

Fairfield Board of Education
Meeting Minutes
Tuesday, January 24, 2017 – 7:00 PM
Stevenson School - Library
15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:05 p.m., by Mrs. Andrea Jandoli, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk; Mr. Pat Freda; Robert Lombardy,
Mr. Brian Egan, Vice President;
Mrs. Andrea Jandoli, President

BOARD MEMBERS ABSENT: None

ADMINISTRATORS PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools, and
Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: Contingent of staff members and residents

PUBLIC COMMENTS: AGENDA ITEMS ONLY

None

I. ENROLLMENT: January 24, 2017

Grade/School	Total Students 6/2/16 (Spec. Ed. Incl.)	Total Students 1/17/17 (Spec. Ed. Incl.)
Special Ed. Self-Contained	32	40
K – Stevenson	104	71
1 – Stevenson	77	111
2 – Stevenson	70	82
3 – Stevenson	87	75
4 – Churchill	97	89
5 – Churchill	91	104
6 – Churchill	100	95

Total:	658	667
Out of District 4	#342, #366, #367, #412	

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**II. HIB INVESTIGATIONS, TRAININGS, AND PROGRAMS DATA: PERIOD #1
EVVRS REPORT – PERIOD #1**

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, accept the HIB Investigations, Trainings, and Programs (HIB-ITP) Report and the Violence and Vandalism Report, which includes HIB incidents for 2016-2017, Period #1 (July 1, 2016 through December 31, 2016). Public Comment Welcomed.

III. SCHOOL SELF-ASSESSMENT DISTRICT AND SCHOOL GRADE REPORT

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, present the 2015-2016 School Self-Assessment District and School HIB Grade Report to the public, as required by the State. Public Comment Welcome.

HIB and EVVRS Report Resolutions:

Introduced by:	Mr. B. Egan	Seconded by:	Mr. P. Freda
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

IV. PERSONNEL - CERTIFICATED

A. Retirement

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, accept a letter of retirement from Ms. Janet Goodman, School Librarian, effective July 1, 2017, with regrets, best wishes and appreciation for Ms. Goodman’s 25 years of service and dedication to the students of Fairfield.

B. Maternity Leave of Absence

1. **Be It Resolved**, that the Board of Education, upon the recommendation of the Superintendent, a Maternity Leave of Absence for Mrs. Torrent, Third Grade Teacher

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from approximately May 1, 2017 through November 28, 2017. Mrs. Torrent will use approximately 20 sick days before her due date of May 28, 2017 and 15 sick days after. Mrs. Torrent will utilize provisions of the NJ Temporary Disability Leave Act (6 weeks) and Family Medical Leave Act (12 weeks from approximately September 1, 2017 through November 28, 2017). Mrs. Torrent plans to return on November 29, 2017.

2. **Be It Resolved**, that the Board of Education, upon the recommendation of the Superintendent, a Maternity Leave of Absence for Mrs. Dearani, Second Grade Teacher, from approximately March 13, 2017 through October 24, 2017. Mrs. Dearani will use approximately 20 sick days before her due date of April 12, 2017 and 20 sick days after. Mrs. Dearani will utilize provisions of the NJ Temporary Disability Leave Act (6 weeks) and Family Medical Leave Act (12 weeks) from approximately May 15, 2017 through June 19, 2017 and September 5, 2017 through October 24, 2017. Mrs. Dearani plans to return on January 31, 2018.

C. Resignation

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, accept a letter of resignation from Ms. Sabina Sessa, LDTC. Letter of resignation received January 17, 2017, last day effective March 17, 2017, with regrets and best wishes.

V. **SUBSTITUTE APPROVAL**

Be It Resolved, that the Fairfield Board of Education approve the following fully qualified substitutes for the 2016-2017 school year, effective upon receipt of required certificate and/or Criminal History Approval.

Karen Cielo	Instructional Aide (Employee – PG/C Aide)
Barbara Kelsey	Instructional Aide (Employee – PG/C Aide)

Personnel/Substitutes Recommendations:

Introduced by:	Mr. P. Freda	Seconded by:	Mr. R. Lombardy
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

VI. PROGRAM AND CURRICULUM

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the addition of an additional Preschool Classroom for the 2017-2018 School Year.

VII. 2016 ESEA Accountability Plan

Be It Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve submission of the 2016 ESEA Accountability Action Plan Assurances to the County Superintendent of Schools.

Introduced by:	Mr. P. Freda	Seconded by:	Mr. R. Lombardy
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

VIII. FINANCE

Routine and Recurring Monthly Business Items A-G

- A. **BE IT RESOLVED** that the minutes from the Public and Executive Sessions, held on December 13, 2016 and the minutes from the Reorganization and Executive sessions held on January 3, 2017 be approved.
- B. **BE IT RESOLVED** to approve the following attached Bills and Claims Lists and Payrolls:

Bills and Claims	Amount
December 14 – January 23, 2016	\$149,413.79
January 24, 2017	\$188,350.57
December 15, 2016	\$364,624.16
December 30, 2016	\$347,120.57

- C. **BE IT RESOLVED** to approve and accept the Board Secretary's Financial Report for the months of August and September 2016.

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- D. **BE IT RESOLVED** to approve the budgetary transfers for the month of December 2016.
- E. **BE IT RESOLVED** to approve and accept the Treasurer's Report for the months of August and September 2016.
- F. **BE IT RESOLVED** to approve and accept the following Committee Assignments.

<u>Committee</u>	<u>Chair Person</u>	<u>Member</u>
Buildings and Grounds	Brian Egan	Robert Lombardy
Curriculum/Technology	Pat Freda	Robert Lombardy
Finance	Pat Freda	Andrea Jandoli
Negotiations	Brian Egan	Pat Freda
Personnel	Robert Lombardy	Andrea Jandoli
Policy	Jeffrey Didyk	Robert Lombardy
Special Education	Robert Lombardy	Jeffrey Didyk
Liaison: HSA/Public Relations	Jeffrey Didyk	Andrea Jandoli
Liaison: Fairfield Township	Pat Freda	Brian Egan
NJ School Boards Delegate	Andrea Jandoli	N/A
Essex School Boards/Legislative	Robert Lombardy	N/A
Municipal Alliance Delegate	Pat Freda	N/A

- G. **BE IT RESOLVED** to approve the following Building Use Applications.

Tiny Treasures	Wednesday: January 11, 2017
Stevenson Cafeteria	6:00 p.m. to 8:00 p.m.
CPR Training	
Fairfield Recreation	Thursdays: March 23, 2017
Stevenson Computer Room	5:00 p.m. to 7:00 p.m.
Concussion Screening	

Business Resolutions A, B, C, D, E, F, G.

Introduced by:	Mr. J. Didyk	Seconded by:	Mr. P. Freda
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

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(This Item was Tabled at the December 13, 2016 Meeting)

1. **Be It Resolved**, that the Board of Education accept the full presentation of the 2015-2016 CAFR and Audit Report and recommendations as submitted by the accounting firm of Nisivoccia, LLP, in accordance with statutory deadlines.
2. **Be It Resolved**, that the Fairfield Board of Education approve an agreement with Eastwick College, 10 South Franklin Turnpike, Ramsey, NJ, for the purpose of providing a Clinical Training Program at the Board of Education facilities for students in the College's occupational therapy program.
3. **Be It Resolved**, that the Fairfield Board of Education approve Ms. Kristine Jimenez to participate in the Occupational Therapy Training Program effective January 30, 2017
4. **Be It Resolved**, that the Fairfield Board of Education approve Ms. Shaquana McMillian to participate in the Occupational Therapy Training Program effective March 27, 2017

Business Resolutions 1 - 4

Introduced by:	Mr. Mr. P. Freda	Seconded by:	Mr. R. Lombardy
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

IX. OLD BUSINESS

Mr. Egan stated that a negotiations meeting is scheduled for Thursday, January 26, 2017.

There was discussion regarding student participation at board meetings. There was also discussion on summer reading and math assignments.

X. NEW BUSINESS

Members of the Board congratulated Mrs. Janet Goodman and thanked her for her dedicated service to the Fairfield School District.

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Members of the staff and public commented on current negotiations.

XII. NEXT MEETING

Tuesday, March 21, 2017 at 7:00 PM in the Library at Stevenson School.

XIII. EXECUTIVE SESSION - Action will be taken.

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (closed to the public) to discuss negotiations and personnel issues, which is exempt from the Open Public Meetings Act.

Introduced by:	Mr. P. Lombardy	Seconded by:	Mr. B. Egan
Mr. J. Didyk	Aye	Mr. P. Freda	Aye
Mr. R. Lombardy	Aye	Mr. B. Egan	Aye
Mrs. A. Jandoli	Aye		

XIV. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Mr. P. Freda Seconded by: Mr. J. Didyk Voice Vote

Respectfully submitted,

Yvonne Hellwig

School Business Administrator