

Fairfield Board of Education
Meeting Agenda
 Tuesday, December 13, 2016 – 7:00 PM
 Stevenson School - Library
 15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Brian Egan,
 Mr. Robert Lombardy, Mrs. Andrea Jandoli, Vice President,
 and Mr. Pasquale Freda, President
 Ms. Susan Ciccotelli, Superintendent of Schools, and
 Ms. Yvonne Hellwig, Business Administrator

PUBLIC COMMENTS: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #016J:

- 1) This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.
- 2) Each person who wishes to make a statement must state their name & address to Ms. Hellwig.
- 3) If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each.
- 4) Until all others have been heard, no participant may speak more than once on the same topic.
- 5) District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 6) Please be respectful of the Board, Administration, Staff and audience members in attendance.

I. ENROLLMENT: December 9, 2016

Grade/School	Total Students 6/2/16 (Spec. Ed. Incl.)	Total Students 12/9/16 (Spec. Ed. Incl.)
Special Ed. Self-Contained	32	37
K – Stevenson	104	71
1 – Stevenson	77	110
2 – Stevenson	70	82
3 – Stevenson	87	73
4 – Churchill	97	89
5 – Churchill	91	102
6 – Churchill	100	95
Total:	658	659
Out of District 4	#342, #366, #367, #412	

II. PERSONNEL

A. INSTRUCTIONAL

Resignation:

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Dr. Lorry Booth, stating November 29, 2016 as the notification date, with regrets, best wishes, and appreciation for over 9 years of service and dedication to the students of Fairfield. Dr. Booth's approximate release date is January 30, 2017.

B. NON-INSTRUCTIONAL

1. Part-Time Substitute Security Officer: Employment

Recommended Motion: that the Board of Education, upon the recommendation to approve Doug Miller as a part-time substitute security officer for 2 days per week @ 7 hours per day, at a rate of \$20.00 per hour, effective approximately January 2, 2017. In addition, approve in a substitute capacity to work additional hours as needed, not to exceed a total of 28 hours per week. All required documentation is on file.

2. Playground/Cafeteria Aide: Employment

Recommended Motion: that the Board of Education, upon the recommendation to approve Barbara Kelsey as a Playground/Cafeteria Aide at Churchill School at an hourly rate of \$10.50 per hour for 2 hours per day, 5 days per week, pending receipt of all required documentation, including Criminal History Review.

3. Instructional Aide: Resignation

Recommended Motion: that the Board of Education, upon the recommendation to accept the letter of resignation, dated December 4, 2016, from Robert Ripp, Instructional Aide, effective December 31, 2016, with regrets, best wishes, and appreciation for his dedication to the students of Fairfield.

III. SUBSTITUTES

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Patricia Toscano as a fully qualified Teacher Substitute in the Fairfield School District, effective pending completion of all paperwork, including criminal history review. Ms. Toscano holds a standard teaching certificate.

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IV. POLICY

A. Second Reading and Adoption of Policies and Regulations

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading and adoption of the following policies and regulations.

P2415.30	Title I – Ed. Stability for Children in Foster Care	New
P 3141	Resignation	Revised
P&R 3144	Certification of Tenure Charges	Revised

All Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. PROGRAM/CURRICULUM

A. JOB DESCRIPTION APPROVAL: DATA ANALYSIS COORDINATOR/MATHEMATICS COACH

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the revision of the Testing Coordinator job description to include provisions for a Mathematics Coach to be titled: Data Analysis Coordinator/Mathematics Coach.

B. HIGHLIGHTS OF GOOD NEWS IN OUR SCHOOLS:

Stevenson School

- The kindergarten students enjoyed listening to and discussing different versions of the story, *The Gingerbread Man*. The children have been involved in a variety of related activities. Each child worked with their family to create their own gingerbread person. Students had fun sharing their creations with classmates.
- The first graders have been learning about opinion writing, using the five senses. Students wrote about their favorite season and why they chose that season. The first graders also learned about adjectives and descriptive language using the book *Fancy Nancy*.
- Second Grade celebrated Thanksgiving by making character trait cornucopias. In math they made name collection boxes from turkeys. They finished module 1 in Ready Gen and began module 2. They have begun "Show don't Tell" in writing. The children have been having fun acting out each emotion and writing about a time they've experienced it. They will be displayed in the green hallway once completed. The students will also be writing Haiku poetry based on winter. They will incorporate technology into this project, with the help of Mrs. Perrone, by typing their completed poems on the computer.

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- After reading *Molly's Pilgrim* in class and discussing family traditions, the third grade enjoyed their annual Thanksgiving Feast. A special thanks to the Home and School Association for their help in sponsoring the feast. The third grade students are now busy at work writing their 4 paragraph expository pieces about their own family traditions. Published pieces can be seen in the third grade hallway in the next few weeks.

Churchill School

- Fifth grade students enjoyed Movie Day. Mr. Santana and many helpers prepared popcorn for the entire grade level while they watched the movie *Zootopia*. The Movie Day was a reward for winning Mr. Santana's challenge of being the kindest grade during the Think Kindness Challenge. Fifth grade alone performed more than 5,000 acts of kindness during the challenge. The students would like to thank Mr. Lombardi for donating the popcorn and the popcorn machine
- The Fairfield Municipal Alliance sponsored a pizza party for Churchill School for meeting their Think Kindness Challenge. Additionally, the Municipal Alliance purchased tee-shirts for all Churchill Students for completely obliterating the goal of 5,000 acts of kindness. They should be proud of their achievement.
- The Think Kindness initiative runs until December 31, 2016. Churchill remains on top as the #1 Kindest School in America. If Churchill remains on top – it will be the kindest school in the country.
- Churchill School is one of the winners of the Joan Lavine Keats Social Justice Award for 2016. The school was awarded a \$400 grant for the 6th grade Holocaust Unit in Language Arts.
- Churchill School Students elected their executive board for the Student Council: President – Ava Hricko, Vice-President – Angie Andrade, Secretary – Kelly Cammarata, and Treasurer – Karis Ambrosio. Congratulations!

All Program/Curriculum Recommendations:

Introduced by: Secoded by: Roll Call

VI. FINANCE

Routine and Recurring Monthly Business Items A-G:

- A. BE IT RESOLVED that the minutes from the Public and Executive Sessions, held on November 15, 2016 be approved:
- B. BE IT RESOLVED to approve the following attached Bills and Claims Lists and Payrolls:

Bills and Claims	Amount
November 16 – December 13, 2016	\$275,869.84
November 15, 2016	\$361,907.54
November 30, 2016	\$347,039.57

- C. BE IT RESOLVED to approve and accept the Board Secretary's Financial Report for the month of July 2016.
- D. BE IT RESOLVED to approve the budgetary transfers for the month of November 2016.
- E. BE IT RESOLVED to approve and accept the Treasurer's Report for the month of July 2016.
- F. BE IT RESOLVED to approve the following Building Use Applications.

Mr. G's Sports Club
Stevenson Gym
Basketball

Thursdays: February 16 – April 6, 2017
3:20 p.m. to 4:30 p.m.

Fairfield Recreation
Stevenson Gym
Basketball

Thursdays: January 5 – February 9, 2017
3:20 p.m. to 4:30 p.m.

Introduced by: Seconded by: Roll Call

- G. BE IT RESOLVED that the Board accept the full presentation of the 2015-2016 CAFR and Audit Report and recommendations as submitted by the accounting firm of Nisivoccia, LLP, in accordance with statutory deadlines.

Business Resolutions A, B, C, D, E, F, G.

Introduced by: Seconded by: Roll Call

VII. COMMITTEE REPORTS

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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XI. NEXT REGULAR/REORGANIZATION MEETING

Tuesday, January 3, 2017 at 7:00 PM in the Library at Stevenson School.

XII. EXECUTIVE SESSION - Action will be taken.

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (closed to the public) to discuss negotiations and personnel issues, which is exempt from the Open Public Meetings Act.

Introduced by: Seconded by: Roll Call

XIII. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Seconded by: Roll Call