

Fairfield Board Of Education

Meeting Agenda

Tuesday, December 15, 2015 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Pat Freda, Mrs. Andrea Jandoli,
Mr. Thomas Patierno and Mr. Brian Egan, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Mr. Dan Saragnese, Interim Business Administrator/Board Secretary.

Now, please join us for the Pledge of Allegiance.

1. PUBLIC COMMENT I ON: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- 1) This is **not** a question and answer session, but an opportunity to hear comments from the public, directed to the President.
- 2) Each person who wishes to make a **statement** must **state their name & address** to Mr. Saragnese.
- 3) If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each.
- 4) Until all others have been heard, no participant may speak more than once on the same topic.
- 5) District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 6) Please be respectful of the Board, Administration, Staff and audience members in attendance.

I. PUPILS

A. ENROLLMENT: BOARD MEETING NOVEMBER 17, 2015

Grade/School	Total Students 6/30/15 (Spec. Ed. Incl.)	Total Students 12/11/15 (Spec. Ed. Incl.)
Preschool D & I & MD	30	26
K – Stevenson	77	102
1 – Stevenson	66	73
2 – Stevenson	86	69
3 – Stevenson	92	86
4 – Churchill	89	96
5 – Churchill	98	91
6 – Churchill	95	100
Total:	633	643
Out of District 5	#342, #366, #367, #412, #414	

NOTE: There will be a presentation on the PARCC testing results by Ms. Mulvaney, Dr. Trabucco, and Mr. Smatla.

II. QSAC EQUIVALENCY APPLICATION

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the QSAC Equivalency Application, N.J.A.C. 6A:5.

Required Information:

Administrative Code N.J.A.C. 6A:30-3.1(1)-(d) and 3.2 necessitates the proposed equivalency, in order for the district to receive relief from having to complete the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) and from undergoing QSAC monitoring for an extended 3 year period.

The equivalency process allows high performing districts to demonstrate continued compliance with QSAC regulations. The high performance was determined by the Department's review of the district's 2015-2016 QSAC Statement of Assurance and analysis of other critical QSAC indicators in each of the 5 mandated areas. The district successfully met these requirements. As required, the staff and community were informed of the Equivalency Application through our district's website.

Equivalency Application Recommendations:

Introduced by: Seconded by: Roll Call

III. PERSONNEL

A. INSTRUCTIONAL

1. Employment: Sixth Grade Teacher

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, employ Matthew DeMarco as non-tenured 6th Grade Language Arts Teacher, effective January 4, 2016 through the end of the school year, at a salary based on M.A., Step 9 on the current teachers' salary guide.

IV. POLICY

A. Second Reading and Adoption of Policy 2415.04

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the second reading and adoption of Policy 2415.04, Title I – District-Wide Parental Involvement, which is mandated by the State.

B. First Reading of Policies and Regulation

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the first reading of the listed Policies and Regulations per Strauss Esmay Alert 207.

P & R 1240	Evaluation of Superintendent	Revised/Mandated
P & R 3221	Evaluation of Teachers	Revised/Mandated
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised/Mandated
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised/Mandated
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised/Mandated
P 3431.1	Family Leave	Revised/Mandated
P 4431.1	Family Leave	Revised/Mandated
P 5337	Service Animals	New
P 5516	Use of Electronic Communication and Recording Devices (ECD)	Revised/Mandated

All Policy Recommendations:

Introduced by: Seconded by: Roll Call

V. PROGRAM/CURRICULUM

A. Highlights of Good News in Our Schools Report

District-Wide

- Fairfield Students, in conjunction with the Fairfield Police, are collecting Toys for Tots from December 7 through December 17, in support of the United States Marine Corp.

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Stevenson School

- In November, the Kindergarten students learned about the first Thanksgiving and practiced for the annual Thanksgiving Play. Following the play, families were invited back to the Kindergarten classrooms to enjoy a Thanksgiving feast.
- In December, Kindergarten went on a field trip to see the play *Click, Clack, Moo: Cows That Type*. The students enjoyed identifying the similarities and differences between the book and the play.
- Currently, the first graders are reading several different versions of The Gingerbread Man and identifying the story elements: introduction, character, setting, problem/solution, and ending. In math, the first graders launched a unit on measurement where the students used a variety of objects to measure: pencils, erasers, and paper clips. Lastly, the first graders were very lucky to learn and explore on our field trip at World of Wings. They learned about the habitats and life cycles of a butterfly and several different reptiles.
- Second grade has been working in science on matter. We had an opportunity to eat three kinds of matter to wrap up our unit. The kids enjoyed the root beer floats. Many of our second graders participated in the talent show. Stevenson school has many different talents throughout the grade levels.
- In Language Arts, we explored poetry and created winter Haiku. This cross curricular activity encompassed foundation syllable practice as well as technology. The students typed completed projects which are displayed in the green hallway. In math, we have begun to learn about time to the nearest 5 minutes. The 2nd grade team has also been attending several workshops to gain more knowledge on all of the new programs that have been incorporated this year.
- Third grade completed their second novel, *Because of Winn Dixie*. We learned how to compare and contrast themes written by the same author. In celebration of completing the novel, all the third grade classes recreated the pot luck party within their own classrooms which included setting, food, and ambiance. The third grade also viewed the movie together and then compared and contrasted how the film and book are alike and different.

Churchill School

- Students in the 4th, 5th and 6th grades had a school-wide “community” reading experience the day before Thanksgiving. All of the teachers and students read together, silently, while a super-sized virtual fireplace provided atmosphere. The event kicked off the school’s “Reading Wonderland” reading incentive program, which continues through early January.

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- Students in grades 5 and 6 in band, orchestra and chorus performed a “dress rehearsal” of their Winter Concert at an assembly for the students and performed on the evening of December 10th for parents.
- On December 9th, about 45 students auditioned, after school, for Churchill’s upcoming talent show, to be presented on December 18th.
- The 4th graders showcased their projects about the novel *The Mixed Up Files of Mrs. Basil E. Frankweiler*, by holding a “Gallery Walk” for students on November 25 in the library. An article on the event appeared in the Progress. Students also went on a field trip to the Paper Mill Playhouse on December 9 to see the play “The Mixed up Files”.
- On Monday, Dec. 7th, Grade 4 HEP students attended "Essex County Tech Day" where they were presented with engineering problems. Each Fairfield student was part of a team that received an award of excellence.
- Grade 6 students made their annual field Trip to Medieval Times - a Social Studies curriculum based trip - on December 3.

B. PROFESSIONAL DEVELOPMENT WORKSHOPS

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and approve the reimbursement of registration and/or mileage, expenses to be paid, pending completion of the workshops and submission of the travel reports.

Staff	Workshop	Date	Place	Registration
R. Santana	Affirmative Action Officer Certificate Program (NJPSA)	2/8, 10 & 11, 2016	Monroe, NJ	\$450.00
S. Patel	Executive Dysfunction	1/29/16	Parsippany	\$199.00
L. Barra N. Messina	Best Practices in Co-Teaching (BER)	3/15/16	W. Orange	\$245 per.
J. Mulvaney M. Ludwig	Google Administration Training	1/14/16	Montvale	\$295 per

All Program/Curriculum Recommendations:
Introduced by: Seconded by: Roll Call

4. BUSINESS RESOLUTIONS

Routine and Recurring Monthly Business Items A through F:

A. BE IT RESOLVED “that the following minutes be approved:”

November 17, 2015 Public and Executive Sessions

B. BE IT RESOLVED “to approve the following attached Bills and Claims Lists and Payrolls:

B&C List: November 18-December 14 \$ 97,821.24

B&C List: December 15 \$ 306,018.28

Payroll: November 30 \$ 343,792.27

Payroll: December 15 \$ 358,517.40

C. BE IT RESOLVED “to approve and accept the Board Secretary’s Financial Report for the months of July & August 2015.”

D. BE IT RESOLVED “to approve and accept the budgetary transfer report for the months of October & November 2015.”

E. BE IT RESOLVED “to approve and accept the Treasurer of School Monies Financial Report for the months of July & August 2105 .”

F. BE IT RESOLVED “to approve the following Building Use Application:”

Giampapa After School Program 1/4/16-3/14/16

Stevenson & Churchill Gyms 340pm-440pm

Sports Program

G. BE IT RESOLVED “that the Board acknowledge the receipt of the FY2014-2015 CAFR and Audit Report as submitted by the auditing firm of Lerch, Vinci, and Higgins, LLP in accordance with statutory deadlines. Full presentation and acceptance of the report will be scheduled for January 2016:”

H. BE IT RESOLVED “that the Board renews its membership with NJSIC for a three year period retroactive to July 1, 2015, through June 30, 2018.

Business Resolution Items A, B, C, D, E, F, G, H

Introduced by:

Seconded by:

Roll Call

5. COMMITTEE REPORTS

6. OLD BUSINESS

There is no old business at this time.

7. NEW BUSINESS

There is no new business at this time.

8. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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9. NEXT MEETING (REORGANIZATIONAL):

Thursday, January 7, 2016 at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION:

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Voice Vote

13. ADJOURNMENT:

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Voice Vote

FAIRFIELD BOARD OF EDUCATION
FAIRFIELD, NEW JERSEY

ADDENDUM TO THE AGENDA

December 15, 2015

I. PROGRAM/CURRICULUM
Board Action

1. Extension: Home Instructor Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an extension for Coleen Breznak as Home Instructor for a 5th grade child, for approximately 5 hours per week, from January 1, 2016 for an undetermined period of time, at the hourly rate per contract for student contact time.

Program Recommendations:

Introduced by:

Seconded by:

Roll Call

Respectfully submitted,

Mrs. Susan Ciccotelli
Superintendent of Schools