

# Fairfield Board Of Education

## Regular Meeting Agenda

Thursday, February 12, 2015 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

*The meeting will be called to order at approximately 7:00 p.m., by Mr. Brian Egan, Board President, by reading the following announcement to those present:*

öThe public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.ö

### **ROLL CALL:**

Mrs. Stacy Aschenbach, Mr. Pat Freda, Mrs. Andrea Jandoli,  
Mr. Thomas Patierno and Mr. Brian Egan, President  
Ms. Susan Ciccotelli, Superintendent of Schools, and  
Mr. William Stepka, Board Secretary/School Business Admin.

*Now, Please join us for the Pledge of Allegiance . . .*

### **1. PUBLIC COMMENT ION: AGENDA ITEMS ONLY**

*Guidelines in Accordance with Policy #0164:*

- 1) Each Person who wishes to comment must state their name & address to the Board Secretary.
- 2) If it appears this portion of the meeting will last longer than 30 minutes, the President may limit comments to 3 minutes each, with all comments directed to the President of the Board.
- 3) No participant may speak more than once on the same topic until all others have been heard.
- 4) District staff members may make a *statement*, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 5) Please be respectful of the Board, Administration, Staff and audience members in attendance.

2. **SUPERINTENDENT’S REPORT**

I. ENROLLMENT FOR 2.12.15:

Grade/School	Total Students 6/30/14 (Spec. Ed. Incl.)	Total Students 2/9/15 (Spec. Ed. Incl.)
Preschool D & I & MD	26	23
K ó Stevenson	64	76
1 ó Stevenson	83	65
2 ó Stevenson	93	87
3 ó Stevenson	87	95
4 ó Churchill	96	89
5 ó Churchill	96	98
6 ó Churchill	100	95
<b>Total:</b>	<b>645</b>	<b>628</b>
<b>Out of District 3</b>	<b>#342, #366, #412</b>	

II. PERSONNEL

A. INSTRUCTIONAL

1. Therapy Services

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Sonal Patel to provide home Occupational Therapy Services to out-of-district special education student #412, at the contracted student contact rate of \$59.30 per hour, to meet IEP requirements. In addition, approve that these services may take place in school, after school hours, if necessary.

B. NON- INSTRUCTIONAL

1. Pay Adjustment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, amend the effective day of resignation for Gianna D’Urso to be January 23, 2015, and further recommend that her pay be adjusted accordingly.

2. Assignment Change

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an assignment change for Christine Summerville from 5 days @ 3.5 hours to 4 days at 7 hours per day, effective retroactively to January 26, 2015, at her current rate of pay.

3. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following aides, pending receipt of all required documentation, including Criminal History Review.

Casilda Ebanks	Instructional Aide for 5 Days @ 3.5 Hrs. per day	\$17.00 per hour
Melissa Fiore	Instructional Aide for 4 days @ 7 Hrs. per day	\$13.00 per hour
Tracey Suhey	Playground/Cafeteria Aide	\$10.50 per hour

4. Leave Extension

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an extension of a Leave of Absence to the end of the 2014-2015 school year for Marge Schmidt, Instructional Aide.

C. OUTSIDE VENDERS

1. Home Instruction Services

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the Essex Regional Education Services Commission (ERESC) to provide home instruction services, on an as needed basis, when in-house home instructors are not available for the assignment, at a rate of \$41.62 per hour for the 2014-2015 school year.

**All Personnel Recommendations/Resolutions:**

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

III. CURRICULUM/PROGRAM

A. GOOD NEWS IN OUR SCHOOLS

Churchill School

- School-Wide

Students at Churchill improved their lexile scores by the following amount, as of the half-way marker for the school year:

4<sup>th</sup> grade ó average of 92 lexile points

5<sup>th</sup> grade ó average of 85 lexile points

6<sup>th</sup> grade ó average of 79 lexile points

According to ACHIEVE 3000, the expected growth for a normal FULL year, in grades 4-6 is 100 lexile points. The numbers posted are for one HALF year. Great job students and teachers at Churchill, using Achieve 3000 for informational reading.

Students at Churchill participated in the school's reading incentive program producing about 56,000 minutes of reading in two weeks of the month-long initiative.

- Grade 6

Grade 6 students tested at West Essex School, on February 5, in order to continue their transition towards West Essex in September. The students were complimented for their behavior and work at West Essex.

Stevenson School

- At the January faculty meeting, grade level teams presented on instructional changes made during the first half of the year in math and Language Arts. Topics included: ongoing common core alignment, strides made to increase academic rigor, cross-curriculum teaching and our increased effort to infuse technology into the curriculum.

- School Report Cards were released by the State of New Jersey. Stevenson rated very high when compared to schools across the state in academic performance and very high when compared to its peer schools in academic performance. College and career readiness scores were average to lagging (Please note: the sole measure of college and career readiness at the elementary level is student attendance).

- In order to get her students more excited about reading, Ms. Tirrell invited her second graders to join her one evening at the Fairfield Public Library. She arranged a "private tour" and "book preview" with the Children's Librarian, Jaime O'Donnell. On January 29 from 5:30-6:30, Ms. O'Donnell met Ms. Tirrell and her students. She read aloud the first chapter from the newly released the book from *The Magic Tree House* series and showed them where as the kids put it, "all the good books are". Ms. Tirrell is proud to report that thirteen of her seventeen students attended the event. Almost all checked out new books that evening!

Please visit Dr. Trabucco's website for school news, information and recent updates!

**B. STATE ASSESSMENT PROCEDURES**

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Procedure #2622, Student Assessments, effective immediately.

**C. 2015-2016 SCHOOL CALENDAR APPROVAL**

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the 2015-2016. School Calendar.

**D. PROFESSIONAL DEVELOPMENT WORKSHOPS**

1. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve staff attendance at the following workshops, and reimbursement, pending submission of the follow up travel report.

Staff	Workshop	Date	Place	Reg.
D Nebesnak D Bargiel	Enhance Your Co-Teaching Program (BER)	3/17/15	W. Orange	\$239 per

**All Curriculum/Program Recommendations/Resolutions:**

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

III. PUPILS

1. Out of District Placement

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve an out-of-district placement at the Sage Day School for Student #412, at a tuition rate of \$288.75 per day retroactively from January 29, 2015 to June 30, 2015. In addition approve the attendance at the Extended School Year Program for the Summer of 2015 at a tentative rate of \$2,700. Additionally approve transportation costs, including a bus aide, at a rate of \$175.00 per day, including the 2015 Extended School Year Program.

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

V. POLICY

Second Reading Policy #3125.2

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the second Reading and approval of updated policy #3125.2, Employment of Substitute Teachers.

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

VI. FINANCE

Semi Program Waiver

Whereas, NJAC 6A:23A-5.3(b) 1 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016 school year, and

Whereas, the Fairfield Board of Education desires to apply for this waiver due to the fact that it projects having approximately 10 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Fairfield Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools , in the County of Essex an appropriate waiver of the requirements of NJAC 6A:23A-5.3(b)1 for the 2015-2016 school year

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

VII. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education approve the following fully qualified teacher substitutes for the 2014-2015 school year, effective February 13, 2015, pending receipt of all required paperwork, including Criminal History approval.

Marissa Bertoldi Aide

**Introduced by:**

**Seconded by:**

**Roll Call Vote:**

**3. WRITTEN CORRESPONDENCE**

**4. BUSINESS RESOLUTIONS**

Routine and Recurring Monthly Business Items A through F:

**A. BE IT RESOLVED** öthat the following minutes be approved:ö

January 20, 2015 Regular and Executive Session

**B. BE IT RESOLVED** öto approve the following attached Bills and Claims Lists and Payrolls:

B&C List: January 21 to Feb 11 \$340,932.01

B&C List: February 12 \$273,483.55

Payroll: January 30 \$337,342.77

**C. BE IT RESOLVED** öto approve and accept the Board Secretary's Financial Report for the month of December 2014.ö

**D. BE IT RESOLVED** öto approve and accept the budgetary transfer report for the month of December 2014.ö

**E. BE IT RESOLVED** öto approve and accept the Treasurer of School Monies Financial Report for the month of December 2014.ö

**F. BE IT RESOLVED** öto approve the following Building Use Application:ö

Wessex Pro Sports Camp (aka: Mike Giampapa)  
Sports Program Tuesdays and Thursdays  
Stevenson Gym 3:30pm-4:30pm  
Feb 24-May 7, 2015 Rent: \$62.50 per hr/day (\$500/8 hrs)

**Business Resolution Items A, B, C, D, E & F:**

Introduced by:	Seconded by:
Mrs. Aschenbach:	Mr. Patierno:
Mr. Freda:	Mrs. Egan:
Mrs. Jandoli:	

5. COMMITTEE REPORTS

6. OLD BUSINESS

- 1. Health Benefits Insurance Broker of Record for July 1, 2015.
- 2. After School Clubs.

7. NEW BUSINESS

8. PUBLIC COMMENT II ON: AGENDA & NON-AGENDA ITEMS

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9. NEXT REGULAR MEETING:

Thursday, March 19<sup>th</sup>, 2015 at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss a pending legal matter, which is exempt from the Open Public Meetings Act.

Introduced by:    Seconded by:    Voice Vote:

11. RECONVENE TO OPEN PUBLIC SESSION

BE IT RESOLVED that the Fairfield Board of Education adjourns the Executive Session and reconvenes in Open Public Session.

Introduced by:    Seconded by:    Voice Vote:

12. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:    Seconded by:    Voice Vote: