

Fairfield Board of Education
Meeting Minutes
Tuesday, July 25, 2017 – 7:00 PM
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:12 p.m., by Mrs. Andrea Jandoli, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

BOARD MEMBERS PRESENT: Mr. Robert Lombardy, Mr. Brian Egan and Mrs. Andrea Jandoli

BOARD MEMBERS ABSENT: Mr. Jeffrey Didyk, Mr. Pat Freda

ADMINISTRATION PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools
Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: Several Staff Members and Township Residents

Everyone stood for the Pledge of Allegiance

I. PUBLIC COMMENT ON: AGENDA ITEMS ONLY

There were no public comments

II. ENROLLMENT Class Enrollments not yet complete. Will be available for next agenda.

III. PERSONNEL

A. CERTIFICATED STAFF

1. Resignations

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent accept the letter of resignation from Carly Crescibene, Guidance Counselor, effective June 30, 2017, with regrets, best wishes, and appreciation for her dedication to the students of Fairfield.
- b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent accept the letter of resignation from Jamie Cecere, Art Teacher, effective June 30, 2017, with regrets, best wishes, and appreciation for her dedication to the students of Fairfield.

Personnel Recommendations: Resignations

Introduced by: Mr. B. Egan Seconded by: Mr. R. Lombardy

Mr. B. Egan Aye Mr. R. Lombardy Aye

Mr. A. Jandoli Aye

Motion Carries

2. Maternity Leave of Absence

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent approve the maternity leave of absence for Mrs. Santalla from October 1, 2017 through March 1, 2018. Mrs. Santalla will use 20 sick days from 10/1/17 through 10/27/17 and 18 sick days after from 10/30/17 through 11/28/17. She will then use the provisions of the Family Medical Leave Act, 12 weeks from November 29, 2017 through February 28, 2018. Mrs. Santalla plans to return on March 1, 2018.

3. Employment

a. Part-Time ESL Instructor

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Rebecca Smith as a Part-Time district ESL Instructor, not to exceed 17.5 hours per week, at M.A.+30, Step 14 of the current teachers' salary guide, effective September 1, 2017, for the 2017-2018 school year, pending receipt of all required documentation.

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b. LDTC

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Samantha Sorrentino as a district LDTC, at M.A., Step 12 of the current teachers' salary guide, effective September 1, 2017, for the 2017-2018 school year, pending receipt of all required documentation.

c. Guidance Counselor

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Janice Dawer as Guidance Counselor at Churchill School, at M.A.+30 Step 3 of the current teachers' salary guide, effective September 1, 2017, for the 2017-2018 school year, pending receipt of all required documentation.

2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Tatania Matyola as a tenure track, fifth grade teacher, for the 2017-2018 school year, at B.A. Step 2 of the current teachers' salary guide, effective September 1, 2017, pending receipt of all required documentation.

4. Change in Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Tracey Farrell as a district Art Teacher going from a Churchill School employee to a District Employee at her current step on the teachers' salary guide, effective for the 2017-2018 school year.

5. Maternity Leave of Absence Replacement

a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Kristen Crisafi as a non-tenure track, Maternity Leave of Absence Replacement in grade five, at M.A. Step 14 of the current teachers' salary guide, effective September 1, 2017, for the 2017-2018 school year, pending receipt of all required documentation.

6. Maternity Leave of Absence Salary Revision

a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, revise the Step on Guide for Gabriella Tornatore's Maternity Leave appointment from B.A. Step 1 to B.A. +15 Step 1 for the 2017-2018 school year.

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7. Home Instructors

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, assign Lisa MacIntosh and Joanne Rhodes as Home Instructors for the 2017-2018 school year, on an as needed basis, at the rate of pay per contract for student contact.

8. Anti-Bullying Coordinator

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Meghan Cafone as the district Anti-Bullying Coordinator for the 2017-2018 school year at a stipend of \$744.67.

9. ESL Summer Hours

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Rebecca Smith and Romina Casenta for summer ESL testing of new students @ \$61.85 per hour, not to exceed 20 hours.

A. NON-CERTIFICATED STAFF

1. Instructional Special Education Aides

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Monica Rizzi as an Instructional Aide at \$15.00 per hour, effective for the 2017-2018 school year, pending receipt of all documentation.

Personnel Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mr. B. Egan
Mr. B. Egan Aye Mr. R. Lombardy Aye
Mr. A. Jandoli Aye

Motion Carries

IV. CURRICULUM/PROGRAM

A. CURRICULUM APPROVAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following curricula, which were revised in coordination with the West Essex Consortium, effective for the 2017-2018 school year.

21 st Century Life and Careers	Visual Arts	General Music
High Enrichment	Instrumental Music	

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B. CLASS THREE OFFICERS

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, to enter into an agreement with the the Township of Fairfield to employ Class Three Officers for School Security in the district schools, effective for the 2017-2018 school year.

C. ESEA CONSOLIDATED GRANT: FUNDS REFUSAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the refusal of ESEA Title III FY 2018 funds in the amount of \$2,405, allocated under the ESEA Consolidated Grant.

D. ESEA CONSOLIDATED GRANT: ACCEPTANCE OF FUNDS AND SUBMISSION

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the FY 2018 ESEA Consolidated Grant funds for Title II @ \$12,185, as well as Title I funds in the amount of \$46,904 and, in addition, approve the submission of the Fiscal Year 2018 ESEA Consolidated Grant application due to the State by August 30, 2017, pending change by State.

Curriculum/Program Recommendations:

Introduced by: Mr. B. Egan Seconded by: Mr. R. Lombardy

Mr. B. Egan Aye Mr. A. Jandoli Aye

Mr. R. Lombardy Aye

Motion Carries

VI. POLICY

A. SECOND READING AND ADOPTION OF POLICIES/REGULATIONS

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the second reading and adoption of the following policy/Regulation revisions.

P&R	Evaluation of Superintendent (M)	Revised
P 1511	Board of Education Website Accessibility	New
P&R 3126	District Mentorin Program	Revised
P&R 3221	Evaluation of Teachers (M)	Revised
P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	Revised
P&R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)	Revised
P&R 3224	Evaluation of Principals, Vice Principals, and Assistantj Principals (M)	Revised

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P&R 3240	Professional Development for Teachers and School Leaders (M)	Revised
P&R 5610	Suspension (M)	Revised
P 5620	Expulsion (M)	Revised
P&R 7424	Bed Bugs	New
P 7461	District Sustainability Policy	New
P 8550	Unpaid Meal Charges/Loutstanding Food Service Charges (M)	Revised.

Policy Recommendations:

Introduced by: Mr. B. Egan Seconded by: Mr. R. Lombardy
Mr. B. Egan Aye Mr. A. Jandoli Aye
Mr. R. Lombardy Aye Motion Carries

VII. BUSINESS OFFICE RESOLUTIONS

1. FINANCE

A. Minutes Approval

BE IT RESOLVED that “the following minutes be approved” from the June 13, 2017 Public & Executive Sessions.

B. Bills/Claims/Payrolls

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”.

Bills and Claims List	\$ 1,229,508.42
June 14, 2017 Payroll	\$ 514,264.32
June 15, 2017 Payroll	\$ 368,193.08
June 30, 2017 Payroll	\$ 74,315.35

C. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
NJL2L Peer Group Stevenson School Gymnasium	September 27, October 25, December 6, 2017 and January 17, March 7, April 18, May 30, July 11, 2018 from 4:00 – 6:00 p.m.

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D. BE IT RESOLVED that the Fairfield Board of Education, pursuant to N.J.S.A. 18A:19-13 and Board Policy #6620, establish Impress funds for the 2017-2018 school year in the following amounts under the direction of the following administrators for each location listed.

Churchill School Principal	\$ 300
Stevenson School Principal	\$ 300
Special Services	\$ 300
Superintendent of Schools	\$ 300
Business Adm./Board Secretary	\$ 300
TOTAL	\$1,500.00

E. Agreements/Contracts

- a. BE IT RESOLVED that the Fairfield Board of Education terminate the rental agreement with Liberty Academy Gymnastics, effective August 31, 2017, due to lack of facilities availability through February 28, 2018.
- b. BE IT RESOLVED that the Fairfield Board of Education enter into a contract with Next Step Pediatric Therapy, 31 Fairfield Avenue, West Caldwell, NJ 07006, as a provider of student IEP services, effective July 1, 2017 through June 30, 2018.
- c. BE IT RESOLVED that the Fairfield Board of Education enter into an agreement with Stronge and associates Educational Consultants, LLC evaluation system to provide TEPES (Teacher Effectiveness Performance Evaluations), ESEPES (Specialist Effectiveness Performance Evaluations), and LEPES (Leader Effectiveness Performance Evaluations) for the 2017-2018 school year.
- d. BE IT RESOLVED that the Fairfield Board of Education enter into an agreement with STARS , Solomon Therapeutics and Resource Specialists, 80 Baldwin Terrace, Wayne, NJ 07470 for speech therapy services and speech, language, and feeding evaluations, not to exceed six (6) hours per month, during the 2017-2018 school year.

F. HIB Affirmation

BE IT RESOLVED that the Board affirm the Superintendents decision on Harassment Intimidation and Bullying (HIB) Case #CH #16 16-17, first reported to the Board, in Executive Session on June 13, 2017.

