

Fairfield Board Of Education

Meeting Agenda

Tuesday, May 12, 2015 – 7:00 PM

(Rescheduled from May 19)

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mr. Brian Egan, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. William Stepka, Board Secretary/School Business Admin.

Now, Please join us for the Pledge of Allegiance . . .

1. PUBLIC COMMENT I ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- 1) Each Person who wishes to comment must state their name & address to the Board Secretary.
- 2) If it appears this portion of the meeting will last longer than 30 minutes, the President may limit comments to 3 minutes each, with all comments directed to the President of the Board.
- 3) No participant may speak more than once on the same topic until all others have been heard.
- 4) District staff members may make a *statement*, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

2. SUPERINTENDENT’S REPORT

I. ENROLLMENT: 5/12/15

Grade/School	Total Students 6/30/14 (Spec. Ed. Incl.)	Total Students 5/8/15 (Spec. Ed. Incl.)
Preschool D & I & MD	26	28
K – Stevenson	64	77
1 – Stevenson	83	66
2 – Stevenson	93	87
3 – Stevenson	87	92
4 – Churchill	96	89
5 – Churchill	96	98
6 – Churchill	100	95
Total:	645	632
Out of District 5	#342, #366, #367, #412, #414	

II. PERSONNEL

A. INSTRUCTIONAL

1. Renewal of Tenured Teaching Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the re-appointment of the following tenured staff for the 2015-2016 school year. As required by contract, the staff will be informed of assignments per the June 1st letter.

Alonso, Daphne	Durkin, Nicole	Kohlberg, Jodi	Prall, Catherine
Baim, Susan	Eisenberg, S. Holly	MacIntosh, Lisa	Puglisi, Gina
Bargiel, Dina	Esposito, Nick	Major, Marya	Rhodes, Joanne
Booth, Lorry	Farrell, Tracey	Lizza, Donna	Rivera, Sandy
Bowers, Lisa	Fasulo, Addie	Malanga, Carrieann	Russo-Desordi, R.
Britton, Angela	Giampapa, Michael	Malinski, Cherylann	Santalla, Erica
Cardillo, Michael	Goodman, Janet	Marchetta, Carol	Spanarelli, Donna
Carnovale, Nicole	Gualtieri, Donna	Messina, Nicole	Suppa, Maria
Chavkin, Jaime	Gualtieri, Jennifer	Mulvaney, Jennifer	Tabatneck, Donna
Cofnuk, Marilyn	Healy, Susan	Nazarian, Dorian	Tirrell, Cindy
Conte, Jennifer	Henao, Jessica	Patel, Sonal	Varcadipane, Amy
Dearani, Cristina	Horvath, Peter	Pechko, Jennifer	Verrengia, James
Dickson, Joleen	Janser, Carol	Perrone, Jennifer	Vince-Cruz, Caroline

2. Renewal of Non-Tenured Teaching Staff

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, renew the following non-tenured certificated staff for the 2015-2016 school year following the 4 year tenure mandate.

Hired: 9/1/12 Tenure: 9/2/16	Hired: 9/1/13 Tenure: 9/2/17	Hired: 9/1/14 Tenure: 9/2/18	Hired: 1/5/15 Tenure: 1/6/19
Cecere, Jamie	Bradley, Erin Breznak, Colleen Franzi, Carissa Iarossi, Alyssa Nebesnak, Danielle Salter, Laurie	Colon, Daniele Dillon, Lindsey Moran, Jayne Crescibene, Carly Goldsmith, Andrea	Pero, Kristen Simons, Rachelle

3. Maternity Leave of Absence Extension

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an extension to Erica Santalla’s maternity leave, from December 14, 2015 to January 4, 2016.

4. Extended School Year Staff Positions: Certificated

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the assignments for certificated staff for the 22 Days of the 2015 Extended School Year Program, as presented below pending determination of 2015-2016 hourly rate. The positions were approved at the March meeting.

Subject	Staff #1	Requirements
	Position	Name of Staff
		Per IEP requirements
	Speech Therapist	Iarossi, Alyssa Simons, Rachelle
	Occup. Therapist (1)	Patel, Sonal
	M.D. Teacher. (1)	Cafone, Meghan
	Primary LLD PreK-K	Rivera, Sandy
	Primary LLD Gr. 1-2	Malanga, Carrieanne
	Primary. LLD Gr. 3-4	Chavkin, Jaime
	Inter. LLD Gr. 5-6	Varcadipane, Amy

5. Extended School Year Substitute Teachers

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the assignments for substitute teachers, for the Summer 2015 ESY Program, as presented below, hourly rate pending for 2015-2016. The positions were approved at the March meeting.

• Goldsmith, Andrea	• Bradley, Erin
• Jones, Teresa	• Tahawi, Buthaina

6. Extended School Year: Evaluations/Report Writing/Meetings

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Sonal Patel, Carrieann Malanga, Alyssa Iarossi, Rachelle Simons, and Dr. Lorry Booth to work the 2015 Extended School Year, not to exceed \$7,000.

Personnel Recommendations: Instructional:
Introduced by: Seconded by: Roll Call

B. NON-INSTRUCTIONAL

1. Resignation

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, accept the letter of resignation from Gianna DePaul, Special Education Aide, effective May 13, 2015, with appreciation for her service to the students of Fairfield.

2. Assignments: Extended School Year Instructional Aides

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional aides for the 2015 Extended School Year Program, for 22 days at 4 hours per day, @ \$15.00 per hour.

- Pechko, Jennifer
- Matos, Rose
- Convertino, Daniela
- Zincone, Megan
- Finetti, Stephanie
- Summerville, Christine
- Ebanks, Casilda

3. Assignment: Extended School Year: School Nurse

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following nurse assignments for the 2015 Extended School year program.

- Barbara Rominski for 18 days @ 4 hours per day @ \$28.23 per hour
- Marcia Goldberg for 4 days @ 4 hours per day @ \$59.30 per hour

4. Extended School Year Instructional Aide Substitutes

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional aide substitutes for the 2014 Extended School Year Program, @ \$15.00 per hour, on an as needed basis.

- Bradley, Erin
- Goldsmith, Andrea
- Jones, Theresa
- Tahawi, Buthaina
- Fiore, Melissa
- Gambino, Marilou
- Ripp, Robert

5. Re-appointment: S. E. Instructional Aides, Secretaries, & Custodians

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, reappoint the following. Instructional and Non-Instructional Employees for the 2015-2016 school year. Instructional Aides can not to exceed 28 hours per week. Pay per FEA/BOE Agreement.

Bellafonte, Robin, Churchill Sec.	Mancuso, Maria, Instructional Aide
Bertoldi, Nancy, Instructional Aide	Matos, Rose, Instructional Aide
Blum, Sharyn, Instructional Aide	Moczulski, Micky, Custodian
Carroll, Lisa, Instructional Aide	Nappi, Gina, Instructional Aide
Centrowitz, Michelle, Inst. Aide	Papa, Rosa Anna, Instructional Aide
Contaldi, Kathy, Instructional Aide	Ripp, Robert, Instructional Aide
Convertino, Danielle, Inst. Aide	Ripp, Flora, Stevenson Sec.
D'Urso, Roseann, Instructional Aide	Rivera, Roberto (P/T) Custodian
Ebanks, Casida, Instructional Aide	Schmidt, Marjorie, Instructional Aide
Efrus, Susan, Instructional Aide	Sciacchitano, Chrissy, Instructional Aide
Fedna, Carlo, Custodian	Serpico, Jane, CST Secretary
Finetti, Stephanie, Instructional Aide	Summerville, Christine, Inst. Aide
Fiore, Melissa, Instructional Aide	Tornatore, Gabriella, Instructional Aide
Gambino, Marilou, Instructional Aide	Woodson, Bob, Custodian
Gemma, Angela, Instructional Aide	Vaxmonsky, William, Custodian
Jeffay, Elise, Instructional Aide	Zincone, Megan, Instructional Aide
Jones, Theresa, Instructional Aide	Zuk, Robert, Custodian
LoCascio, Maria, Instructional Aide	

C. REAPPOINTMENTS EXEMPT EMPLOYEES

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, reappoint the following exempt employees for the 2015-2016 school year. Salary to be determined.

William Stepka	Tenured Business Administrator/Board Secretary
Erica-Cerilli Levine	Non-Tenured Supervisor of Special Services
John Smatla	Tenured Principal @ Churchill School
Michael Trabucco	Tenured Principal @ Stevenson School

Personnel Recommendations: Exempt:
Introduced by: Seconded by: Roll Call

III. PROGRAM/CURRICULUM

GOOD NEWS

Churchill School

- 155 students at Churchill earned free tickets to a Jersey Jackals game, scheduled for June 1, for their outstanding reading production – after school - in the “Hit the Books” Reading Challenge.
- Churchill students made the Progress newspaper for a story on their reading work in this year’s after school reading incentive programs.
- Students at Churchill completed PARCC testing this week. Students did a great job in terms of behavior and focus.
- Students in jazz band, concert band, orchestra, chorus and special chorus have been rehearsing and practicing hard for the upcoming spring concert, scheduled for May 28 afternoon.

Stevenson School

- During the month of May, first grade will work on writing a research paper. Students will be reading a story on an artist, and then will be asked to pick one artist to research. Teachers will guide and support them through the process of researching information on the artist, through books and technology. They will then take the information they found, put it in a graphic organizer, and then create their own writing piece. Finally they will be able to pick a piece of art the artist did and draw/paint it!

- Second grade worked on the theme of responsibility this month. They talked about their own responsibilities at home and in school. They also discussed community helpers and their responsibility to the community. They decided to interview a person from Stevenson School about their responsibilities to help run the school smoothly. Each second grade class interviewed one person from the school. Judy Miller, Susan Ciccotelli, Mr. Mickey, Flora Ripp, and Kristen Pero were chosen to be interviewed. The children asked several questions and then wrote an opinion piece based on the responsibility of the person and the importance of their job in the school.
- Student Council raised \$2671.17 to contribute to Alex’s Lemonade Stand Foundation (ALEXSLEMONADE.ORG). ALSF’s mission is to raise money for and awareness of childhood cancer causes – mainly research into new treatments and cures and to encourage and empower others, especially children, to get involved and make a difference for children with cancer. Thank you for your generous contributions.

A. CURRICULUM APPROVAL

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the updated Technology Curriculum to meet the State Standards, for immediate implementation. The Curriculum Committee has reviewed its contents.

B. NURSING PLAN APPROVAL

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the 2015-2016 Nursing Plan revised by the school nursing staff and school physician.

C. JOB DESCRIPTION/POSITION APPROVAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the position/job description for Technology Assistant anticipated for the 2015-2016 school year.

D. OUT OF DISTRICT PLACEMENTS 2014-2015 SCHOOL YEAR.

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, retroactively approve home instruction at 10 hours per week, effective March 31, 2015 through April 12, 2015 and additionally approve placement at the Chapel Hill School from April 13, 2015 through June 30, 2015, at a tuition rate of \$313.04 per day for Case #367, per IEP requirements. Contracts for the 2015-2016 school year are being negotiated.

2. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent retroactively approve home instruction at 10 hours per week, effective March 3, 2015 through April 5, 2015 and additionally approve placement at the Calais School from April 6, 2015 through June 30, 2015, at a tuition rate of \$340.57 per day, for Case #414, per IEP requirements. Contracts for the 2015-2016 school year are being negotiated.

E. OUTSIDE VENDOR CONTRACTS; EXTENDED SCHOOL YEAR

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the contracts for the outside vendor, as noted below, for the 2015-2016 school year, including the Extended School Year Program.

Company	Services	Per Hr.
Progressive Therapy, Inc.	Coordination	\$115.00
Progressive Therapy, Inc.	ABA Therapy	\$65.00

Program/Curriculum Recommendations:

Introduced by: Seconded by: Roll Call

IV. **POLICY**

A. Second Reading of Policies/Regulations

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the second reading and adoption of the following revised policy/Regulation revisions.

P 0134	Board Self Evaluation
P 0152	Board Officers
P 2622	Student Assessment
P 3212/4212	Attendance (Staff)
P&R 3218 & 4218	Substance Abuse (Staff)
P&R 5200	Attendance (Students)
P&R 8630	Bus Driver/Bus Aide Responsibility/Emergency Bus Procedures

B. First Reading of Policies/Regulations

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the first reading of the Fairfield School Entrance Age Policy #5112.

Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education upon the recommendation of the Superintendent, approve the following substitute for the 2014-2015 school year, effective upon receipt of all required documentation.

Lynda Goman Standard Certificate

Substitute Recommendations:

Introduced by: Seconded by: Roll Call

3. **WRITTEN CORRESPONDENCE**

4. **BUSINESS RESOLUTIONS**

Routine and Recurring Monthly Business Items A through F:

A. **BE IT RESOLVED** “that the following minutes be approved:”

April 28, 2015 Public Portion, Budget Hearing and Executive Sessions I & II

B. **BE IT RESOLVED** “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: Apr 29 to May 11 \$25,120.94

B&C List: May 12 \$116,312.77

Payroll: April 30 \$336,288.43

C. **BE IT RESOLVED** “to approve and accept the Board Secretary’s Financial Report for the month of March 2015.”

D. **BE IT RESOLVED** “to approve and accept the budgetary transfer report for the month of March 2015.”

E. **BE IT RESOLVED** “to approve and accept the Treasurer of School Monies Financial Report for the month of March 2015.”

F. BE IT RESOLVED “to approve the following Building Use Application:”

Fairfield Recreation Dept.
Stevenson Computer Lab
Concussion Testing
5:00pm-7:30pm
Monday June 15, 2015

Business Resolution Items A, B, C, D, E & F:

Introduced by: _____ Seconded by: _____
Mrs. Aschenbach: Mr. Patierno:
Mr. Freda: Mrs. Egan:
Mrs. Jandoli:

G. BE IT RESOLVED “to approve and adopt two Resolutions to renew our continued Participation in a Joint Transportation Agreement(s) with the Sussex County Regional Public School Transportation Cooperative for the 2015-16 school year to bid and administer special education and regular education student transportation services as required and as necessary.”

Introduced by: Seconded by: Roll Call Vote:

H. BE IT RESOLVED “as required by N.J.S.A. 18:37-15(6)(e), that the Fairfield Board of Education hereby affirms the Superintendent’s decision on the Harassment, Intimidation, and Bullying (HIB) report, for investigation number ST#1 14-15, as presented to the Board in Executive Session on April 28, 2015.”

Introduced by: Seconded by: Roll Call Vote:

I. BE IT RESOLVED “to approve a resolution authorizing the district to join the Bergen Municipal Employee Benefits Fund, for the employee health benefit programs, effective July 1, 2015.”

Introduced by: Seconded by: Roll Call Vote:

J. BE IT RESOLVED “to approve the Indemnity And Trust Agreement for the Bergen Municipal Employee Benefits Fund, effective July 1, 2015.”

Introduced by: Seconded by: Roll Call Vote:

K. BE IT RESOLVED “to approve Mr. William Stepka, Bd. Sec’y/Business Admin. as the Fund Commissioner for the Bergen Municipal Employee Benefits Fund, effective July 1, 2015.”

Introduced by:

Seconded by:

Roll Call Vote:

5. COMMITTEE REPORTS

6. OLD BUSINESS

CH Ball Field move schedule: Beginning week of July 20 to completed by Aug 17.

7. NEW BUSINESS

8. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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- 1) Each Person who wishes to comment must state their name & address to the Board Secretary.
- 2) If it appears this portion of the meeting will last longer than 30 minutes, the President may limit comments to 3 minutes each, with all comments directed to the President of the Board.
- 3) No participant may speak more than once on the same topic until all others have been heard.
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- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

9. NEXT REGULAR MEETING:

Tuesday, June 16th, 2015 at 7:00 PM in the Library of Stevenson School.

10. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Voice Vote: