1, 2018 - June 30, 2019.

U. Petty Cash

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, approve the following petty cash accounts; the amounts as established through policy:

Stevenson Principal	\$300	Churchill Principal	\$300
Special Services	\$300	Superintendent	\$300
Business Administrator/Board Secretary			\$300

V. HIB Report Acceptance

BE IT RESOLVED that the Fairfield Board of Education, in the County of Essex, accept the Superintendent’s HIB determinations reported on June 12, 2018 for incident CH #5 17-18: deemed to be a HIB incident and incident CH #6 17-18 deemed not to be a HIB incident.

Business Resolution Items A through V

Introduced by:

Seconded by:

Roll Call

VII. COMMITTEE REPORTS

VIII. OLD BUSINESS

IX. NEW BUSINESS

PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

Guidelines in Accordance with Policy #0164:

- a. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.*
- b. *Each person who wishes to make a statement must state their name & address to Ms. Lyanna Rios.*
- c. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
- d. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
- e. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

X. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on August 28, 2018 at 7:30 PM in the Stevenson School Library.

XI. ADJOURNMENT

There being no further business before the Board, the meeting will be adjourned.

Introduced by: Seconded by: Voice Vote