

Fairfield Board Of Education
Meeting Minutes
 Monday, September 19, 2016 – 7:00 PM
 Stevenson School - Library
 15 Knoll Road, Fairfield, NJ 07004

The meeting was called to order at approximately 7:05 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

BOARD MEMBERS PRESENT: Mrs. Stacy Aschenbach, Mr. Robert Lombardy,
 Mrs. Andrea Jandoli, Mr. Pasquale Freda

BOARD MEMBERS ABSENT: Mr. Brian Egan

ADMINISTRATORS PRESENT : Ms. Susan Ciccotelli, Superintendent of Schools,
 Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: 2 Members of the Staff and Public

The Pledge of Allegiance was held

PUBLIC COMMENTS: AGENDA ITEMS ONLY

NONE

I. ENROLLMENT: September 19, 2016

Grade/School	Total Students 6/2/16 (Spec. Ed. Incl.)	Total Students 9/12/16 (Spec. Ed. Incl.)
Preschool D & I & MD	32	39
K – Stevenson	104	70
1 – Stevenson	77	108
2 – Stevenson	70	82
3 – Stevenson	87	72
4 – Churchill	97	87
5 – Churchill	91	103
6 – Churchill	100	93
Total:	658	654
Out of District 4	#342, #366, #367, #412	

II. PERSONNEL

A. INSTRUCTIONAL

1. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept a letter of resignation from Jennifer Mulvaney, Testing Coordinator, effective 9/30/2016, with regrets, best wishes, and appreciation for her many years of dedication to the students of Fairfield.

2. Change in Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a change in assignment for James Verrengia from a sixth grade teacher to Testing Coordinator at his current step on the teachers' salary guide, effective October 1, 2016.

B. NON-INSTRUCTIONAL

1. Resignation: Aide

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letters of resignation from Robert Giglio and Lisa Stefanelli, Instructional Aides, with regrets, best wishes, and appreciation for their dedication to the students of Fairfield.

2. Employment: Aides

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, employ the following as Instructional Aides not to exceed 28 hours per week, effective for the 2016-2017 school year, pending receipt of all required documentation, including Criminal History approval.

- Kimberly Hessenius \$15.00 per hour
- Danielle Tuormina \$15.00*

*To \$17.00 per hour upon receipt of certification

Personnel Recommendations:

Introduced by: Mr. R. Lombardy Seconded by: Mrs. S. Aschenbach

Mrs. Aschenbach: Aye Mr. Lombardy: Aye

Mrs. Jandoli: Aye Mr. P. Freda Aye

Resolution Carried

Churchill Scholl Coninued:

Newspaper/Writing Club	Vanessa Mayer
Art Club	Jamie Cecere
Jazz Club	Mike Cardillo
Drama Club Director	Erica Santalla
Drama Club Music	Carol Janser
Homework Club	Lindsay Hessenius, Lisa MacIntosh, S. Holly Eisenberg.
Yearbook Club	TBD

Curriculum/Program Recommendations:

Introduced by: Mrs. Jandoli	Seconded by: Mr. Lombardy
Mrs. Aschenbach: Aye	Mr. Lombardy: Aye
Mrs. Jandoli: Aye	Mr. P. Freda

Resolution Carried

VI. FINANCE

Routine and Recurring Monthly Business Items A through H

A. BE IT RESOLVED that the following minutes be approved:
August 23, 2016 Public Session

B. BE IT RESOLVED to approve the following attached Bills & Claims Lists and Payrolls:

B&C List:	August 24 - September 18, 2016	\$ 185,955.16
B&C List:	September 19 , 2016	\$ 195,626.52
Payroll:	August 31, 2016	\$ 80,767.65

C. BE IT RESOLVED to approve and accept the budgetary transfer report for the month of August 2016.

V. RECOMMENDATIONS

- D. Recommended Motion: that theFairfield Board of Education, upon the recommendation of the Superintendent, approve the increase of the annual Pre-K tuition from \$2,500 to \$3,000 for the 2017-2018 school year. While the cost of educational services has continued to rise, the Fairfield Board of Education has not increased Pre-K tuition during the past five years.
- E. Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the increase of the Petty Cash Account for the Churchill School from \$300 to \$600 to address miscellaneous expenditures of the Special Services Department for which the Principal of the Churchill School is responsible.

FAIRFIELD BOARD OF EDUCATION PAGE 5 MINUTES SEPTEMBER 19, 2016

F. Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve to extend the Consultant Agreement with Mr. Dan Saragnese through October 31, 2016, but not to exceed eight (8) of the unused days allowed under the original agreement, so as to work with the district auditors to complete the 2015-2016 annual audit.

G. Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the Family Leave of Absence return date for Caroline Vince-Cruz from the original return date of September 30, 2016 to a return date of September 13, 2016.

H. Correction

a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Mr. Ray Santana as Director of Special Services/Principal of the Churchill School at an annual salary of \$120,000 **prorated** to be effective September 1, 2016.

b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Dr. Michael Trabucco as Director of Curriculum and Instruction/Principal of the Stevenson School at a salary of \$131,000, **prorated** to be effective September 1, 2016.

Business Recommendations: A, B, C, D, E, F, G, H

Introduced by: Mrs. Aschenbach Seconded by: Mrs. Jandoli

Mrs. Aschenbach: Aye Mr. Lombardy: Aye

Mrs. Jandoli: Aye Mr. P. Freda Aye

Resolution Carried

VI. CORRESPONDENCE

The NJEA Frederick L. Hipp Foundation for Excellence in Education awarded a grant to Ms. Jaime Chavkin and Mr. James Verrengia for their project: Grow, Eat, Learn II: A School Garden Project. All Board Members and Administrators are invited to attend the Celebration of Excellence Luncheon in Atlantic City on November 11, 2016.

VII. NEW BUSINESS

NONE

VIII. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

NONE

IX. NEXT MEETING:

Tuesday, October 18, 2016 at 7:00PM in the Library of Stevenson School

X. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss matters of attorney/client privilege and negotiations, which are exempt from the Open Public Meetings Act.

Introduced by: Mrs. Jandoli Seconded by: Mr. Lombardy Voice Vote: Yes
Resolution Carried

XI. ADJOURNMENT: 7:16PM

Introduced by: Mrs. Jandoli Seconded by: Mr. Lombardy Voice Vote

Respectfully submitted

Yvonne Hellwig
School Business Administrator